



ARAPAHOE COUNTY

Carrie Warren-Gully, Chair, District 1  
Jessica Campbell, District 2  
Jeff Baker, District 3  
Leslie Summey, Chair Pro Tem, District 4  
Bill Holen, District 5

# Arapahoe County

## Board of County Commissioners Study Session

### Meeting Minute Summaries

**Monday, December 16, 2024**  
**9:00 AM**

**Administration Building**  
**5334 S. Prince St.**  
**Littleton, CO 80120**  
**West Hearing Room**

*The Arapahoe County Board of Commissioners typically holds weekly study sessions on Monday and Tuesday. Study sessions (except for executive sessions) are open to the public and agendas are available online at [arapahoe.legistar.com](http://arapahoe.legistar.com). Meetings marked with an asterisk (\*) can be attended virtually via [arapahoe.legistar.com](http://arapahoe.legistar.com) while non-asterisked (\*) sessions are open to in-person attendance only. The members of the Board of County Commissioners may choose to attend study sessions virtually.*

*The Board of County Commissioners may go into executive session during or at the conclusion of a study session or administrative meeting as necessary to receive legal advice or discuss other confidential matters, and if they do so, the public will be excluded from that portion of the meeting. The Board may alter the times of the meetings throughout the day, as well as cancel or reschedule noticed meetings. Contact the Commissioners' Office at 303 795 4630 or [kdavis2@arapahoegov.com](mailto:kdavis2@arapahoegov.com) with questions about the agenda.*

*Arapahoe County is committed to making its public meetings accessible to persons with disabilities. If you need special accommodations, please contact the Commissioners' Office at 303 795 4630 or Relay Colorado 711 at least 3 days in advance to make arrangements.*

**Commissioners Present**

Carrie Warren-Gully  
Jeff Baker  
Jessica Campbell  
Leslie Summey  
Bill Holen

**Others Present**

Ron Carl  
John Christofferson  
Michelle Halstead  
Cooney Sarracino  
Callie Pecore  
Writer Mott  
Jhanadu Garza  
Carol Riggs  
Sydney Sanchez  
Katherine Smith  
Nathan Fogg

**9:00 AM Administrative Meeting**

## STUDY SESSION TOPICS

1:15 PM \*2025 Insurance Renewal Discussion

**Attachments:** [Board Summary Report](#)  
[Presentation](#)  
[Insurance Comparison](#)  
[Risk Management Recommendations for 2025 Insurance](#)

The purpose of this study session was to update the Board of County Commissioners on the current insurance market for public entities and present the County's insurance renewal options for 2025 insurance coverage. The County Attorney's Office and Risk Management further discussed liability insurance options previously presented to the Board of County Commissioners during the November 19, 2024, study session and requested direction on insurance coverage for 2025.

A presentation was presented to BOCC, a copy of which has been retained for the record.

Staff discussed state of the market for public entity liability insurance. The amount of Arapahoe County's claims were discussed.

Staff presented two graphs showing the excess premium trending and carrier capacity in public entity liability insurance nationally.

Staff explained that there are only three carriers that are interested in public entity this year. Staff discussed possible discussion to place cap on law enforcement liability as it is about 75% of the current premium to persuade carriers to be more interested in public entity in Colorado.

A summary of 2025-2026 renewal was discussed.

Staff presented current liability structure and the proposed liability structure for Arapahoe County Law Enforcement, General Liability, Auto Liability, and Public Official E & O for 2024-2025 and for 2025-2026.

Law enforcement liability was discussed.

Staff presented the Arapahoe County program summary for 2025-2026 and discussed the policy types, limits, current insurers, effective/expiration dates, current premiums for 2024-2025, and the estimated premiums for 2025-2026.

Staff explained that IMA is working with carriers to determine if an increase in the deductible would provide any premium relief. Staff discussed that it has been difficult receiving quotes from carriers.

County Attorney spoke and would recommend either a \$5 million deductible or a \$2 million deductible and to not renew at the same levels as the previous year but recognized that staff does not have all the information for the liability insurance at this time.

Commissioner stated the cons regarding retention and once the retention is increased, it is hard to bring it back down in the future. Commissioner then asked if increasing the retention would then in turn be like self-insuring to a point.

Commissioner asked for clarification on the information that needs more time.

Commissioner asked for clarification on the amounts for the different scenarios of the liability structures.

