



**ARAPAHOE COUNTY**

# **1A Resident Advisory Committee Considerations**



# Purpose

- Provide background and environmental scan analysis
- Proposed considerations
- Next Steps



# Background

- Looked at jurisdictions with similar oversight committees.
- Membership varied from 5 to 13.
- Representation included individuals from city boards and commissions, diverse geographical areas, and individuals with a diverse set of skills and backgrounds (IT, construction, finance).
- Meeting frequency varied, monthly to twice annually.
- Varied purposes and roles: Monitoring the progress and expenditures; advising on proposed budget increases; reviewing proper spending; preparing and presenting status reports; actively communicating with stakeholders and project scope adjustments.



# Background

## Arapahoe County Citizen's Budget Committee

- Active from 1993-2018
- Nine committee member
- Focused on reviewing the annual proposed Arapahoe County budget, reviewing proposals with significant fiscal impacts, gathering information, and providing recommendations regarding financial decisions for capital projects, including roadways and county buildings.
- 2018 bylaw amendments changed the committee's purpose to focus more on providing citizen feedback on financial and budgetary issues, as requested by the BOCC.
- Concerns regarding the complexity and timing of the County's budget process also resulted in changes that eliminated the committee's annual budget review and focused the committee on budget priorities and issues.



# Committee Structure

- At least 5; no more than 9
- Staggered 3 year terms
- A minimum of quarterly meetings, with initial monthly meetings for orientation and training

## **Background/Expertise**

- Former county leader/elected official
- External partners
- Community Representative
- Business Leader
- Nonprofit member
- Others?

## **Desired Traits**

- Understanding of how the government works and is funded
- Diversity geography, demographics, and thought
- Financial expertise preferred
- Respectful
- Collaborative
- Consensus builders
- Collegial
- Listeners
- Others?



# Proposed Committee Roles and Responsibilities

- Understanding Board strategic plan, 1A budget priorities, and overall capital/operating fiscal issues.
- Monitor how we spent what we said we were going to spend relative to 1A.
- Evaluate revenue and expense projections and balance capital and operational expenditures relative to 1A.
- Review of financial reports (quarterly) to track actual 1A spending.
- Conduct formal reviews semi-annually with the Board.
- Monitor spending consistency, revenue targets, and cash flow for 1A.



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# Appointment Process

- Standard Online Application
- Resume
- Specific Application Questions
- Interviews



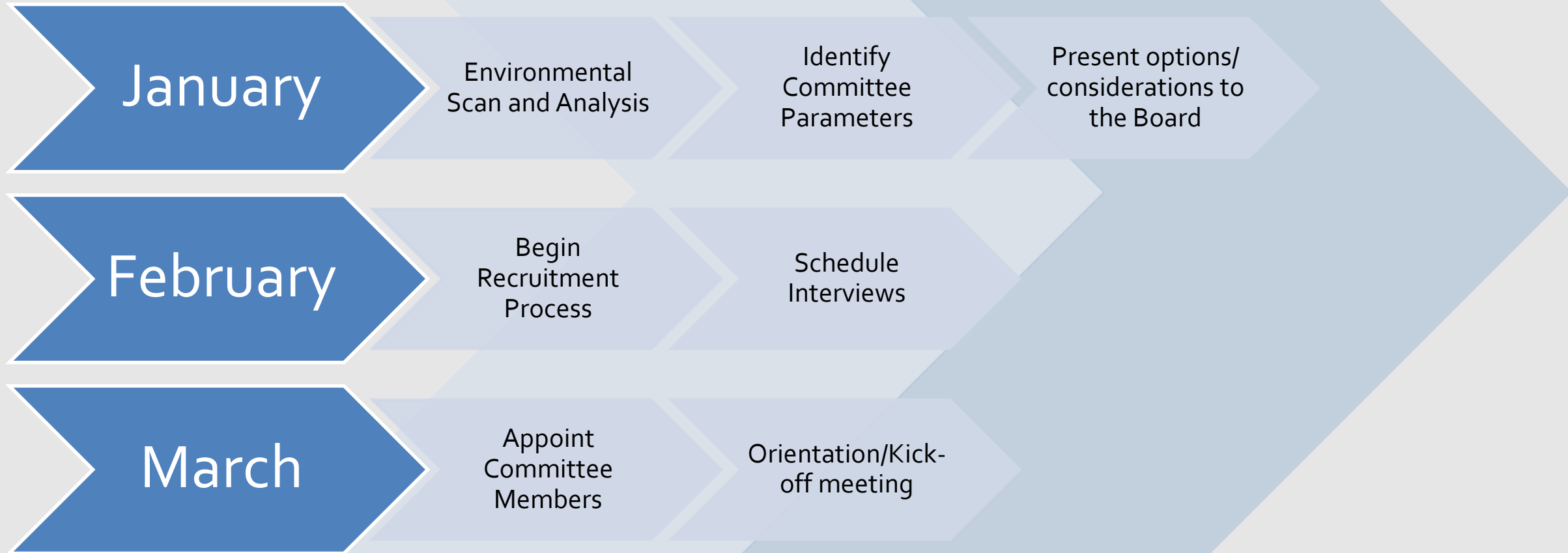
# Potential Specific Questions

- Have you ever had a position (either paid or as a volunteer) where you were required to work with sensitive or confidential information?
- Describe your experience or any background knowledge in financial management or accounting.
- Do you have any special area of expertise that would be helpful to the committee?
- The committee's main goal is to review and monitor the County's expenditures of 1A funds. Can you tell us what you think your role will entail?
- Others?





# Timeline & Next Steps





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# Questions & Discussion