



ARAPAHOE COUNTY

Carrie Warren-Gully, District 1  
Jessica Campbell, District 2  
Jeff Baker, Chair Pro Tem, District 3  
Leslie Summey, Chair, District 4  
Rhonda Fields, District 5

# Arapahoe County

## Board of County Commissioners Study Session

### Meeting Minute Summaries

**Tuesday, November 25, 2025**  
**9:30 AM**

**Administration Building**  
**5334 S. Prince St.**  
**Littleton, CO 80120**  
**West Hearing Room**

*The Arapahoe County Board of Commissioners typically holds weekly study sessions on Monday and Tuesday. Study sessions (except for executive sessions) are open to the public and agendas are available online at [arapahoe.legistar.com](http://arapahoe.legistar.com). Meetings marked with an asterisk (\*) can be attended virtually via [arapahoe.legistar.com](http://arapahoe.legistar.com) while non-asteriked (\*) sessions are open to in-person attendance only. The members of the Board of County Commissioners may choose to attend study sessions virtually.*

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*Arapahoe County is committed to making its public meetings accessible to persons with disabilities. If you need special accommodations, please contact the Commissioners' Office at 303 795 4630 or Relay Colorado 711 at least 3 days in advance to make arrangements.*

**Commissioners Present**

Carrie Warren-Gully  
Jeff Baker  
Jessica Campbell  
Leslie Summey  
Rhonda Fields

**Others Present**

Ron Carl  
John Christofferson  
Michelle Halstead  
Cooney Sarracino  
Callie Pecore  
Ashley Cappel  
Ray Winn  
Matt Bixenman  
Lexy Kingsbaker  
Todd Weaver

**STUDY SESSION TOPICS**

9:30 AM \*2025 Multi-Hazard Mitigation Plan Update

**Attachments:** [Board Summary Report](#)  
[AC Decision Support Framework - Hazard Mitigation Plan](#)  
[2025 Arapahoe County Hazard Mitigation Plan](#)

The purpose of this study session was to provide information and request the Board of County Commissioners approve a resolution to adopt the 2025 Multi-Hazard Mitigation Plan contingent upon final FEMA approval

A PowerPoint presentation was presented, a copy of which has been retained for the record.

Commissioner Campbell arrived at 9:35 AM.

Background of the hazard mitigation plan was presented. The hazard mitigation plan is a comprehensive framework to reduce vulnerabilities.

The planning process that staff undertook was reviewed. The process includes hazard identification, risk assessment, mitigation strategy, and plan review and adoption.

The planning partners were listed. Commissioner asked about work with the partners.

The different types of hazards were listed with the frequency and their overall significance. Commissioner asked for clarification on some hazards.

Staff presented mitigation actions for each hazard which included public education, infrastructure improvements, and policy development.

The community input was reviewed. The community provided feedback regarding their priorities and plan values. These were placed in priorities and significant rankings.

The next steps were presented.

Commissioner asked about the partnership with public health.

Commissioner asked about funding for aspects within the mitigation plan such as infrastructure.

5-0 in favor of hazard mitigation plan approval.

10:00 AM \*Kiowa Creek Open Space Design and Construction Administration Funding Increase

**Attachments:** [Presentation](#)  
[Board Summary Report](#)  
[Expanded Scopes - Kiowa Creek](#)  
[ERO Additional Services - Kiowa Creek](#)  
[BWFR Referral Comments](#)  
[BWFR Increased Access Routes](#)

The purpose of this study session was to request the Board of County Commissioners approve a design and construction administration contract addendum for the Kiowa Creek Open Space project with Stream Landscape Architecture for an increase of \$406,597.00. Funding for this increase is available and comes from the Open Spaces Acquisitions and Development Fund.

A PowerPoint presentation was presented, a copy of which has been retained for the record.

A map was displayed showing Kiowa Creek in Arapahoe County.

Background of the site and the different amenities that are being proposed were presented.

Staff reviewed the different costs associated with the project. The three unexpected costs that had been discovered while transitioning from planning to the start of construction were discussed. The two forecasted expenses were also listed.

Staff presented the current design phase timeline.

Commissioner asked about the boardwalk cost increase.

5-0 in favor to approve the requested funding.

10:30 AM \*2027 Fairgrounds Facility Pricing and 2026 Signature Event Plan

**Attachments:** [Board Summary Report](#)  
[AC Decision Support Framework](#)  
[Presentation](#)

The purpose of this study session was Open Spaces staff presented recommendations for 2027 Fairgrounds Facility Pricing and 2026 Signature Event Plan.

A PowerPoint presentation was presented, a copy of which has been retained for the record.

Staff recommendations for price adjustments were presented.

Staff presented the event center philosophy on how events are scheduled. An image of the event center was displayed and reviewed.

A pie chart was displayed showing the event usage from 2024. A second pie chart was presented showing the paid and the unpaid events.

Commissioners asked about the usage of the event center.

The amount of funding received from paid events and how it is used was presented. Staff plans on implementing in 2027 due to 2026 booked reservations.

The rental pricing strategy was presented. Staff looked at other municipalities for comparison and client feedback.

Commissioner clarified annual increase to prices and other possibilities. Discussion was held about pricing considerations and affordability.

The recommended price increase was presented. It was proposed to implement a 9% increase for paid events. Estimates were reviewed based on different percentages.

The different municipalities' rental halls were compared for base cost and the cost per square footage. Commissioner asked about other county cost and usage. Discussion was held about the facility usage comparisons and other counties' use of profit.

Staff presented the Consumer Price Index and how it is utilized, as well as the challenges. A chart showing the exhibition hall increased based on inflation by year was displayed.

Commissioner asked about the need to increase the prices.

5-0 in favor to increase the price increases by 9%.

Discussion was held regarding how future price adjustments should be presented.

Staff further presented a proposed event "Fall for You".

A timeline of signature events from 2020 to 2025 was reviewed.

The need and thought process for the proposed fall event was presented.

The proposed themed activities for the new fall event were discussed.

The "Fall for You" budget was reviewed. The expected expenses and revenue were listed.

Commissioner commented on the history of fall events and the need for the public.

Commissioner asked about the pricing for the event and staff considerations. Commissioner also wanted staff to consider different age demographics and to recognize the opportunity to focus on further creativity with the county fair.

Commissioner asked staff about the current county events and the future fall event.

5-0 in favor for "Fall for You".

11:30 AM \*Approval of Fixed Asset Numbers for District Attorney Vehicles and Equipment

**Attachments:** [Board Summary Report](#)

The purpose of this study session was Facilities and Fleet Management department sought approval of fixed asset numbers to procure vehicles associated with new investigator positions as well as mock courtroom equipment procured by the District Attorney's Office.

Staff presented the background for the requested vehicles, and the request for the mock trial courtroom. The three assets were for three vehicles and one asset for the mock courtroom.

Commissioner asked about the District Attorney's request for a mock courtroom and the utilization of the east hearing room.

Commissioner asked if there were any more anticipated cost requests.

Commissioner asked about the District Attorney's usage of funds. Discussion was held regarding the relationship between the BOCC and the District Attorney's budget.

5-0 in favor of the asset numbers for the vehicles and one for the mock courtroom.

**The meeting was adjourned.**

**11:45 AM Administrative Meeting - Community Survey Recap**

**Michelle Halstead, Director, Commissioners' Office**

**Chris Henning, Deputy Director, Commissioners' Office**

**\*Virtual/Streamed**