



ARAPAHOE COUNTY

Carrie Warren-Gully, Chair, District 1
Jessica Campbell-Swanson, District 2
Jeff Baker, District 3
Leslie Summey, Chair Pro Tem, District 4
Bill Holen, District 5

Arapahoe County

Board of County Commissioners Study Session

Meeting Minute Summaries

Monday, April 15, 2024
9:30 AM

Administration Building
5334 S. Prince St.
Littleton, CO 80120
West Hearing Room

The Arapahoe County Board of Commissioners typically holds weekly study sessions on Monday and Tuesday. Study sessions (except for executive sessions) are open to the public and agendas are available online at arapahoe.legistar.com. Meetings marked with an asterisk () can be attended virtually via arapahoe.legistar.com while non-asteriked (*) sessions are open to in-person attendance only. The members of the Board of County Commissioners may choose to attend study sessions virtually.*

The Board of County Commissioners may go into executive session during or at the conclusion of a study session or administrative meeting as necessary to receive legal advice or discuss other confidential matters, and if they do so, the public will be excluded from that portion of the meeting. The Board may alter the times of the meetings throughout the day, as well as cancel or reschedule noticed meetings. Contact the Commissioners' Office at 303 795 4630 or kdavis2@arapahoegov.com with questions about the agenda.

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Commissioners Present

Carrie Warren-Gully
Jeff Baker
Jessica Campbell-Swanson
Leslie Summey
Bill Holen

Others Present

Ron Carl
John Christofferson
Michelle Halstead
Cooney Sarracino
Melissa Valentine
Glen Poole
Jhanadu Garza

9:30 AM Calendar and Board Updates
Michelle Halstead, Director, Commissioners' Office

11:30 AM Boards and Committees Update
Daniela Villarreal, Management Analyst I, Commissioners' Office

12:00 PM BREAK

STUDY SESSION TOPICS

1:00 PM *Highline Canal Trail, Natural Resource Management Plan Funding

Attachments: [Board Summary Report](#)
[Presentation](#)

The purpose of this study session was to request approval to allocate \$162,000 of joint project funds to support the High Line Canal Natural Resource Management Plan (NRM Plan). The total cost for the NRM Plan is expected to be \$355,000, Arapahoe County's share of \$162,000 represents 45% of the total cost. Arapahoe County and the Open Spaces Department anticipate acquiring portions of the High Line Canal property in June 2024 from Denver Water. Open Space Operations, the High Line Canal Conservancy (Conservancy), and a small team of Canal Collaborative members have selected Biohabitats and Dig Studio to facilitate and develop a NRM Plan for the High Line Canal. The NRM Plan will serve to guide future management and stewardship of the entire property.

A PowerPoint presentation was presented, a copy of which has been retained for the record.

Commissioner Holen arrived at 1:06 PM.

The background of the partnership with the High Line Canal Conservancy was presented.

Staff presented the Natural Resources Management Plan's (NRM Plan) structure. The structure consists of a steering committee, project team, and sub-area teams.

The scope of the NRM Plan was reviewed (formalizing goals, maintenance of resources, natural resource enhancement strategies, operations and management structure recommendations, and public communications planning).

The procedure for the consultant selection was presented.

The breakdown of the NRM Plan funding partners and requested allocation was listed.

Staff reviewed their recommendation and shared a suggested motion provided by the Open Space and Trails Advisory Board (OSTAB).

5-0 in favor to allocate the requested funds.

1:30 PM *Annual Claims Review (2019-2023)

Attachments: [Board Summary Report](#)
[2019-2024 Insurance Summary](#)
[2019 - 2023 Claim Summary](#)

The purpose of this study session was to update the Board of County Commissioners on current and past claims from 2019-2023 and provide an update on insurance and risk/safety goals for Risk Management in 2024.

Reports were provided in meeting, copies of which have been retained for the record.

Staff discussed claim summaries from 2019 to 2023. The cost of the damages and liabilities were listed.

Strategies to raise awareness of insurance coverage was reviewed. Education is a goal to lower total costs.

A breakdown of workers compensation claims was discussed. Staff is attempting to mitigate claims by educating departments.

Cost of insurance for 2023 was reviewed. Costs in the future are likely to go up.

Presentation concluded without vote.

2:30 PM *Executive Session

Executive Session and County Attorney Administrative Meeting [Section 24-6-402(4)(b)C.R.S.](As required by law, specific agenda topics will be announced in open meeting prior to the commencement of the closed and confidential portion of this session)

Ron Carl, County Attorney

Administrative Item: County attorney seeking authority to sign conflict waivers to work with outside council to evaluate retirement plan for the DA's office.

5-0 in favor for County attorney to sign the conflict waivers.

The motion was made by Commissioner Summey and duly seconded by Commissioner Campbell-Swanson that the Board go into executive session pursuant to section 24-6-402(4)(b) of the Colorado Revised Statutes, to receive legal advice regarding the Pinto-Rios v. Sheriff case.

The motion passed 5-0.

The meeting was adjourned.

***Virtual/Streamed**