



# Arapahoe County

5334 South Prince Street  
Littleton, CO 80120  
303-795-4630  
Relay Colorado 711

## Board Summary Report

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**File #:** 21-594

**Agenda Date:** 8/30/2021

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**To:** Board of County Commissioners

**Through:** Bryan Weimer, PWLF, Director, Public Works & Development

**Prepared By:**

Through: James Katzer, PE, Transportation Division Manager

Through: Cathleen Valencia, PE, Capital Improvement Program Manager

Prepared By: Daniel Wiseheart, PE, CIP Project Manager

**Presenter:** Daniel Wiseheart, PE, CIP Project Manager

**Subject:**

11:30 AM \*C19-24 Utility Relocation Policy, updated draft for review and adoption

**Purpose and Request:**

Following previous BOCC direction, staff from Public Works and Development (PWD) revised Administrative Procedure 87-5 (Utility Relocation Policy, adopted under resolution number 108-89), and now present the updated policy to the BOCC for review and adoption.

**Background and Discussion:** A draft of the revised policy was circulated internally for review and comment to staff within PWD, and then externally for additional review and comments to Utility Providers, contractors, and other local jurisdictions. Comments were received from 9 PWD staff members and from 4 external sources: Darryl Farrington (Cherry Creek Valley Water and San), Lane Grady (MCI/Verizon), Jeff Walker (Xcel energy), and Brandon Felipe (East Cherry Creek Valley Water and San). Both sets of review comments were discussed, and appropriate revisions made, as needed. The final draft of the policy was then sent to the Director of PWD and Arapahoe County Legal department for final review. All comments have been addressed and final edits have been made. Presented here within is the final policy document for BOCC review and adoption.

**Fiscal Impact:** Under the current policy, the County is responsible for 100% of utility relocation costs for water and sanitary utilities. It was determined that within the last 10-years Policy 87-5 has cost the County upwards of \$1M for utility relocations. The revised policy will share relocation costs on a 50/50 basis between the County and Water and Sanitary District Utility Providers. PWD anticipates evaluating the effectiveness of this policy for two years from the adoption date. Then returning to the BOCC with further recommendations as determined from the evaluation period.

**Alternatives:** The alternative is to not adopt the new policy and continue using the existing policy.

**Alignment with Strategic Plan:**

- Be fiscally sustainable
- Provide essential and mandated service
- Be community focused

**Staff Recommendation:** The staff recommends to approve and adopt the policy.

**Concurrence:** PWD staff, including the Director of PWD, has reviewed the policy.

The Arapahoe County Attorney's Office has reviewed the policy.