



ARAPAHOE COUNTY

Carrie Warren-Gully, Chair, District 1  
Jessica Campbell, District 2  
Jeff Baker, District 3  
Leslie Summey, Chair Pro Tem, District 4  
Bill Holen, District 5

# Arapahoe County

## Board of County Commissioners Study Session

### Meeting Minute Summaries

**Tuesday, July 30, 2024**  
**8:00 AM**

**Administration Building**  
**5334 S. Prince St.**  
**Littleton, CO 80120**  
**West Hearing Room**

*The Arapahoe County Board of Commissioners typically holds weekly study sessions on Monday and Tuesday. Study sessions (except for executive sessions) are open to the public and agendas are available online at [arapahoe.legistar.com](http://arapahoe.legistar.com). Meetings marked with an asterisk (\*) can be attended virtually via [arapahoe.legistar.com](http://arapahoe.legistar.com) while non-asteriked (\*) sessions are open to in-person attendance only. The members of the Board of County Commissioners may choose to attend study sessions virtually.*

*The Board of County Commissioners may go into executive session during or at the conclusion of a study session or administrative meeting as necessary to receive legal advice or discuss other confidential matters, and if they do so, the public will be excluded from that portion of the meeting. The Board may alter the times of the meetings throughout the day, as well as cancel or reschedule noticed meetings. Contact the Commissioners' Office at 303 795 4630 or [kdavis2@arapahoegov.com](mailto:kdavis2@arapahoegov.com) with questions about the agenda.*

*Arapahoe County is committed to making its public meetings accessible to persons with disabilities. If you need special accommodations, please contact the Commissioners' Office at 303 795 4630 or Relay Colorado 711 at least 3 days in advance to make arrangements.*

**Commissioners Present**

Carrie Warren-Gully  
Jeff Baker  
Jessica Campbell  
Leslie Summey  
Bill Holen

**Others Present**

Ron Carl  
John Christofferson  
Michelle Halstead  
Cooney Sarracino  
Naomi Colwell  
Jeff Keener  
Ray Winn  
Michele Frishman  
Gini Pingenet  
Lisa VanderHeyden  
Dawn Smith

**8:00 AM Director Mid-Year Update: Gini Pingnot**

**8:30 AM Director Mid-Year Update: Michelle Halstead**

**9:00 AM Director Mid-Year Update: Bryan Weimer**

**9:30 AM Director Mid-Year Update: Ron Carl**

**10:00 AM Director Mid-Year Update: Patrick O'Neill**

**10:30 AM Director Mid-Year Update: Todd Weaver**

**11:00 AM Director Mid-Year Update: Cheryl Ternes**

**11:30 AM BREAK**

**12:30 PM Director Mid-Year Update: Phil Savino**

### **STUDY SESSION TOPICS**

1:00 PM \*Aurora Chamber of Commerce Annual Update

**Attachments:** [Board Summary Report](#)  
[2024 Report](#)

The purpose of this study session was to provide the Board with an annual update from their economic development partner, Aurora Chamber of Commerce.

Responsibilities of the Aurora Chamber of Commerce was presented. The importance of Buckley Space Force Base and veterans working with the Defense Counsel was discussed.

The transportation committee and art committee's roles were presented. Staff from the Chamber of Commerce discussed the Leadership Aurora and Emerging Leaders programs. Staff presented the Young Professionals program and Women in Business Committee.

The Chamber of Commerce discussed the building of a community with different businesses to create leads. The Chamber of Commerce created ambassadors to welcome new members.

The successes of the Chamber were reviewed, and staff discussed the partnership with the BOCC to address fiscal concerns.

Presentation concluded without vote.

1:30 PM \*South Metro Denver Chamber of Commerce Annual Update

**Attachments:** [Board Summary Report Presentation](#)

The purpose of this study session was to provide the Board with an annual update from their economic development partner, South Metro Denver Chamber of Commerce.

A PowerPoint presentation was presented, a copy of which has been retained for the record.

Staff wanted to thank the BOCC for their partnership.

The mission and purpose of the South Metro Denver Chamber were presented.

The Board of Directors members were listed, and their work on focuses emphasized by Arapahoe County were discussed (Critical Services, Workforce/Education, Economic Development, and Community Engagement).

The Chambers work with the BOCC regarding legislative session was discussed.

Staff presented the next steps and moving forward with the BOCC. A future emphasis on a campaign for driving awareness was presented.

The Chamber has a focus on business spotlights and neighborhood events to increase tourism.

Presentation concluded without vote.

