



Carrie Warren-Gully, District 1
Jessica Campbell, District 2
Jeff Baker, Chair Pro Tem, District 3
Leslie Summey, Chair, District 4
Rhonda Fields, District 5

Arapahoe County

Board of County Commissioners Study Session

Meeting Minute Summaries

Tuesday, February 4, 2025
10:30 AM

Administration Building
5334 S. Prince St.
Littleton, CO 80120
West Hearing Room

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Commissioners Present

Carrie Warren-Gully
Jeff Baker
Jessica Campbell
Leslie Summey
Rhonda Fields

Others Present

Ron Carl
John Christofferson
Michelle Halstead
Cooney Sarracino
Callie Pecore
Gini Pingnot
Greg Howe
Daniela Villarreal
Ed Bowditch

Jennifer Cassell
Jessica Savko
Leanna Quint
Josh Garcia

10:30 AM *High Line Canal Trail Maintenance IGA: Arapahoe County and Denver Parks and Recreation

Attachments: [Board Summary Report](#)
[Draft IGA](#)

The purpose of this study session was for staff to brief the Board of County Commissioners (BOCC) on the new Intergovernmental Agreement (IGA) that Arapahoe County Open Spaces has developed with Denver's Department of Parks and Recreation (DPR) for the use and maintenance of the trail portion of the High Line Canal corridor that the County owns within the City and County of Denver.

Staff presented background for High Line Canal Trail Maintenance IGA.

Staff discussed updated IGA process with BOCC.

Commissioner asked staff to clarify the duration of the IGA being proposed.

Commissioner asked staff regarding funding of the IGA and trail maintenance cost.

Staff clarified prior to vote that Director of Open Space is authorized to sign off on IGAs and just needs BOCC acknowledgment as item does not need to be put on consent items.

Presentation concluded with no vote as Director will sign IGA.

10:45 AM *1A Resident Advisory Committee Considerations

Attachments: [Board Summary Report](#)
[Presentation](#)
[Draft Memo](#)

The purpose of this study session was to outline key considerations for the framework of the 1A Resident Advisory Committee. The Board of County Commissioners will be asked to provide guidance on the recommendations and determine the next steps moving forward.

A PowerPoint presentation was presented, a copy of which has been retained for the record.

Staff provided background information regarding an environmental scan that was conducted to examine similar committees in neighboring jurisdictions.

The committee structure for the 1A Resident Advisory Committee was presented.

Commissioners expressed concern regarding the committee structure for having former county leader/elected official as a background/expertise qualification.

Commissioners discussed the number of individuals and the desired traits of the individuals joining the committee.

The proposed committee roles and responsibilities were discussed.

Commissioner voiced concern regarding perception of the committee and discussed importance of

transparency and appropriate verbiage for the committee to understand expectations.

Staff thanked BOCC for the discussion and reviewed the updates that were discussed.

The appointment process for joining the 1A Resident Advisory Committee was presented.

Potential specific questions to be asked during interview process were presented.

Timeline and next steps were discussed.

Discussion will be extended as to receive more information and updates on verbiage.

Presentation concluded without vote.

12:00 PM Calendar and Board Updates Continued **Michelle Halstead, Director, Commissioners' Office**

1:00 PM *Legislative Update

Attachments: [Board Summary Report](#)
[2025 Legislative Issues Guide](#)
[2025 Internal Legislative Report](#)
[2025 Public Legislative Report](#)

The purpose of this study session was to provide information on the status of Colorado's state legislative session, including potential impacts to Arapahoe County, and seek Board direction on legislative positions or specific advocacy activities.

Staff presented updates on proposed legislation SB25-077 Modification to Colorado Open Records Act, HB25-1112 Local Authorities Enforce Vehicle Registration, SB25-065 Indemnification of Peace Officers' Criminal Conduct, HB25-1110 Railroad Crossing Maintenance Costs, HB25-1097 Placement Transition Plans for Children, HB25-1031 Law Enforcement Whistleblower Protection, and HB25-1096 Automated Permits for Clean Energy Technology.

Updates on SB25-077 Modification to Colorado Open Records Act were discussed.
5-0 in favor of taking no position for SB25-077.

Updates on HB25-1112 Local Authorities Enforce Vehicle Registration were discussed.

Staff recommended taking a support position since the bill is coming from the city of Aurora.

Commissioner asked staff if any position as been taken from the Sheriff's Office regarding HB25-1112.

5-0 in favor of monitor position on HB25-1112.

Updates on SB25-065 Indemnification of Peace Officers' Criminal Conduct were presented.

Staff provided background information regarding bill and recommended a support position.

Discussion was held regarding liability.

Commissioner voiced concern regarding liability if an employee were to conduct criminal actions.

4-1 in favor of support for SB25-065. Commissioner Fields opposed.

Updates on HB25-1110 Railroad Crossing Maintenance Costs were presented.

Staff recommended a support position.

4-1 in favor of a no position for HB25-1110. Commissioner Baker opposed.

Updates on HB25-1097 Placement Transition Plans for Children were presented.

Staff recommended an amend position and informed BOCC that CCI also voted to amend.

