



## WAIVER OF PURCHASING POLICIES

WAIVER OF SOLICITATION  WAIVER OF QUOTE  SOLE SOURCE   
PROPRIETARY  SELECT SOURCE  FOR INFORMATION ONLY

DESCRIPTION OF PROJECT: Inmate Library - Arapahoe Library District

PRICE: \$303,000 ANNUAL MAINTENANCE: \$

FIXED ASSET Yes  No  FIXED ASSET #

COST CENTER # 1070500000 G/L # 54382 45%  
COST CENTER # 2070100000 G/L # 54360 55%

### JUSTIFICATION:

ACSO requests a Waiver of Solicitation for Inmate Library Services. The Arapahoe Library District has provided library services to the Inmates at the Arapahoe County Detention Facility since 1985. While this is not considered a public branch of the Arapahoe Library District and is not funded by them, the Detention Facility is a working branch of the Arapahoe Library District and funding is provided through the Arapahoe County Sheriff's Office. This partnership allows the Arapahoe Library District to serve the inmate community and the Arapahoe County Sheriff's Office staff working at the Detention Facility by providing legal resources as well as a recreational reading section of books and publications. Arapahoe Library District was the only bidder in the last formal solicitation, RFP-17-71, and before that, the RFP planned for 2009 was cancelled because Aurora Public Library declined to submit a quote after being directly contacted by Arapahoe County. Due to the extremely low level of interest among other library providers and ACDF's satisfaction with the Arapahoe Library District, we request a Waiver of Solicitation to enter into contract with Arapahoe Library District for 1+4 years.

Rawls, M 20-974-4074  
Requestor Name, Signature & Telephone Number

11.09.22

Date

J.S.B.  
Elected Official/Department Head

11/19/2022

Date

Purchasing Manager

Date

Comments: \_\_\_\_\_

Waiver approved, BoCC Reso #21-062. Requestor to proceed with PO

Yes  No

Requestor to schedule BoCC Drop In & Create Board Summary Report Yes  No

Todd Weaver, Director of Finance (not to exceed \$100,000) Date

BOCC, Chair Date

Requestor to schedule BoCC Consent Agenda & Board Summary Report Yes  No

Resolution # \_\_\_\_\_

**Per BoCC Resolution #21-062, Purchasing Manager has authorization for sole approval up to \$100,000 plus exemptions to Policy**