



Board Summary Report

File #: 22-313

Agenda Date: 5/24/2022

Agenda #: 6.i.

To: Board of County Commissioners

Through: Peg Perl, Director of Elections, Clerk & Recorder

Prepared By:

Peg Perl, Director of Elections, Clerk & Recorder

Presenter: Peg Perl, Director of Elections, Clerk & Recorder

Subject:

Election Requests for 2022 General Election

Purpose and Request:

The Clerk & Recorder's Office is seeking a resolution approving the following requests related to the 2022 General Election. The Board heard and approved this item for consent agenda at a study session on April 5, 2022.

Background and Discussion:

1. Close Clerk and Recorder Branch Offices on November 8, 2022 (General Election Day). We anticipate high voter traffic at our VSPCs and a significant number of ballots returned to ballot boxes on General Election Day, November 8, 2022. As has been done for every general election, we would like to close our Clerk and Recorder branches for the entire day so that staff is available to help with any election needs. Employees who are not directly assigned to an election duty will report to their branch as usual and work on regular duties, such as e-recording, mortgage mail and bookkeeping. By closing the Clerk and Recorder branches, we will also free up parking spaces for voters who are visiting our VSPCs.

2. Open all Clerk and Recorder's Branch Offices at 10 a.m. on November 9, 2022 (day after General Election).

We would like to open all Clerk and Recorder Branch Offices late on the day after General Election Day. We expect our staff to put in a very long day on Election Day. By opening our branch offices at 10 a.m., instead of

7 a.m., we will allow our staff to get some rest before returning to work for their normal duties.

Fiscal Impact: Clerk and Recorder services should not see a significant financial impact because we will meet demand for our statutory duties for vehicle titles/registration, recording and other services during other working hours.

Alternatives: None.

Alignment with Strategic Plan:

- Be fiscally sustainable
- Provide essential and mandated service
- Be community focused

Staff Recommendation: n/a

Concurrence: n/a