



Carrie Warren-Gully, District 1  
Jessica Campbell, District 2  
Jeff Baker, Chair Pro Tem, District 3  
Leslie Summey, Chair, District 4  
Rhonda Fields, District 5

# Arapahoe County

## Board of County Commissioners Study Session

### Meeting Minute Summaries

**Tuesday, May 6, 2025**  
**9:30 AM**

**Administration Building**  
**5334 S. Prince St.**  
**Littleton, CO 80120**  
**West Hearing Room**

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#### **Commissioners Present**

Carrie Warren-Gully  
Jeff Baker  
Jessica Campbell  
Rhonda Fields

#### **Others Present**

Ron Carl  
John Christofferson  
Michelle Halstead  
Cooney Sarracino  
Callie Pecore  
Kathy Smith  
Jhanadu Garza  
Dan Makelky

**9:30 AM Communication Services Update**  
**Chris Henning, Deputy Director, Communication Services**

#### **STUDY SESSION TOPICS**

10:00 AM \*Community Resources 1A Information Session

**Attachments:** [Board Summary Report Presentation](#)

The purpose of this study session was to provide information to the Board of County Commissioners about the funding realities, needs and wants regarding the Community Resources department. This will help inform the County's use of additional 1A funds and the upcoming 2026 budget discussions.

A PowerPoint presentation was presented, a copy of which has been retained for the record.

Background of the 1A updates and processing requests were presented.

Staff presented requests for community resources and categorized them as "Have To's" and "Should Do's".

The current services levels for the Veteran Services Office were presented. Staff reviewed current appointment scheduling and staffing within the office.

The current services levels for Community Development, Housing and Homeless Services were presented. Concerns were raised regarding staffing and possible funding cuts from the federal budget cycle.

The current service levels for Judicial Services were presented. Staff reviewed case loads for pretrial services and mental health programs.

The current service levels for Senior Resource were presented. The different programs within the department were reviewed.

The current service levels for Finance and Administrative Services were presented. Staff reviewed the increase in funding with insufficient FTE growth.

The current service levels for Arapahoe/Douglas Works! were presented. Background and funding for the organization were reviewed.

The current service levels for Weatherization were presented. Concerns were raised regarding funding as it relates to the federal budget.

Staff discussed "Have To" items for the 1A budget. In the Veteran Services Officers, staff requested moving ARPA funded positions to the general fund budget. In the Housing Program Administration, staff requested 3 FTE positions that are currently grant funded.

Commissioner asked for clarification within the request chart regarding the FTE positions.

In the Homeless Services Administration, staff requested to move an FTE position to the general fund. In the Pretrial Mental Health Navigator, staff requested long-term funding for one temporary grant

funded position. In Finance and Administrative Services, staff requested an FTE position for oversight of current grants.

Staff discussed “Should Do” items for the 1A budget. For the Arapahoe County Rental Assistance, staff requested guidance from the BOCC and a long-term program for rental assistance. For the County Affordable Housing Program, staff requested dedicated funding to partner on affordable development and preservation. For the Veteran Service Office, staff requested an FTE for efficiency. For Housing Navigation Services, staff requested funding for the project to ensure community outreach is done by Arapahoe County for the unhoused population. For Legal Eviction Support, staff requested funding for the current legal eviction clinic, and to reduce evictions in the community. For Homemaker Services, staff requested funding for an FTE to meet the increased need and demand.

Staff discussed “Could Do” items for the 1A budget. Staff were seeking funding for front desk positions. For Community Resources and Training, staff sought funding to promote opportunities for staff. For Supportive Services, staff requested funding to be able to provide supportive services to the community beyond what is allowable by the grants. For Funding for Business, staff requested funding for opportunities to provide the business community with staff training, technology, etc.

Charts showing the expenditures for the General Fund and the A/D Works! Fund from 2019 to 2024 were reviewed.

Commissioner asked for clarification on the charts regarding the budget and actuals.

Charts for Community Development Fund Expenditures and Grant Fund Expenditures from 2019 to 2024 were displayed and reviewed. A chart for FTE’s by fund was displayed and reviewed.

Staff presented areas of opportunity for employees. Concerns were raised for budget risk with program reduction due to federal funding.

Commissioners asked regarding the status of the Pretrial Services State Grant and if it would be at risk. Commissioner also asked staff about Pretrial Mental Health Navigator Services and what the average length of stay an individual has at a detention facility and the costs that are associated with the stay.

