

# Discretionary Grant Evaluation Form

## Arapahoe County Government

# \_\_\_\_\_ (Dept Code-Year-Number)

### Overview

Grant Name: Colorado Court Security Cash Fund Grant  
Grantor: State of Colorado  
Amount applied for **\$155,884.07**  
Application/submission deadline: 04/11/25  
Does application/proposal require/imply acceptance? Yes  
Office/Department/Division applying: Sheriff Detention Bureau/Court Services Section  
Grant period (time to expend funds) : 07/15/25 through 07/14/26  
New grant  Renew existing \_\_\_\_\_ Expand existing \_\_\_\_\_  
Previous grant name and dates, if applicable \_\_\_\_\_  
Federal grant \_\_\_\_\_ If so, federal agency \_\_\_\_\_  
If so, CFDA #(s) \_\_\_\_\_  
If on grants.gov, Opportunity # \_\_\_\_\_  
State grant  If so, state agency: Colorado Judicial Department  
Are federal funds passed through \_\_\_\_\_  
If so, CFDA #(s) \_\_\_\_\_  
Apply via COGMS online? \_\_\_\_\_  
Other grantor \_\_\_\_\_

### Benefits

What is grant expected to accomplish? Improved Court Security.

How does it align with County and department goals and objectives? Provide a safe Courthouse to enable Arapahoe County Citizens and employees to conduct business.

How will success be measured? It will be determined by the improved security equipment in place.

What constituency is expected to benefit? Court personnel, probation personnel and general public

New service  Existing service  Expanded service \_\_\_\_\_  
Alternatives to using grant to accomplish this benefit  Use the 2019 approved budget \_\_\_\_\_

### Cost/Budget

Matching funds

Matching funds required – Cash \_\_\_\_\_ In-kind \_\_\_\_\_ Funding source \_\_\_\_\_  
FTE's  
# New FTE's? \_\_\_\_\_ No

Duration \_\_\_\_\_

If not grant funded, describe funding plan  Budget

Packages \_\_\_\_\_

Are benefits covered? \_\_\_\_\_ How much? \_\_\_\_\_ If not, plan to cover \_\_\_\_\_

Describe any potential workman's comp risk \_\_\_\_\_

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If occurred, plans to fund \_\_\_\_\_

Anticipated unemployment costs when termed \_\_\_\_\_

Plans to fund unemployment or workman's comp after grant is closed \_\_\_\_\_

Describe space and equipment available for new FTE \_\_\_\_\_

Are additional space or equipment costs covered in grant? \_\_\_\_\_

### Fixed/capital asset

Describe asset 2-Xray machines, 5-Magnetometers, 3 Security Cameras, 2

### Ballistic Shields

Estimated dollar amount & how derived: Attached quotation

Did process of estimating costs meet federal or grant requirements? Yes

Specific purchasing requirements \_\_\_\_\_

Requirements for use of asset \_\_\_\_\_

Requirements for disposition of asset \_\_\_\_\_

Plan to replace when expired? \_\_\_ When? \_\_\_ How? \_\_\_\_\_ How much? \_\_\_

Plan for funding IG rents \_\_\_\_\_

IT hardware/software \_\_\_\_\_

Anticipated implementation costs and how funded \_\_\_\_\_

Anticipated implementation timeline \_\_\_\_\_ Corroborated with IT? \_\_\_\_\_

Priority ranking \_\_\_\_\_

Staff dedicated to implementation \_\_\_\_\_

Anticipated asset maintenance costs \_\_\_\_\_ Plan to fund them \_\_\_\_\_

### Advance or reimbursement grant Reimbursement \_\_\_\_\_

If reimbursement, how often will requests be filed: Once

Is there a time frame to be met after which it becomes nonreimbursable? \_\_\_\_\_

