



ARAPAHOE COUNTY

Administrative Procedure 87-5

Adopted January 24, 1989

**A POLICY CONCERNING THE PAYMENT OF CERTAIN COSTS ASSOCIATED WITH
RELOCATION OF FACILITIES IN THE PUBLIC RIGHT-OF-WAY**



Presentation Agenda

- ▶ High level overview of existing policy (and why we feel it needs to change)
- ▶ November 2020 Study Session Recap
- ▶ Process to this point
- ▶ Review comments summary
- ▶ Highlights of new Policy
- ▶ PWD recommendations
- ▶ Questions
- ▶ Next Steps



Administrative Procedure 87-5

High Level Overview

- ▶ Policy 87-5 was signed April 1, 1989.
 - ▶ No edits, revisions, or addendums since.

- ▶ Policy covered 100% of costs for relocation costs for Sanitary and Water districts only.
 - ▶ Arapahoe County currently has more than half dozen types of Utility Providers and a much larger utility network.

- ▶ Policy did not have any parameters for how County money was to be spent.
 - ▶ Arapahoe County was responsible for “all” costs for all Water and Sanitary district relocations resulting from a County project.

Administrative Procedure 87-5



ARAPAHOE COUNTY

High Level Overview

- ▶ Policy was enacted to help districts with, at that time, limited fund-raising capabilities.
 - ▶ The same districts still exist but have larger capacity for raising revenue today.
- ▶ Only addresses County design projects.
 - ▶ Policy speaks to future coordination and design project coordination but does not address when previously unknown conflicts are discovered during the construction portion of a project.
- ▶ PWD believes the policy needs major updating.

Administrative Procedure 87-5



ARAPAHOE COUNTY

November 2020 Recap

- ▶ In the November 2020 BOCC Study Session:
 - ▶ PWD updated the BOCC on policy re-work progress.
 - ▶ PWD requested direction on 2 items: cost responsibility and external feedback.

- ▶ PWD presented options for County Cost Responsibility.
 - ▶ BOCC directed PWD to use cost responsibility option: pay for 50% of water and sanitary relocations for 24 months.

- ▶ PWD Request #2 – External Feedback.
 - ▶ BOCC directed PWD to solicit feedback from Utility Providers in Arapahoe County.

Administrative Procedure 87-5



ARAPAHOE COUNTY

Process/Progress Summary

Over the past year, PWD staff has...

- ▶ Discussed & edited existing policy to create new draft policy.
- ▶ Presented to BOCC in November of 2020.
- ▶ Finalized a draft for internal & external review and comment. [Internal](#)
[external](#)
- ▶ Comments were reviewed and addressed.
- ▶ Submitted to PWD Director & County Attorney for final review.



Comments Summary

External Comments...

- ▶ 4 Utility Providers responded. 
 - ▶ ECCV,
 - ▶ Verizon/MCI,
 - ▶ Xcel,
 - ▶ Cherry Creek Valley.

- ▶ Comments were discussed and policy was revised, as appropriate, after comment review.

- ▶ Final draft was discussed and approved by the PWD Director & County Attorney .



New Policy Highlights

The new policy...

- ▶ Covers all Utility Providers, not just sanitary & water districts.
- ▶ Defines under what circumstances the County will pay for relocations.
- ▶ Outlines the process from “issue to resolution” for various County projects.
- ▶ Defines timeline expectations for Utility Providers responding to requests from County staff.

Administrative Procedure 87-5



ARAPAHOE COUNTY

PWD Staff Recommends...

- ▶ Adopting this policy.
- ▶ Requiring PWD staff to evaluate the policy effectiveness over the next 18 months.
- ▶ Making policy edits, if needed, between 18 and 24 months after the policy is adopted.
- ▶ Return to BOCC in 24 months to re-adopt policy with updates.

Administrative Procedure 87-5



ARAPAHOE COUNTY

Questions

- ▶ Open the floor to questions...

Next Step

- ▶ Add policy as a consent agenda item for adoption.

