



WAIVER PER PURCHASING POLICIES

WAIVER OF SOLICITATION ☒ WAIVER OF QUOTE ☐
SELECT SOURCE ☐ FOR INFORMATION ONLY ☐

DESCRIPTION OF PROJECT: **Replace the current Content Management System (external website) with a new system including a public engagement tool.**

NAME OF THE VENDOR: Granicus

JUSTIFICATION (How were they selected, Why requesting to waive purchasing policy process):

Approval of a Waiver of Solicitation and award of the CMS contract to Granicus LLC is justified based on demonstrated operational need, prior vetted terms and conditions, prior competitive evaluation results, and strategic alignment with the County's technology objectives. Granicus was a top-scoring vendor in the County's 2022 competitive procurement process and has since established a proven record of successful performance through other County deployments. Awarding the CMS to Granicus aligns the County's web platform with existing Granicus solutions already in use, supporting system interoperability, vendor accountability, and a streamlined service delivery model. This approach advances the County's contractor consolidation strategy and avoids the delays associated with a new competitive solicitation. The project is fully funded in the approved 2026 budget.

PRICE: \$120,000 (one-time implementation) ANNUAL MAINTENANCE: \$ 143,000
(7% increase year over year 5 years)

FIXED ASSET Yes ☐ No ☒ FIXED ASSET #

COST CENTER # 1065250500 G/L # 54409 IO #

Requestor Name, Signature & Telephone Number _____
Date 12.22.25

Elected Official/Department Head _____
Date 12.22.25

Purchasing Manager (not to exceed \$100,000) _____
Date

Comments: _____

Waiver approved, BoCC Reso #180600. Requestor to proceed with PO Yes ☐ No ☐

Requestor to schedule BoCC Drop In & Create Board Summary Report

Yes ☐ No ☐



Todd Weaver, Director of Finance

12/22/2025

Date

BOCC, Chair

Date

Per BoCC Resolution #180600 of 10/6/18, Purchasing Manager has authorization for sole approval up to \$100,000 plus exemptions to Contract Extensions