



ARAPAHOE COUNTY

Carrie Warren-Gully, District 1
Jessica Campbell, District 2
Jeff Baker, Chair Pro Tem, District 3
Leslie Summey, Chair, District 4
Rhonda Fields, District 5

Arapahoe County

Board of County Commissioners Study Session

Meeting Minute Summaries

Monday, February 10, 2025
9:00 AM

Administration Building
5334 S. Prince St.
Littleton, CO 80120
West Hearing Room

The Arapahoe County Board of Commissioners typically holds weekly study sessions on Monday and Tuesday. Study sessions (except for executive sessions) are open to the public and agendas are available online at arapahoe.legistar.com. Meetings marked with an asterisk () can be attended virtually via arapahoe.legistar.com while non-asterisked (*) sessions are open to in-person attendance only. The members of the Board of County Commissioners may choose to attend study sessions virtually.*

The Board of County Commissioners may go into executive session during or at the conclusion of a study session or administrative meeting as necessary to receive legal advice or discuss other confidential matters, and if they do so, the public will be excluded from that portion of the meeting. The Board may alter the times of the meetings throughout the day, as well as cancel or reschedule noticed meetings. Contact the Commissioners' Office at 303 795 4630 or kdavis2@arapahoegov.com with questions about the agenda.

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Commissioners Present

Carrie Warren-Gully
Jeff Baker
Leslie Summey
Rhonda Fields

Others Present

Ron Carl
John Christofferson
Michelle Halstead
Cooney Sarracino
Callie Pecore
Nathan Fogg
Jim Katzer
Bryan Weimer

9:00 AM Calendar and Board Updates
Michelle Halstead, Director, Commissioners' Office

11:30 AM Boards and Committees Update
Daniela Villarreal, Management Analyst II, Commissioners' Office

12:00 PM BREAK

STUDY SESSION TOPICS

1:00 PM *Cooperative Agreement for Wildfire Protection

Attachments: [Board Summary Report](#)
[Draft Agreement](#)

The purpose of this study session was to request the Board of County Commissioners to authorize the Chair of the Board of County Commissioners and the Arapahoe County Sheriff to sign the updated Cooperative Agreement for Wildfire Protection (Agreement). This Agreement outlined the process and procedures on how the State and County work together to prevent, prepare for, respond to, and bill for wildland fire in Arapahoe County.

Staff provided background information regarding cooperative agreement for wildfire protection. The updated agreement would improve efficiency.

Commissioner asked staff regarding to the prior agreement and inquired on duration of the new agreement.

4-0 in favor. Commissioner Campbell absent and excused.

1:15 PM *PROTECT Grant submission for Transportation Resilience

Attachments: [Board Summary Report](#)
[Grant Evaluation Form](#)
[SEMSWA Letter of Support](#)

The purpose of this study session was for the Board of County Commissioners (BOCC) to consider approving submission of a PROTECT grant application to the Federal Highway Administration (FHWA).

Staff provided background information on the PROTECT Grant for Transportation Resilience. The grants purpose is to strengthen surface transportation.

A map was presented to BOCC and discussion was held regarding the improvements that the PROTECT Grant would affect.

Commissioner asked staff for clarification regarding planning grant.

Discussion was held regarding sustainability on infrastructures.

4-0 in favor of approval to proceed with the PROTECT Grant Application to the Federal Highway Administration. Commissioner Campbell absent and excused.

1:30 PM *Update and Adoption of the Neighborhood Traffic Management Plan

Attachments: [Board Summary Report](#)
[Presentation](#)
[Updated NTMP](#)
[Existing NTMP](#)

The purpose of this study session was to update the Board of County Commissioners (BOCC) on the revised Neighborhood Traffic Management Plan (NTMP) and discuss the adoption of the updated NTMP, including the NTMP into the Traffic Operations Policies and Procedures, and placement onto the County website.

A PowerPoint presentation was presented, a copy of which has been retained for the record.

Staff provided background information on updates and the adoption of the Neighborhood Traffic Management Plan (NTMP).

Staff presented the requests for NTMP.

The purpose of the revised NTMP was presented. The purpose is to address neighborhood traffic.

Staff presented the updated engineering strategies for NTMP including chicanes, raised medians, curb extensions/bulbouts/pinch points, raised crossing/speed humps, speed feedback signs, rumble strips, traffic circles, and traffic diverters. Pros and cons for each engineering strategy were displayed.

Updated application process was presented. The process determines eligibility and instillation.

Commissioner asked staff regarding warrants and if warrants would be applicable in the process of NTMP.

Staff analysis was presented including data collection on volumes, speed, traffic patterns, and crash data.

A graphic showing an example project at Versailles Corridor was displayed.

NTMP benefits were discussed.

Staff presented fiscal impacts of revised NTMP.

Next steps and requests were discussed. Staff requested BOCC approve revised NTMP and for BOCC to adopt its inclusion in the traffic operation policies and procedures manual on a later date.

Commissioner asked staff regarding priority ranking and how staff would incorporate pedestrian, bikes, etc. in the ranking.

4-0 in favor of update to NTMP. Commissioner Campbell absent and excused.

2:00 PM Administrative Meeting

3:00 PM *Executive Session

Executive Session and County Attorney Administrative Meeting [Section 24-6-402(4)(b)C.R.S.](As required by law, specific agenda topics will be announced in open meeting prior to the commencement of the closed and confidential portion of this session)

Ron Carl, County Attorney

The motion was made by Commissioner Baker and duly seconded by Commissioner Fields that the Board go into executive session pursuant to section 24-6-402(4)(f) of the Colorado Revised Statutes to discuss the compensation of directors.

The motion passed 4-0. Commissioner Campbell absent and excused.

The meeting was adjourned.

***Virtual/Streamed**