Commissioner asked about funding programs and the relationship with community partners.

Commissioner asked about salaries and salary projections.

Commissioner asked regarding the department’s reliance on grants and resources.

Discussion concluded without a vote. Commissioner Summey absent and excused.

## **11:30 AM BREAK**

1:00 PM \*Annual Claims Review (2020-2024)

**Attachments:** [Board Summary Report](#)  
[2020 - 2024 Claim Summary](#)  
[2025 Insurance Overview](#)

The purpose of this study session was to update the Board of County Commissioners on current and past claims from 2020-2024 and update on insurance and risk/safety goals for Risk Management in 2025.

Staff provided BOCC copies of the 2020-2024 Claim Summary and 2020-2025 Insurance Premium Summary documents. A copy of each document has been retained for the record.

Commissioner Campbell arrived at 1:04 PM.

The 2020-2024 Claim Summary document was reviewed and discussed. Staff provided insight regarding history on auto, property and liability claims throughout the years.

Commissioner asked regarding cyber liability.

Discussion was held surrounding the general liability claims. Staff included that there has been some increase in these claims. Staff provided information regarding security camera placements and how surveillance has had a positive impact, providing clearer evidence in some situations.

Commissioner asked regarding public official liability claims in 2022 and what the number of claims entailed.

Law enforcement liability was discussed. Staff highlighted that there has been a reduction in the amount of claim payouts throughout the years.

Commissioner asked staff about the law enforcement liability claims and if the claims had anything to do with police excessive force allocations.

Further discussion was held in more detail regarding the law enforcement liability claims.

Property damage claims were discussed. Weather, theft, and vandalism were highlighted as the reasons for the property damage claims.

Worker's compensation claims were reviewed. The amount of worker's compensation cases has decreased in 2024 compared to previous years. Staff provided insight regarding reasonings for some of the worker's compensation cases.

The County Attorney included information regarding insurance claim costs and how they tend to increase regardless of the number of claims due to inflation and other factors.

The Arapahoe County 2020-2025 Insurance Premium Summary document was reviewed and discussed. Staff provided information regarding the history of the insurance summaries and costs.

Commissioner asked regarding the number of workers' compensation claims specifically in the Sheriff's Office.

Commissioner asked staff regarding increasing insurance premiums and if another fiscal analysis is needed.

Commissioner asked regarding employees utilizing county vehicles and if employees need to take certain training to be able to utilize the vehicles.

Commissioner asked about possible upcoming claims and settlements.

Discussion ended without a vote. Commissioner Summey absent and excused.

2:00 PM \*Human Services 1A Information Session

**Attachments:** [Board Summary Report](#)  
[Presentation](#)

The purpose of this study session was to provide information to the Board of County Commissioners about the funding realities, needs and wants regarding the Human Services department. This will help inform the County's use of additional 1A funds and the upcoming 2026 budget discussions.

A PowerPoint presentation was presented, a copy of which has been retained for the record.

Background of the 1A updates and processing requests was presented.

Staff presented a summary of key programs and services that Human Services provides. These include SNAP, Colorado Works (TANF), Adult Financial Assistance, LEAP, CCCAP, Medical Assistance, Child Support Service, Community Support Services, and Child and Adult Protection Services.

A funding outlook and projected shortfalls from 2024 to 2027 were reviewed. Discussion was held regarding allocations.

Charts were displayed showing the different caseloads for the different programs. Charts displaying child protection caseloads were displayed and reviewed. Charts displaying adult protection caseloads and childcare caseloads were displayed and discussed.

Staff presented Human Services "Have To" items. The need is to provide match funding as required by law.

Staff presented Human Services "Could Do" items. Staff anticipate providing flexible funding to sustain nonprofit partners based on state and federal cuts.

Charts were displayed reflecting Social Services Fund Expenditures and FTEs. Staff will not request staffing.

Commissioner asked staff to clarify mill levy matching.

Commissioner asked staff about historical employment growth for FTEs. Discussion was held regarding workloads and staffing from the state. Commissioner also asked about staff attempting to go after other allocations.

Discussion was held regarding the overspending that faces the state as it relates to the allocations. Concerns were raised about the amount of overspending.

Commissioner asked staff about the match and how it relates to 1A funds.

Commissioner asked staff about the effect of Federal budgets on the programs.

Discussion was held on how to proceed going forward.

Discussion concluded without a vote. Commissioner Summey absent and excused.

**The meeting was adjourned.**

**\*Virtual/Streamed**