How plan to meet that deadline \_\_\_\_\_

How plan to fund nonreimbursable expenditures \_\_\_\_\_

### Allowable costs

Anticipated administration costs \_\_\_\_\_

What are allowable costs for reimbursement \_\_\_\_\_

If subject to single audit, will grant pay fees? \_\_\_\_\_

If audit and admin costs are not covered, plans for funding them \_\_\_\_\_

## Compliance Requirements

Does the grant require:

EEOP \_\_\_\_\_ N/A \_\_\_\_\_

Drug-free workplace N/A \_\_\_\_\_

Davis-Bacon \_\_\_\_\_ N/A \_\_\_\_\_

Minority & women owned preferences or Historically Underutilized Business

(HUBS) purchases N/A \_\_\_\_\_

Does acceptance of the grant obligate the County to provide goods/services/service levels/standards beyond the grant period or funding? No

If so, describe \_\_\_\_\_

Plans for funding \_\_\_\_\_

Other compliance requirements specific to this grant \_\_\_\_\_ N/A \_\_\_\_\_

## Impact on County Operations

Does the grant require IT support to implement or support? No \_\_\_\_\_

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Describe plans \_\_\_\_\_

Describe plans for tracking and reporting: Handled by Court Administration SO Finance

Requesting Finance to assist in setting up grant tracking system in SAP: No

Describe the training and experience of the staff responsible for the tracking and reporting of this grant: This is a yearly grant that has been handled by Shelley Hubbard in the past.

Does the grant require FFM assistance for additional space for FTE or equipment? No

Describe plans: N/A

Will the grant require any change in County or department/office policy? No

Describe any other potential impact on other departments/offices? No

### Other Considerations

Is there an automatic renewal in subsequent years? No

Is it a regional grant benefiting more than just Arapahoe County? Yes, this benefits all counties across Colorado

If so, describe \_\_\_\_\_

Is the County acting as fiscal agent? No

If so, attach narrative describing entities covered, responsibilities, how admin costs are funded, benefits & exposure \_\_\_\_\_

Are funds being passed through to another agency/partner/subgrantee? \_\_\_\_\_

If so, describe \_\_\_\_\_

Describe plans to monitor subgrantee compliance \_\_\_\_\_

Are others participating in costs? \_\_\_\_\_ How? \_\_\_\_\_

Are there any other potential liabilities \_\_\_\_\_

Name and title of person authorized/responsible for

Grant application: Lt. Geoff Maisch

Required reporting: Shauna Deeble/Shelley Hubbard

Reimbursement requests: Shauna Deeble/Shelley Hubbard

Plan for approval

Drop-in \_\_\_\_\_ X

Study Session \_\_\_\_\_

Dept/Office signature only \_\_\_\_\_

### Staff Contacts Involved in Evaluation Process

Dept/Office applying for grant Sheriff's Office-Court Services Section

Attorney's Office \_\_\_\_\_

Attorney's Office – Risk Mgmt \_\_\_\_\_

Facilities & Fleet Management \_\_\_\_\_

Finance – Grants \_\_\_\_\_

Finance – Budget \_\_\_\_\_

Finance – Purchasing \_\_\_\_\_

HR \_\_\_\_\_

IT \_\_\_\_\_

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## Attachments

List attachments

Grant application form \_\_\_\_\_

Grant application instructions \_\_\_\_\_

Specific compliance requirements \_\_\_\_\_

Other, describe Itemized list of requested items \_\_\_\_\_

## Signature

Grant submitted by

Name: Geoff Maisch \_\_\_\_\_

Title: Lt \_\_\_\_\_

Elected Official/Department Director/Designee \_\_\_\_\_

Date 04/11/25 \_\_\_\_\_

Reviewed by

County Attorney's Office

Name \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

Comments \_\_\_\_\_

Finance Department

Accounting – Grants

Name \_\_\_\_\_ Gustavo Guzman

Title \_\_\_\_\_

Date \_\_\_\_\_

03/14/2025 \_\_\_\_\_

Comments \_\_\_\_\_

Budget

Name \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

Comments \_\_\_\_\_

Purchasing

Name \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

Comments \_\_\_\_\_