2:00 PM \*Dove Valley Regional Park: Bike Park Construction Increase

**Attachments:** [Board Summary Report Presentation](#)

The purpose of this study session was Open Spaces staff presented updated information on the current construction of the bike park skills course element to the park. The original funding request and approval to Open Space and Trails Advisory Board (OSTAB) was done in 2018. The contract is a design/build work scope, as design and actual construction has progressed new amenities, and maintenance improvements have been discovered and desired to create a more inclusive park for all ages and abilities and reduce maintenance costs. The request from Open Spaces staff was to increase the contract to add in the below additional amenities at a cost increase of \$251,000.00. OSTAB approved this funding request at their June 17th, 2024, meeting.

A PowerPoint presentation was presented, a copy of which has been retained for the record.

A map of the bike park site plan was displayed. The design of the bike park was discussed.

Images of site were displayed. The materials of the bike park and maintenance were presented.

The bike park cost increases were reviewed.

Commissioner asked about the building company and if it was a competitive contract.

5-0 in favor of cost increases for bike park.

2:15 PM \*Funding for High Line Canal Underpass at Yale Avenue

**Attachments:** [Board Summary Report](#)  
[Presentation](#)

The purpose of this study session was staff presented the High Line Canal (HLC) Underpass at Yale Ave. to obtain approval from the Board of County Commissioners (BOCC) to expend \$500,000.00 from the Open Spaces Acquisitions and Development Fund to the City and County of Denver for construction of an underpass on the High Line Canal under Yale Ave. Open Space and Trail Advisory Board (OSTAB) approved this request at the April 1, 2024, OSTAB meeting.

A PowerPoint presentation was presented, a copy of which has been retained for the record.

A map of the joint project intersection was displayed.

The timeline of the project with other agencies was presented. Staff discussed the changes of other agencies involved that created a cost increase. Arapahoe County's contribution will remain the same.

5-0 in favor of moving forward with funding.

2:30 PM \*Transition of Open Space-Funded Property in Aurora for Colorado Freedom Memorial

**Attachments:** [Board Summary Report](#)

The purpose of this study session was the City of Aurora presented a proposal to make Arapahoe County whole for its previous investments in the acquisition and development of Springhill Park, a portion of which is planned to be used for the expansion of the Colorado Freedom Memorial.

A PowerPoint presentation was presented, a copy of which has been retained for the record.

Background of the acquisition and development of the park was presented. The expansion of the Colorado Freedom Memorial (CFM) was discussed.

The purpose and background of the facility at the Colorado Freedom Memorial was presented.

A map of the Springhill Park and Memorial Park with facilities was displayed. The proposed center site

plan and rendering were displayed.

The fundraising efforts of the CFM were presented.

A timeline of major milestones was reviewed.

Staff presented the funding reimbursement for Arapahoe County Open Spaces from the CFM.

Images of the sections of the parks that will be removed were displayed.

5-0 in favor of funding reimbursement.

3:00 PM \*Authorization for Open Spaces Director to Sign Agreements Permitting Use of Properties

**Attachments:** [Board Summary Report](#)  
[Draft Letter of Authorization Template](#)  
[Draft License Agreement Template](#)  
[Proposed Amendment to Annual Signature Resolution](#)

The purpose of this study session was Open Spaces requested an amendment to the Board of County Commissioners' (BOCC's) signature authority resolution 24-077 in order to authorize the Director to sign certain types of agreements permitting the use of Open Spaces properties.

Background of the need for authorization for signing agreements was presented.

Staff discussed the four specific types of agreements (License, Letters of Authorization, Recreation Leases, and Stormwater).

Commissioner asked staff about possible concerns that could arise with recreational agreements.

5-0 in favor of the signature authority with the need for drop-in or study session for recreational agreements.

3:15 PM \*Administration Building East Lawn Water Conservation Project Opportunity

**Attachments:** [Board Summary Report](#)

The purpose of this study session was to request authorization to pilot a new type of low-water ground cover on the east turf area of the Administration Building.

A PowerPoint presentation was presented, a copy of which has been retained for the record.

Background of the conservation project was presented. Issues with the current turf were listed.

Proposed future steps for the east lawn were discussed. New seed implementation for low-water ground cover was discussed.

The pilot flower lawn was described.

The benefits to the Arapahoe County administration building and Denver Water were presented.

5-0 in favor of east lawn water conversation project.

**3:30 PM \*Executive Session**

**Executive Session and County Attorney Administrative Meeting [Section 24-6-402(4)(b)C.R.S.](As required by law, specific agenda topics will be announced in open meeting prior to the commencement of the closed and confidential portion of this session)**

**Ron Carl, County Attorney**

**There was no Executive Session on this date.**

**The meeting was adjourned.**

**\*Virtual/Streamed**