



Shawn Davis, Chair
Bebe Kleinman, Vice Chair
Kristine Burrows
Dr. Mark Levine
Terrence Walker
Michelle Weinraub
Mark Mcmillan

Arapahoe County

Arapahoe County Board of Health

Meeting Minute Summaries

Wednesday, September 18, 2024
3:00 PM

Public Health - Willow
DOC Conference Room

The public is welcome to attend the Board of Health meeting in the DOC Board Room, located at 6162 S Willow Dr., Greenwood Village CO 80111 or virtually on Teams
https://teams.microsoft.com/l/meetup-join/19%3ameeting_OTZlYTI2ZmUtNmMyYy00MTVILWlXMWETNmNhZGFhYTNhMWU1%40thread.v2/0?context=%7b%22Tid%22%3a%2257d7b626-d71d-47f6-84c1-c43bda19ba16%22%2c%22Oid%22%3a%22c0695c0a-202a-41ae-9aa5-a71df8e21ec2%22%7d. The Board of Health agenda and materials can be viewed online at <https://arapahoe.legistar.com/Calendar>. You may also listen to, or speak at, the meeting by calling 1-719-569-5048 and entering the Conference ID: 443 152 952# when prompted.

1. *CALL TO ORDER

Present Shawn Davis, Kristine Burrows, Michelle Weinraub, Mark Mcmillan, and Mark Levine
Abs/Exc Bebe Kleinman, and Terrence Walker

2. *APPROVAL OF MINUTES

A motion was made by Davis, seconded by Burrows, that the August meeting minutes be approved. The motion carried by the following vote:

Aye: Davis, Burrows, Weinraub, Mcmillan, and Levine

2.a.

Attachments: [August Meeting Minutes](#)

3. *PUBLIC COMMENT

Individuals are invited to speak to the Board of Health about any topic. Each person has a 3-minute time limit for comments, unless otherwise noted by the Chair. Individuals must state their name and address for the record prior to making remarks. Virtual public comment is allowed during Public Comment Period by calling 1-719-569-5048 and entering the Conference ID: 443 152 952# when prompted. The last four digits of the number you are calling from will be called when it is your turn to speak.

4. *DIRECTOR COMMENTS

5. *GENERAL BUSINESS ITEMS**5.a. Clinical After-Hours Pay for Exempt Clinical Employees**

To increase access to services among our most disparate communities, our funders are requiring us to change our clinic model to have more flexibility outside our normal clinic hours and be mobile, which means we need clinical staff to pick up additional shifts and be appropriately compensated to do so. While non-exempt staff are eligible to receive time and a half for hours worked over 40 hours per week for events outside of normal business hours, exempt staff are not currently compensated for afterhours coverage.

This request is to incentivize through appropriate compensation exempt clinical employees to participate in an approved clinical event outside of normal business hours. Examples of clinical events that take place on the weekends or during evening hours include, but are not limited to:

- Vaccination clinics (e.g.: Shots for Tots & Teens or back-to-school immunization clinics)
- Outbreak events (e.g.: Hepatitis A Immunoglobulin administration at homes or businesses and vaccination administration in jails or long-term care facilities)
- Providing immunization-specific clinical education at schools and childcare center events (e.g.: back-to-school nights, childcare enrollment fairs)

6. *STUDY SESSIONS**6.a. FY2025 Executive Budget Committee Recommendations Review & FY 2024 2nd Quarter Financial Review.**

Attachments: [6.a.BO_H FY24 Financial Update September 2024](#)

The purpose of this presentation is to present and review the FY 2025 Executive Budget Committee's recommendation and FY 2024 2nd Quarter Financials.

6.b. Arapahoe County Public Health Finance and Administration Deep Dive

Attachments: [6.b.BO_H Admin and Finance Deep Dive Pres 20240913](#)

The purpose of this presentation is to provide the BOH an overview of Finance and Administration Division within the Public Health Department for Arapahoe County. This presentation will discuss the organizational structure, program functions, provide examples of the programmatic impacts, and provide time for questions and answers.

6.c. Community Health Improvement Plan Update

Attachments: [6.c.CHIP Update_BOH_Sept 2024](#)

The purpose of this presentation is to provide the BOH an overview of Finance and Administration Division within the Public Health Department for Arapahoe County. This presentation will discuss the organizational structure, program functions, provide examples of the programmatic impacts, and provide time for questions and answers.

6.d. ACPH Director's Report - September 18th, 2024

Attachments: [6.d.BOH_Director's Report_20240918](#)

The purpose of this presentation is to provide an update on development of the 2025-2030 Arapahoe County Community Health Improvement Plan.

7. EXECUTIVE SESSION AND COUNTY ATTORNEY LEGAL MEETING

As required by law, specific agenda topics will be announced in open meeting prior to the commencement of the closed and confidential portion of this session. C.R.S. § 24-6-402(4).

8. *ADJOURN

Arapahoe County is committed to making its public meetings accessible to persons of all abilities. Please contact the Board of Health at 303-734-5412 or BoardOfHealth@arapahoegov.com, at least three (3) days prior to a meeting, should you require special accommodations.

*Items marked with an asterisk will be live streamed for public viewing.