



Carrie Warren-Gully, Chair, District 1  
Jessica Campbell, District 2  
Jeff Baker, District 3  
Leslie Summey, Chair Pro Tem, District 4  
Bill Holen, District 5

# Arapahoe County

## Board of County Commissioners Study Session

### Meeting Minute Summaries

**Monday, July 22, 2024**  
**9:00 AM**

**Administration Building**  
**5334 S. Prince St.**  
**Littleton, CO 80120**  
**West Hearing Room**

*The Arapahoe County Board of Commissioners typically holds weekly study sessions on Monday and Tuesday. Study sessions (except for executive sessions) are open to the public and agendas are available online at [arapahoe.legistar.com](http://arapahoe.legistar.com). Meetings marked with an asterisk (\*) can be attended virtually via [arapahoe.legistar.com](http://arapahoe.legistar.com) while non-asterisked (\*) sessions are open to in-person attendance only. The members of the Board of County Commissioners may choose to attend study sessions virtually.*

*The Board of County Commissioners may go into executive session during or at the conclusion of a study session or administrative meeting as necessary to receive legal advice or discuss other confidential matters, and if they do so, the public will be excluded from that portion of the meeting. The Board may alter the times of the meetings throughout the day, as well as cancel or reschedule noticed meetings. Contact the Commissioners' Office at 303 795 4630 or [kdavis2@arapahoegov.com](mailto:kdavis2@arapahoegov.com) with questions about the agenda.*

*Arapahoe County is committed to making its public meetings accessible to persons with disabilities. If you need special accommodations, please contact the Commissioners' Office at 303 795 4630 or Relay Colorado 711 at least 3 days in advance to make arrangements.*

#### **Commissioners Present**

Carrie Warren-Gully  
Jeff Baker  
Jessica Campbell  
Leslie Summey  
Bill Holen

#### **Others Present**

Ron Carl  
John Christofferson  
Michelle Halstead  
Cooney Sarracino  
Melissa Valentine  
Chris Laramie  
Kip Cheroutes  
Marcia McGilley  
Laurie Womer  
Sheriff Tyler Brown

**9:00 AM Calendar and Board Updates**  
**Michelle Halstead, Director, Commissioners' Office**

## STUDY SESSION TOPICS

10:30 AM \*Proposed Phase 2B Oil and Gas Regulations Amendment

**Attachments:** [Board Summary Report](#)  
[Presentation](#)  
[Draft Oil and Gas Code Amendments \(redline\)](#)  
[Inspection Costs](#)

The purpose of this study session was to provide the BOCC with a draft of the proposed code amendment for comment/feedback, direction on additional modification and/or concurrence, seek direction on how to structure an inspection program, and give direction on the public outreach process for the proposed regulations. At their October 16, 2023, study session, the Board of County Commissioners (BOCC) directed staff to work on additional amendments to the Oil & Gas Regulations to include requirements for financial assurances, create additional requirements for air quality standards and monitoring, disallow commercial injection wells, and create an inspection program.

A PowerPoint presentation was presented, a copy of which has been retained for the record.

Background of the Oil and Gas phases was reviewed. A timeline of previous Oil and Gas process was reviewed.

Proposed amendments to Oil and Gas were presented.

Staff presented the importance of air monitoring. The additions to the code regarding air quality standards and monitoring were also presented.

Staff discussed commercial injection wells. The activity of injection wells will not be permitted.

Current requirements and proposed requirements for reverse setbacks were reviewed. A map of proposed requirements was presented.

Financial assurances for Oil and Gas were presented. The proposed changes to the financial assurance section requires details regarding financial assurance, required insurance, and procedures for low-producing wells.

The Arapahoe County Inspection Program was proposed. The program would provide a full-time employee to have periodical inspections.

Staff discussed recommendations and direction from BOCC for future steps. A tentative schedule for upcoming steps was listed.

4-0 in favor to have an additional study session. Commissioner Baker absent and excused.

4-0 in favor to have Public Works present on either September 23rd or 24th. Commissioner Baker

absent and excused.

