



ARAPAHOE COUNTY

Carrie Warren-Gully, Chair, District 1
Jessica Campbell, District 2
Jeff Baker, District 3
Leslie Summey, Chair Pro Tem, District 4
Bill Holen, District 5

Arapahoe County

Board of County Commissioners Study Session

Meeting Minute Summaries

Monday, September 9, 2024
9:00 AM

Administration Building
5334 S. Prince St.
Littleton, CO 80120
West Hearing Room

The Arapahoe County Board of Commissioners typically holds weekly study sessions on Monday and Tuesday. Study sessions (except for executive sessions) are open to the public and agendas are available online at arapahoe.legistar.com. Meetings marked with an asterisk () can be attended virtually via arapahoe.legistar.com while non-asteriked (*) sessions are open to in-person attendance only. The members of the Board of County Commissioners may choose to attend study sessions virtually.*

The Board of County Commissioners may go into executive session during or at the conclusion of a study session or administrative meeting as necessary to receive legal advice or discuss other confidential matters, and if they do so, the public will be excluded from that portion of the meeting. The Board may alter the times of the meetings throughout the day, as well as cancel or reschedule noticed meetings. Contact the Commissioners' Office at 303 795 4630 or kdavis2@arapahoegov.com with questions about the agenda.

Arapahoe County is committed to making its public meetings accessible to persons with disabilities. If you need special accommodations, please contact the Commissioners' Office at 303 795 4630 or Relay Colorado 711 at least 3 days in advance to make arrangements.

Commissioners Present

Carrie Warren-Gully
Jeff Baker
Jessica Campbell
Leslie Summey
Bill Holen

Others Present

Ron Carl
John Christofferson
Michelle Halstead
Cooney Sarracino
Elizzebeth Loomis
Travis Stewart
Kevin Heaton
Bryan Weimer
Cody O'Brien
Matt Bixenman

9:00 AM Calendar and Board Updates
Michelle Halstead, Director, Commissioners' Office

12:00 PM BREAK

STUDY SESSION TOPICS

1:00 PM *Community Development Block Grant - COVID-19 (CDBG-CV) Reallocation

Attachments: [Board Summary Report](#)

The purpose of this study session was to review a funding reallocation recommendation for Community Development Block Grant - COVID-19 (CDBG-CV) funds and to seek direction from the Board of County Commissioners (BOCC) regarding the remaining unspent balance of CDBG-CV funds.

Staff presented the reallocation of funds to HAAT Force from the Community Development Block Grant - COVID-19.

The services provided by HAAT Force for the Severe Weather Shelter Network were reviewed.

5-0 in favor of the reallocation of funds from Community Development Block Grant - COVID-19 funds to Severe Weather Sheltering.

1:15 PM *MOU for Child Forensic Interviews in the 17th Judicial District

Attachments: [Board Summary Report](#)
[Draft MOU-17th JD/Ralston House 2024](#)

The purpose of this study session was the Sheriff's Office requested the Board of County Commissioners to authorize an agreement for use with Ralston House, a facility in Adams County dedicated to providing a safe place for child victims and witnesses to participate in investigations and receive access to treatment and other support.

Staff of the Sheriff's office discussed the background for the request to use the Ralston House. The use of the Ralston House would be for forensic interview facility for crimes involving child victims.

Commissioner asked about potential financial impact.

The agreement would be a new MOU that would go to Consent Agenda.

5-0 in favor of MOU for the Ralston House.

1:25 PM *Colorado Internet Crimes Against Children Task Force

Attachments: [Board Summary Report](#)
[Colorado Internet Crimes Against Children Task Force MOU](#)
[ICAC Standards 2023](#)

The purpose of this study session was the Sheriff's Office requested the Board of County Commissioners to authorize our membership in the Colorado Internet Crimes Against Children Task Force and approve the Chair to sign the task force's MOU.

Staff of the Sheriff's office discussed their work with the Colorado Internet Crimes Against Children Task Force.

The Task Force is now requesting an MOU for membership.

5-0 in favor of MOU for membership for the Colorado Internet Crimes Against Children Task Force.

