



Arapahoe County

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Board Summary Report

File #: 25-363

Agenda Date: 8/12/2025

Agenda #: 6.a.

To: Board of County Commissioners

Through: Michelle Halstead, Director, Commissioners' Office

Prepared By:

Chris Henning, Deputy Director, Commissioners' Office

Subject:

Updated 2025 Community Engagement Planning Guide

Purpose and Request:

Commissioners are asked to formally approve and adopt the updated 2025 Arapahoe County Community Engagement Planning Guide. The Board reviewed and approved this for addition to the consent agenda at their meeting on July 28, 2025.

Background and Discussion: Community engagement is critical for commissioners to better understand what is most important to Arapahoe County residents. Engagement is characterized by the use of a variety of tools and philosophies that enlist the public in understanding, thinking about, influencing and contributing to County initiatives, plans, actions, decisions and processes. Community engagement can inform community members about County matters, help people understand how and why decisions are made, give people a voice in the community, and enlist help in shaping decisions.

The Arapahoe County Community Engagement Planning Guide (Plan) helps Arapahoe County employees strategically plan outreach activities that meet the specific business needs of various departments and offices. The plan provides for a variety of tools, activities and philosophies that can be deployed to engage stakeholders at many levels. This plan helps standardize and streamline engagement opportunities across the County.

The Plan was originally published in 2022. This 2025 update makes minor updates to the list of available engagement tools. The guide is used by staff to strategically plan outreach and engagement efforts with residents and specific stakeholders. The guide provides an overview of outreach tools and philosophies that enlist the public in understanding, thinking about, influencing and contributing to County initiatives, plans,

actions, decisions and processes. The June 2025 update includes an updated chart of available electronic tools to help with engagement efforts.

Alternatives: The Board could choose not to approve these updates or to modify the proposed edits.

Fiscal Impact: None.

Alignment with Strategic Plan:

- ☐ Be fiscally sustainable
- ☐ Provide essential and mandated service
- ☒ Be community focused

Concurrence: E-Team has reviewed the proposed updates.

Resolution: Attached is a copy of the draft resolution.