

**ARAPAHOE COUNTY HOUSING AUTHORITY
MINUTES
ARAPAHOE COUNTY BOARD OF COUNTY COMMISSIONERS
ANNUAL ARAPAHOE COUNTYHOUSING AUTHORITY MEETING
Monday March 30, 2020
MEETING HELD VIA TEAMS DUE TO COVID**

PRESENT

Jeff Baker, Commissioner
Bill Holen, Commissioner
Nancy Jackson, Commissioner
Nancy Sharpe, Commissioner
Kathleen Conti, Commissioner
Linda Haley, Division Manager, Housing and Community Development Services
Tiffanie Bleau, Assistant County Attorney
Gail Stumpo, Clerk and Recorder

CALL TO ORDER

The meeting of the Arapahoe County Housing Authority (ArCHA) was called to order by the Chair of the Board of County Commissioners, Commissioner Sharpe at 11am. Roll call was taken and Commissioner Baker, Commissioner Conti, Commissioner Holen, Commissioner Jackson, and Commissioner Sharpe were present. Staff were introduced with Lana Escott and Jeremy Fink, Community Development Administrators present.

Commissioner Sharpe turned over the Agenda Review to Linda Haley.

ADOPTION OF AGENDA

The motion to approve the agenda was made by Commissioner Holen and duly seconded by Commissioner Jackson. The motion passed unanimously.

APPROVAL OF MINUTES

The motion to approved the minutes from the March 19, 2019 meeting was made by Commissioner Conti and duly seconded by Commissioner Jackson. The motion passed unanimously.

New business was reviewed, including updates to existing programs as noted below.

Dominium Tax Deferral Update

There are no changes in the status of the Dominium Senior Housing Project in Centennial. Dominium hopes to break ground within the next year.

RENEWAL OF AGREEMENTS

Approval was requested to update and approve the agreement between Arapahoe County and ArCHA to lend County employees to ArCHA for administration of programs as the Housing Authority. The motion was made by Commissioner Holen and duly seconded by Commissioner Jackson. The motion passed unanimously.

Approval was requested for the renewal of the Loan Servicing Agreement with Impact Development Fund to manage ArCHA's Housing Rehabilitation portfolio. The motion was made by Commissioner Baker and duly seconded by Commissioner Holen. The motion was passed unanimously.

Approval was requested for the renewal for the Loan Servicing Agreement with Impact Development Fund for ArCHA's first time homebuyer program. The motion was made by Commissioner Jackson and duly seconded by Commissioner Conti. The motion was passed unanimously.

SIGNATURE AUTHORIZATIONS

Approval was requested to authorize Don Klemme, as Director of Community Resources, to sign regular business agreements and policies on behalf of the Housing Authority Board. The motion was made by Commissioner Jackson and duly seconded by Commissioner Conti. The motion passed unanimously.

Approval was requested for signature authorization for Linda Haley, as the Director of ArCHA, to sign appropriate administrative documents such as Release of Deeds and Trusts, Subordination Agreements, and Short Sales on behalf of the Housing Authority Board. The motion was made by Commissioner Holen and duly seconded by Commissioner Conti. The motion passed unanimously.

OLD BUSINESS

There was no old business brought to the attention of the Board.

There being no further business to come before the Board of the Arapahoe County Housing Authority Board, Commissioner Sharpe moved to adjourn the meeting at 11:25am. Commissioner Holen seconded the motion. The motion passed unanimously.

Respectfully submitted,

Linda Haley
Housing and Community Development Division Manager