



ARAPAHOE COUNTY

Carrie Warren-Gully, District 1
Jessica Campbell, District 2
Jeff Baker, Chair Pro Tem, District 3
Leslie Summey, Chair, District 4
Rhonda Fields, District 5

Arapahoe County

Board of County Commissioners Study Session

Meeting Minute Summaries

Monday, April 6, 2026
9:00 AM

Administration Building
5334 S. Prince St.
Littleton, CO 80120
West Hearing Room

The Arapahoe County Board of Commissioners typically holds weekly study sessions on Monday and Tuesday. Study sessions (except for executive sessions) are open to the public and agendas are available online at arapahoe.legistar.com. Meetings marked with an asterisk () can be attended virtually via arapahoe.legistar.com while non-asteriked (*) sessions are open to in-person attendance only. The members of the Board of County Commissioners may choose to attend study sessions virtually.*

The Board of County Commissioners may go into executive session during or at the conclusion of a study session or administrative meeting as necessary to receive legal advice or discuss other confidential matters, and if they do so, the public will be excluded from that portion of the meeting. The Board may alter the times of the meetings throughout the day, as well as cancel or reschedule noticed meetings. Contact the Commissioners' Office at 303 795 4630 or kdavis2@arapahoegov.com with questions about the agenda.

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Commissioners Present

Carrie Warren-Gully
Jeff Baker
Jessica Campbell
Leslie Summey
Rhonda Fields

Others Present

Ron Carl
John Christofferson
Michelle Halstead
Cooney Sarracino
Callie Pecore
Sara Overby

9:00 AM Calendar and Board Updates
Michelle Halstead, Director, Commissioners' Office

12:00 PM BREAK

1:00 PM E-Team Chair Update

Katherine Smith, Community Resources Director, E-Team Chair

Karl Herrmann, Chief Deputy, Clerk and Recorder's Office, E-Team Vice Chair

STUDY SESSION TOPICS

1:30 PM *County Volunteer Policy Updates

Attachments: [Board Summary Report](#)
[Proposed Volunteer Policy 2026](#)
[Volunteer Policy 2006](#)
[BOCC PowerPoint 04-06-26](#)
[AC Decision Support Framework](#)

The purpose of this study session was to provide the Board information on recommended updates to the county's volunteer policy and seek approval to add this item to a future business meeting for formal concurrence.

A PowerPoint presentation was presented, a copy of which has been retained for the record.

Staff provided insight on volunteers at the county and how volunteers are used to help support essential services and events.

A snapshot of the end of 2025 year was shared showing the number of volunteers and the hours that they contributed.

Commissioner asked staff if the data includes the number of volunteers from the Boards and Committees.

The current volunteer policy was reviewed.

The 2026 updates to align the volunteer policy with practice of the county. Staff provided highlights on the updated policy regarding background checks, oversight of volunteers by Departments/Offices, record keeping, and building security.

Commissioner asked staff regarding the background check process for volunteers as it pertains to the Arapahoe County Fair.

Commissioner asked staff about the typical profile of people who volunteer and what departments use volunteers most.

The next steps were discussed. Staff are seeking approval to place the policy on future business meeting consent agenda. Staff plan to continue to partner with departments and offices on recruitment and supporting volunteer management. Staff are also working on developing a volunteer management guide for day-to-day operations, best practices, and implementation of volunteer policy.

5-0 in favor of the request.

2:00 PM *Executive Session

Executive Session and County Attorney Administrative Meeting [Section 24-6-402(4)(b)C.R.S.](As required by law, specific agenda topics will be announced in open meeting prior to the commencement of the closed and confidential portion of this session)

Ron Carl, County Attorney

The motion was made by Commissioner Baker and duly seconded by Commissioner Campbell that the Board go into executive session pursuant to Section 24-6-402(4)(b)(e) of the Colorado Revised Statutes, to develop strategy, and instruct negotiators, and receive legal advice regarding a draft MOU for the dissolution of the former 18th Judicial District DA's Office.

The motion passed 5-0.

The meeting was adjourned.

***Virtual/Streamed**