



# Arapahoe County

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Relay Colorado 711

## Board Summary Report

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**File #:** 25-637

**Agenda Date:** 12/9/2025

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**To:** Board of County Commissioners

**Through:** Michelle Halstead, Director, Commissioners' Office

**Prepared By:**

Kendra Davis, Management Analyst, Commissioners' Office

**Subject:**

County Operational Matters - Defining hours of operation for County facilities for the year 2026

**Purpose and Request:**

The Board of County Commissioners is requested to adopt a resolution defining hours of operation for Arapahoe County facilities for the year 2026.

**Alignment with Strategic Plan:** Good Governance - Deliver mandated and essential services with excellence.

**Background and Discussion:** It is customary for the Board to establish certain County operational matters on an annual basis.

Per Section 30-10-109, Colorado Revised Statutes, all County offices shall be open for the transaction of county business during days and hours designated by resolution of the Board of County Commissioners. The Board has determined that, excepting some exceptions, all County offices shall be open from 8:00 a.m. to 4:30 p.m., Monday through Friday, with the exception of legal holidays, or closures for emergency purposes or other temporary closures as approved by the Board of County Commissioners.

**Alternatives:** The Board may decide to postpone these resolutions.

**Fiscal Impact:** N/A

**Alignment with Strategic Implementation Strategies:** N/A

**Concurrence:** N/A