Commissioner expressed appreciation to the IMA team and their partnership as well as the work that IMA has put forward.

Discussion will be extended as to receive more information.

BOCC agrees to move forward with new insurance structure.

2:15 PM \*Community Corrections Update

**Attachments:** [Board Summary Report](#)  
[Draft Community Corrections IGA](#)

The purpose of this study session was to request approval from the Board of County Commissioners (BoCC) to enter into an Intergovernmental Agreement (IGA) with the new 23rd Judicial District, which outlines the process for community corrections referrals to the 18th Judicial District Community Corrections Board.

Staff discussed the updated Judicial District effective Jan. 7, 2025 for Douglas, Elbert and Lincoln counties to move from the 18th Judicial District to the newly created 23rd Judicial District and how the new Judicial District would like to handle their community corrections, cases, and referrals.

Staff explained the revised IGA and re-proposed it to Douglas County to require training and auditing for referrals with an additional requirement allowing 18th Judicial District Community Corrections Board to review the cases from Douglas County for a period.

Staff proposed the period be one year from the date of execution meaning the 2025 year would be covered by this IGA so that the Community Corrections Board could track the necessary information throughout the year.

Commissioner asked staff regarding discussions that Douglas County was thought to be having with other organizations and partnering with them. Commissioner has not found anyone that they have spoken with, at this time.

Commissioner asked regarding the existing correction board to look at items regarding the community and if they will be reviewing the cases.

Staff stated that they will be able to track the cases and that the cases will be initially reviewed by the Douglas County Board but that it will be reviewed again by the 18th Judicial District Community Correction Board.

Commissioner asked regarding the funding to the facilities and if 18th Judicial District Community Correction Board is anticipating receiving any compensation for administrative fees.

Commissioner expressed appreciation to the Community Correction Board for their work with the re-proposed IGA.

5-0 in favor for the re-proposed IGA.

County Attorney discussed another topic item related to Community Corrections Board with BOCC. Due to the 18th and 23rd Judicial split there are bylaws that were already passed indicating that the citizen appointee members must be from Arapahoe County. A board member that currently lives in Douglas County and is in the middle of their term is being advised that they will not be able to continue being on the corrections board. That member is resisting and is expecting to work through the full term.

Commissioner asked for clarification on what items the member needs to work on prior to the member's term date and specified that the member is supposed to be in search for a replacement.

Commissioner advocated for member and would like to see a positive outcome for member and noted member's passion for their work on the board. Commissioner asked if a letter of recommendation could be scribed for Douglas County Community Corrections Board to see if member may wish to participate at that level.

Commissioner asked for clarification on the bylaws or if determination must come from BOCC.

Commissioner raised a concern regarding any additional members of the board with similar circumstances and what would need to be done with those members if continuation is granted for this member.

Commissioner advocated for member to continue and help set up Douglas County due to member's history and passion for the work but to reiterate member needs to work on finding a replacement.

Commissioner stated that the board and the member have known about the circumstances and bylaws around the split of the 18th and 23rd Judicial District and that the member needs to be searching for a replacement, but that the member could be an asset for the last year until term in Douglas County.

Commissioner agreed that the member could be a valuable asset for the remainder of the term since Arapahoe County will still be handling Douglas County cases for a year. Commissioner also stated that there is not a guarantee that Douglas County Community Corrections Board will move forward with the member and that they may have different views on how they wish to handle their work.

4-0 in favor of continuation. Commissioner Summey no vote.

2:45 PM \*Emergency Management Performance Grant 2025-26 Application and Acceptance

**Attachments:** [Board Summary Report](#)  
[Grant Website](#)

The purpose of this study session was to request the Board authorize the Arapahoe County Sheriff or BOCC Chair to sign, with later ratification of the signature, the Emergency Management Performance Grant (EMPG).

Staff discussed the Emergency Management Performance Grant.

Staff indicated that currently the Sheriff is listed in the portal for his signature.

Commissioner asked for clarification on the grant.

5-0 pursuing the grant and for the Sheriff's signature.

### **3:00 PM Administrative Meeting**

**3:30 P.M. Executive Study Session and County Attorney Administrative Meeting [Section 24-6-402(4)(b) C.R.S.] (As required by law, specific agenda topics will be announced in open meeting prior to the commencement of the closed and confidential portion(s) of the session.)**

**There was no Executive Session on this date.**

**The meeting was adjourned.**

**\*Virtual/Streamed**