1:35 PM *Colorado Department of Revenue End User License Agreement

Attachments: [Board Summary Report](#)
[End User License Agreement](#)

The purpose of this study session was the Sheriff's Office requested authorization from the Board of County Commissioners to authorize Sheriff Brown to sign Department of Revenue End User License Agreement.

Staff presented request for Sheriff Brown signature authority to sign end user license agreement.

Commissioner asked about process for signature authority. Concerns were raised by staff regarding date for consent agenda and signing. There was an extension for use of services, but deadline is approaching as of the date of this meeting.

5-0 in favor to move forward with signature process.

1:45 PM *PWD Lima Office Security Project

Attachments: [Board Summary Report](#)

The purpose of this study session was to determine whether the BOCC would be supportive of a Q3-2024 supplemental request for funding to initiate the PWD Lima Office Security project. This project involves a reconfiguration of the lobby area to enhance safety and security for PWD staff and customers.

Agenda Item pulled.

2:00 PM * Strategic Workplan Update

Attachments: [Board Summary Report Presentation](#)
[Arapahoe County 2023-2026 Strategic Plan](#)

The purpose of this study session was to provide the Board a Q2 strategic plan update, demonstrate the new version of the strategic workplan tool, and seek Board feedback and approval on the nine key performance indicators chosen for the economic mobility focus area.

A PowerPoint presentation was presented, a copy of which has been retained for the record.

The purposes of the strategic workplan were presented.

A flowchart of the County's mission was displayed and reviewed.

Quarter 2 metrics were reviewed. Key indicators for economic mobility and subcategories were presented. The different measurements were defined. Staff focused on employment entry/retention and income growth/stability. Commissioner asked questioned about context of metrics used. Other focus areas were reduction in poverty, increased access to supportive services, and support housing stability.

BOCC discussed appropriate data implementation. BOCC asked staff about obtaining more specific data points and topics for measures.

Quarter 2 project updates were presented. Staff reviewed some of the current projects.

Staff presented the workplan tool that incorporates program and project data. The workplan tool was displayed. Commissioner asked about "good governance" in the workplan tool.

The timeline and milestones for the strategic plan was displayed and reviewed.

The next steps for the strategic plan were presented. Staff presented an example of possible goals.

Commissioner asked about the educational component, micromobility aspect, and financial security of economic mobility.

Commissioner asked about the process for updating the strategic plan tool.

Presentation concluded without vote.

2:30 PM *Fairgrounds Event Center Office Renovation

Attachments: [Board Summary Report Presentation](#)
[Bidding Addendum](#)

The purpose of this study session was to present the CIP request for tenant improvements to the

Arapahoe County Fairgrounds Event Center Office to the Board for consideration.

A PowerPoint presentation was presented, a copy of which has been retained for the record.

Background to the fairgrounds office tenant improvements was presented. Requests by fairground staff were reviewed.

Process and proposed changes for the fairground's office improvements was discussed.

Maps of the current and proposed event center office layout was displayed. Commissioners asked about construction process.

Photos of current conditions of office was displayed.

5-0 in favor of improvements.

3:00 PM *Executive Session

Executive Session and County Attorney Administrative Meeting [Section 24-6-402(4)(b)C.R.S.](As required by law, specific agenda topics will be announced in open meeting prior to the commencement of the closed and confidential portion of this session)

Ron Carl, County Attorney

Administrative item: The Highline Canal Conservancy received a grant, and Arapahoe County Open Spaces will sign for sponsorship. Background of the purpose for the grant partnership was presented. Concerns were raised about Arapahoe County's authority and signature due to the process.

BOCC agrees to have staff contact other partners before signing.

The motion was made by Commissioner Summey and duly seconded by Commissioner Holen that the Board go into executive session pursuant to section 24-6-402(4)(b)&(e) of the Colorado Revised Statutes to develop strategy and receive legal advice on collective bargaining with the FOP, and, pursuant to section 24-6-402(4)(b) of the Colorado Revised Statutes, to receive legal advice regarding a construction contract dispute over damage to the Iliff/Trenton traffic signal.

The motion passed 5-0.

The meeting was adjourned.

***Virtual/Streamed**