Commissioner asked staff regarding the specificities with the bill and how the amendments would affect the transition plan with the county vs. the state.

Discussion was held regarding a standard of care and inability to optout. The amendment would be mandating each county have a plan.

5-0 in favor of amend position for HB25-1097.

Updates on HB25-1031 Law Enforcement Whistleblower Protection were presented.

Staff recommended an amend position for HB25-1031.

Staff provided background information regarding current amendments on HB25-1031.

Commissioner discussed amendments and recommended that BOCC move to monitor position.

5-0 in favor of a monitor position for HB25-1031.

Updates on HB25-1096 Automated Permits for Clean Energy Technology were presented.

Staff recommends an oppose position for HB25-1096 based on the technology currently being used.

Commissioners discussed staff's recommendations of an oppose position and clarified if the bill would be amendable.

5-0 in favor of amend position for HB25-1096.

Staff provided updates regarding SB25-002 Regional Building Codes for Factory Built Structures and discussed amendments.

Commissioners discussed the removal of an opt-in for SB25-002.

5-0 to stay at amend position for SB25-002 and to remove the opt-in.

Commissioner asked staff regarding Stockpiling of Material and Retail Food Establishment bill. Commissioner also asked if staff would investigate HB25-1146 and bring information for the next meeting.

Meeting went into Recess

STUDY SESSION TOPICS

2:00 PM *2024 Fourth Quarter Budget Review

Attachments: [Board Summary Report](#)
[Presentation](#)
[Q4 2024 Staff Report](#)

Meeting Reconvened

The purpose of this study session was to update the Board of County Commissioners (BOCC) on the status of the 2024 budget as of the fourth quarter, to review the fiscal status of Arapahoe County, and identify issues that may arise in the near future. Various supplemental appropriation requests will be reviewed by the Executive Budget Committee and recommended for approval by the Board. These supplemental appropriation requests will be presented, and the Board will be asked to review these proposals and decide which should go forward to a public hearing on February 25, 2025.

A PowerPoint presentation was presented, a copy of which has been retained for the record.

Staff provided overview and background information for fourth quarter budget review.

Economic outlook showing real GDP growth, unemployment rate, personal income growth, wage and salary growth, inflation, housing permit growth, and nonresidential building growth were presented.

Graphs showing the projected revenue assumptions were displayed showing the total actual value and new construction trend and the total assessed value and revenue trend.

A graph showing the projected expenditure assumptions were presented.

Staff presented graph showing featured revenue in commissary sales for inmates.

Staff presented and discussed the general fund for 2024 including the adopted, amended, and projected amounts.

The general fund projections for 2025-2029 were displayed.

The capital expenditure fund for 2024 was presented including the adopted, amended, and projected amounts.

The capital expenditure fund projections for 2025-2029 were displayed.

Staff discussed the social services fund for 2024 including the adopted, amended, and projected amounts.

The social services fund projections for 2025-2029 were displayed.

Staff discussed the road and bridge fund for 2024 including the adopted, amended, and projected amounts.

The projections for the road and bridge fund for 2025-2029 were presented.

Staff provided information on ALEA fund for 2024 including the adopted, amended, and projected amounts.

The projections for the ALEA fund for 2025-2029 were presented.

Staff presented the commissary fund and provided background information regarding the fund.

The commissary fund use was displayed including the 2024 amended amounts, projected amounts, and the forecasted amounts for 2025-2029.

The supplemental requests for 2024 were presented including the items needing further discussion, and the new revenue/budget cleanup items.

The supplemental requests for 2025 were presented including the items needing further discussion, the new revenue/budget cleanup, and the additional changes since EBC meeting.

Staff spoke regarding the need for 2 additional FTE for Recording Specialist to offer passport services at the Aurora Branch.

Commissioner asked staff regarding the services that would be provided at the Aurora branch and if the additional FTE is the current priority.

Commissioners raised concerns with FTE increases for the branches to meet needs.

5-0 in favor of supplemental requests to proceed.

3:30 PM *Richmil Ranch Open Space Parking Lot Expansion: Funding Request

Attachments: [Board Summary Report](#)
[Presentation](#)
[Project Plans](#)
[Probable Cost Projection](#)

The purpose of this study session was for staff to present a funding request for the Richmil Ranch Open Space project to approve the allocation and expenditure of \$483,000.00 from the Open Spaces Acquisitions and Development Fund for the construction of the parking lot expansion.

A PowerPoint presentation was presented, a copy of which has been retained for the record.

Staff recommendations for the parking lot expansion were presented.

Key points for the request were reviewed.

A map of the ranch was displayed.

The history of the Richmil Ranch was presented.

A map of the trails and picnic areas was displayed. Pictures of property were also displayed.

Current parking lot diagram was displayed and reviewed. An image of parked trucks and trailers was displayed.

The proposed diagram of the parking lot expansion was displayed. Staff presented the proposed changes to the parking lot.

The current entrance sign was damaged. Images of damage and proposed sign were displayed. A new sign will be constructed.

The parking lot estimate was presented.

Commissioner asked staff of possible lighting within the parking lot.

5-0 in favor of proceeding request to consent agenda.

The meeting was adjourned.

***Virtual/Streamed**