



Arapahoe County

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Board Summary Report

File #: 26-386

Agenda Date: 8/11/2026

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To: Board of County Commissioners

Through: Michelle Halstead, Acting Director, Facilities and Fleet Management

Prepared By:
Michelle Halstead, Acting Director, Facilities and Fleet Management

Subject:
Vehicle retention policy for county fleet management operations

Purpose and Request:

The purpose of this item is to approve a vehicle retention policy for county fleet management operations. The Board approved adding this item to the consent agenda at their meeting on August 4, 2026.

Alignment with Strategic Plan: Good Governance - Increase collaboration to break down silos and maximize resources.

Background and Discussion: County fleet vehicles are typically used for an established timeframe and then disposed of through an established process prior to obtaining a replacement consistent with Resolution No. 110379. Arapahoe County occasionally retains fleet vehicles beyond their standard lifecycle when specific business needs exist. During a Fall 2025 drop-in session with the Board, it was evident that we needed to formalize how these assets are retained to better maintain the county fleet.

Staff from the sheriff's office as well as the finance and facilities & fleet management departments crafted a draft policy to refine and codify existing practices. The goal of this policy is to provide clarity of expectations for departments and offices moving forward; E-Team was supportive of advancing this to the Board for approval.

Alternatives: The Board could decide not to adopt the policy, which could result in confusion about retention protocols and require further analysis for fleet management.

Fiscal Impact: Minimal, depending on the auction value of the asset (\$15,000 or less).

Alignment with Strategic Implementation Strategies: N/A

Concurrence: E-Team, Sheriff's Office, Finance Department