



Arapahoe County

5334 South Prince Street
Littleton, CO 80120
303-795-4630
Relay Colorado 711

Board Summary Report

File #: 26-104

Agenda Date: 2/17/2026

Agenda #: 7.k.

To: Board of County Commissioners

Through: Ron Carl, County Attorney

Prepared By:
Tiffanie Bleau, Senior Assistant County Attorney

Subject:
Resolution regarding the signature authority of elected officials, department directors, and employees

Purpose and Request:

The purpose of this report is to discuss the proposed signature authority resolution scheduled for the February 17, 2026, consent agenda.

Alignment with Strategic Plan: Good Governance - Deliver mandated and essential services with excellence.

Background and Discussion: The BOCC has for a number of years adopted a resolution delegating authority to sign contracts and other documents, and to take certain actions, to department directors, and other officials and employees. The resolution automatically continues to the date of the adoption of the next resolution, so a new resolution should be adopted in order to continue the delegation of authority. Consequently, a new signature authority resolution is proposed for adoption at the February 17th public meeting.

Alternatives: The alternative would be for the BOCC to approve and execute all contracts after public hearing.

Fiscal Impact: The signature authority resolution undoubtedly saves the County time and expense, in an amount that is unknown, by not requiring that all documents be approved through the consent agenda and signed by the Chair of the BOCC.

Alignment with Strategic Implementation Strategies: N/A

Concurrence: N/A