Commissioner asked about air quality standards and whose responsibility it would be to maintain and report.

Commissioner Baker arrived at 11:31 AM.

The redlined Draft Oil and Gas code was reviewed.

Commissioner asked about reverse setbacks in relation to new plots and plots in the process of being constructed. The BOCC is comfortable with the proposed changes to reverse setbacks.

The redline code regarding financial assurances was reviewed. Other counties were looked at for examples.

5-0 in favor to have financial assurance set at \$95,000.

The redline code regarding inspection and enforcement was reviewed. The process for the inspection program and concerns with state inspection was discussed.

5-0 in favor to proceed with an IGA with the state.

Meeting went into Recess

## **12:00 PM BREAK**

1:00 PM \*I-70 REAP Annual Update

**Attachments:** [Board Summary Report](#)  
[I-70 REAP Letter](#)  
[Arapahoe County Metrics 2024](#)

Meeting Reconvened

The purpose of this study session was to provide the Board with an annual update from their economic development partner, I-70 Regional Economic Advancement Partnership (REAP).

Commissioner Holen arrived at 1:04 PM.

The mission of the Regional Economic Advancement Partnership (REAP) was presented.

The responsibilities and duties of REAP were discussed. Its goals are to encourage economic growth and advance medicine and education. It acts as an organizational forum to assist with resources.

REAP's work in Byers was presented.

Different economic and educational opportunities for the region were reviewed.

Presentation concluded without vote.

1:30 PM \*Aurora-South Metro Small Business Development Center Annual Update

**Attachments:** [Board Summary Report](#)  
[2023-2024 SBDC Annual Update Report](#)

The purpose of this study session was to provide the Board with an annual update from their economic development partner, Aurora-South Metro Small Business Development Center (SBDC).

A PowerPoint presentation was presented, a copy of which has been retained for the record.

Clients and Aurora-South Metro Small Business Development Center (SBDC) received awards and recognition.

Services provided and locations of SBDC were presented.

Charts of service volume metrics and economic impact metrics were displayed and reviewed. Client satisfaction metrics were also reviewed.

Different collaborations with Arapahoe County were listed and presented.

Upcoming events, workshops, and programs of SBDC were presented.

Staff discussed the connections with statewide programs for Arapahoe County Business. The statewide programs were listed.

The growth and benefits of Arapahoe County Funding were reviewed.

The challenges facing SBDC were presented. Financial concerns with increased volume create upcoming challenges. The financial structure of the center was reviewed with upcoming impacts.

A lists of business types within the network were presented in person.

Presentation concluded without vote.

Meeting went into Recess

**2:00 PM Sheriff's Office Update**  
**Tyler Brown, Sheriff**

**3:00 PM \*Executive Session**

**Executive Session and County Attorney Administrative Meeting [Section 24-6-402(4)(b)C.R.S.](As required by law, specific agenda topics will be announced in open meeting prior to the commencement of the closed and confidential portion of this session)**

**Ron Carl, County Attorney**

Meeting Reconvened

**Administrative Item: Staff requested feedback and direction from the BOCC regarding the personal property exemption.**

**5-0 in favor to continue with \$20,000 for 2024.**

**The motion was made by Commissioner Campbell and duly seconded by Commissioner Baker that the Board go into executive session pursuant to section 24-6-402(4)(b) of the Colorado Revised Statutes, to receive legal advice regarding the following:**

- 1. An intergovernmental agreement with the District Attorney regarding the relationship between the County and the DA's Office after the transition to a single county 18th judicial district.**
- 2. Employee deferrals and County match for the proposed DA legacy employee retirement plan.**
- 3. Criteria for approval of the Secret Stash pipeline application.**
- 4. The Sheriff's Office diversion of funds issue.**
- 5. Concerns regarding organizing activities of AFSCME.**
- 6. A third amended and restated intergovernmental agreement for secure transportation services.**

**The motion passed 5-0.**

**The meeting was adjourned.**

**\*Virtual/Streamed**