

**Table. LSI Recommended Actions for Grants Program.**

| Target Area  | Action Items  |   |
|--|---|---|
|  | Short-Term (Years 1-2)  | Mid- to Long-Term (Years 2-5)   |
| <b>1) Cross-Functional Team Structure</b>                            | <ul style="list-style-type: none"> <li>➤ Establish a Pilot Grants Program within Commissioners' Office</li> <li>➤ Create entity-wide "Grants Squad" to advise program</li> </ul>  | <ul style="list-style-type: none"> <li>➤ Create feedback &amp; continuous improvement opportunities</li> <li>➤ Transition pilot program to permanent grants division</li> </ul>   |
| <b>2) Effective Policies &amp; Streamlined Procurement Practices</b> | <ul style="list-style-type: none"> <li>➤ Revise &amp; adopt legislative-focused policies</li> <li>➤ Centralize and streamline internal review &amp; approval of grant applications</li> <li>➤ Update administrative procedures for grant management</li> <li>➤ Create internal procedures guide</li> <li>➤ Negotiate indirect cost rates</li> </ul> | <ul style="list-style-type: none"> <li>➤ Expand annual signatory authorization</li> <li>➤ Ensure integration of grant-related issue in legislative agenda</li> <li>➤ Strengthen support systems for grants management</li> <li>➤ Allocate set aside matching &amp; leveraging funds</li> </ul>                                  |
| <b>3) Centralized Data Sharing System</b>                            | <ul style="list-style-type: none"> <li>➤ Evaluate &amp; utilize available information sharing methods across departments &amp; offices</li> <li>➤ Improve access to essential data</li> </ul>   | <ul style="list-style-type: none"> <li>➤ Develop grants resource repository</li> <li>➤ Establish dedicated document/data sharing &amp; tracking system</li> <li>➤ Define clear protocols &amp; responsibilities</li> </ul>  |
| <b>4) Trained &amp; Knowledgeable Grants Staff</b>                   | <ul style="list-style-type: none"> <li>➤ Provide critical cross-organizational training</li> <li>➤ Deliver targeted writing assistance &amp; procurement technical support</li> <li>➤ Engage external contractors to address expertise &amp; staffing gaps</li> </ul>   | <ul style="list-style-type: none"> <li>➤ Formalize grant-related responsibilities in job descriptions</li> <li>➤ Integrate technology &amp; AI tools</li> <li>➤ Train staff on internal policy &amp; processes</li> <li>➤ Create &amp; fill dedicated grant positions</li> <li>➤ Provide targeted management support</li> </ul> |
| <b>5) Focused Grant Efforts Aligned with Needs &amp; Priorities</b>  | <ul style="list-style-type: none"> <li>➤ Develop &amp; utilize vetting mechanisms to prioritize opportunities</li> <li>➤ Develop pipeline of opportunities aligned with needs &amp; priorities</li> <li>➤ Foster internal partnerships for grant procurement</li> </ul>   | <ul style="list-style-type: none"> <li>➤ Seek creative external partnerships for grant procurement &amp; management</li> <li>➤ Create &amp; implement mechanisms for monitoring, reporting and evaluating</li> <li>➤ Annually review processes &amp; update as needed to maintain effectiveness</li> </ul>                      |