



ARAPAHOE COUNTY

Carrie Warren-Gully, Chair, District 1
Jessica Campbell, District 2
Jeff Baker, District 3
Leslie Summey, Chair Pro Tem, District 4
Bill Holen, District 5

Arapahoe County

Board of County Commissioners Study Session

Meeting Minute Summaries

Monday, December 2, 2024
9:00 AM

Administration Building
5334 S. Prince St.
Littleton, CO 80120
West Hearing Room

The Arapahoe County Board of Commissioners typically holds weekly study sessions on Monday and Tuesday. Study sessions (except for executive sessions) are open to the public and agendas are available online at arapahoe.legistar.com. Meetings marked with an asterisk () can be attended virtually via arapahoe.legistar.com while non-asterisked (*) sessions are open to in-person attendance only. The members of the Board of County Commissioners may choose to attend study sessions virtually.*

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Commissioners Present

Carrie Warren-Gully
Jeff Baker
Jessica Campbell
Leslie Summey
Bill Holen

Others Present

Ron Carl
John Christofferson
Michelle Halstead
Cooney Sarracino
Bob Prevost
Phil Savino
Jennifer Ludwig
Katherine Smith
Callie Pecore
Joan Lopez

9:00 AM *Colorado Child Care Assistance Program (CCCAP) Enrollment Freeze

Attachments: [Board Summary Report Presentation](#)
[BOCC Meeting Nov. 19, 2024](#)

The purpose of this study session was the Department of Human Services (DHS) was providing additional information to the Board of County Commissioners as a follow up to the study session held on November 21, 2024. DHS was recommending an enrollment freeze on CCCAP effective January 1, 2025.

A PowerPoint presentation was presented, a copy of which has been retained for the record.

CCCAP Federal Rule Changes were reviewed and discussed. Some of the changes consist of provider rate increases and reduced parental co-pay.

Staff recommended CCCAP Enrollment budget freeze effective January 1, 2025.

Commissioner Campbell arrived 9:09AM

Allocations and Expenditures were reviewed and discussed for SFY 23/24, SFY 24/25, SFY 25/26, and SFY 26/27.

Commissioner asked regarding the anticipated reduction on parental co-pay and the impacts that would have on program and enrollments.

Commissioner asked about age range for children participating in CCCAP.

CCCAP and TANF Budgets were presented.

Impacts of a childcare freeze were presented and discussed.

Commissioner emphasized extra stress on families affected by impacts of a childcare freeze and discussed strategies and other programs that could be beneficial to move forward.

Commissioner asked how the county can start campaigning and communicating these issues to constituents and other partners.

Commissioner asked about budget rates and the amounts being paid depending on the families' income/economic status.

5-0 in favor of freeze to CCCAP effective January 1, 2025.

10:00 AM *Arapahoe County's Digital Accessibility Plan

Attachments: [Board Summary Report](#)
[Presentation](#)
[ACG Digital Accessibility Plan](#)

The purpose of this study session was the Arapahoe County Information Technology Department (IT) would like to update the Board of County Commissioners on the County's Digital Accessibility Plan and requested the Board's permission to post the County's Digital Accessibility Plan on our Accessibility Page to demonstrate our commitment to inclusivity and transparency.

A PowerPoint presentation was presented, a copy of which has been retained for the record.

Key objectives and focus areas were presented. The key objective is to ensure compliance with ADA Title II, HB 21-1110, and WCAG standards.

Timeline for trainings were discussed.

Commissioner asked about the extent of older documentation that needs to be updated due to ADA Title II, HB 21-1110, and WCA standards.

Staff discussed remediation plan regarding high-risk and high-impact documents.

Commissioner asked regarding budget submitted for SFY 25 and if it has been specified for upcoming costs.

5-0 in favor of Arapahoe County's Digital Accessibility Plan.

10:15 AM *Public Health Clinical After-Hours Pay for Exempt Clinical Employees

Attachments: [Board Summary Report](#)
[Draft Policy](#)

The purpose of this study session was the Board of County Commissioners were requested to review the proposed Public Health Clinical After-hours Pay Policy for exempt clinical employees. If approved, it will be added to the consent agenda for formal approval at a future business meeting.

Presenter discussed staffing and importance of additional compensation for off-site and after-hours clinics.

Staff discussed meeting with E-team and was encouraged to bring topic to the BOCC.

Commissioner asked about cost/budget for after-hours clinics.

Presenter stated that costs would be covered by being absorbed into current contracts received from the State with no additional costs for the county.

5-0 in favor for After-hours clinics.

10:30 AM *Extension of Agreement for Customer Queuing Solution

Attachments: [Board Summary Report](#)
[Q-Matic Proposal 2025-2029](#)
[2019 Agreement](#)

The purpose of this study session was to request Board support to extend the agreement for services with Q-Matic Corporation through December 2029.

Item was heard after “Tri-Cities Homeless Services Coordinator IGA Renewal”.

Staff discussed the importance of Q-Matic services and why extension was requested.

Staff discussed annual costs and that there would be no additional cost.

Commissioner asked clarifying information regarding other services in comparison to Q-Matic.

5-0 in favor of extending the agreement for Customer Queuing Solution

10:45 AM *Tri-Cities Homeless Services Coordinator IGA Renewal

Attachments: [Board Summary Report](#)
[Draft IGA Amendment](#)

The purpose of this study session was to obtain approval from the Board of County Commissioners to renew the TriCities Homeless Services Coordinator IGA.

Item was presented before “Extension of Agreement for Customer Queuing Solution”.

A PowerPoint presentation was presented, a copy of which has been retained for the record.

Updated action plan was presented.

In-progress items for action plan for Y1, and Y2 were presented and discussed. Staff is working on developing a single adult system with a pilot safe parking initiative and strengthen landlord outreach.

KeyHeart Trainings completed on 10/28/24, and 10/30/24 were presented.

Completed and in-progress items for Y3 were discussed. Staff is developing a single adult system with a sponsor PSH feasibility assessment.

Totals for action plan were displayed showing 60% completed, and 40% in progress.

Commissioner congratulated staff on work and emphasized the importance of all parties working collaboratively.

Commissioner asked about the outreach to different parties and partners.

5-0 in favor for renewal of Tri-Cities Homeless Services Coordinator IGA Renewal

The meeting was adjourned.

***Virtual/Streamed**