



ARAPAHOE COUNTY

Carrie Warren-Gully, Chair, District 1
Jessica Campbell-Swanson, District 2
Jeff Baker, Chair Pro Tem, District 3
Leslie Summey, District 4
Bill Holen, District 5

Arapahoe County

Board of County Commissioners Study Session

Meeting Minute Summaries

Monday, November 20, 2023
9:00 AM

Administration Building
5334 S. Prince St.
Littleton, CO 80120
West Hearing Room

The Arapahoe County Board of Commissioners typically holds weekly study sessions on Monday and Tuesday. Study sessions (except for executive sessions) are open to the public and agendas are available online at arapahoe.legistar.com. Meetings marked with an asterisk () can be attended virtually via arapahoe.legistar.com while non-asterisked (*) sessions are open to in-person attendance only. The members of the Board of County Commissioners may choose to attend study sessions virtually.*

The Board of County Commissioners may go into executive session during or at the conclusion of a study session or administrative meeting as necessary to receive legal advice or discuss other confidential matters, and if they do so, the public will be excluded from that portion of the meeting. The Board may alter the times of the meetings throughout the day, as well as cancel or reschedule noticed meetings. Contact the Commissioners' Office at 303 795 4630 or kdavis2@arapahoegov.com with questions about the agenda.

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Commissioners Present

Carrie Warren-Gully
Jeff Baker
Leslie Summey
Bill Holen

Others Present

Ron Carl
John Christofferson
Michelle Halstead
Cooney Sarracino
Katie Hummel
Jessica Savko

9:00 AM Calendar and Board Updates

Michelle Halstead, Director, Commissioners' Office

11:00 AM Boards and Committee Update

Daniela Villarreal, Management Analyst, Commissioners' Office

12:00 PM BREAK

STUDY SESSION TOPICS

1:00 PM *Fifth Amendment to License Agreement for Radio Equipment at 6400 S Fiddler's Green Circle

Attachments: [Board Summary Report](#)
[Proposed 5th Amendment to Agreement](#)
[4th Amendment to Agreement](#)

The purpose of this study session was the Arapahoe County Sheriff's Office requested the Board of County Commissioners to authorize Sheriff Tyler Brown to sign the Fifth Amendment to the License Agreement allowing the Arapahoe County Sheriff's Office to add additional radio equipment on the roof of the Plaza Tower One building at 6400 South Fiddler's Green Circle.

Background of request was presented.

A request was submitted for additional radio equipment installment based on the arrival of the installers.

Amendment was to an already approved license agreement.

Commissioner Holen arrived at 1:07 PM.

Commissioners asked questions regarding if the amendment for future signatures and a possible need to move to Consent Agenda. County Attorney provided legal feedback regarding the need for consent agenda for future signature approval.

4-0 in favor to move forward with this amendment but may need to go to consent agenda for approval of future signatures. Commissioner Campbell-Swanson absent and excused.

1:15 PM *2023 Third Quarter Budget Review & 2024 Recommended Budget Review

Attachments: [Board Summary Report](#)
[Presentation](#)
[Q3 Staff Report](#)

The purpose of this study session was two-fold. First, this study session was to update the Board of County Commissioners (BOCC) on the status of the 2023 budget as of the third quarter, to review the fiscal status of Arapahoe County, and identify issues that may arise in the near future. Various supplemental appropriation requests will be reviewed by the Executive Budget Committee and recommended for approval by the Board. These supplemental appropriation requests will be presented, and the Board will be asked to review these proposals and decide which should go forward to a public hearing on December 12, 2023. This study session was also to update the Board of County Commissioners on the current status of the 2024 budget and any changes that have been made to the budget since it was recommended and submitted to the Board on October 10, 2023, prior to

consideration for adoption also on December 12, 2023.

A PowerPoint presentation was presented, a copy of which has been retained for the record.

An economic outlook forecast of economic indicators was presented for 2025 through 2025.

The General Fund of the 2023 budget was presented, and the forecast for 2025 through 2028 was reviewed.

The Capital Expenditure Fund of the 2023 budget was presented, and the forecast for 2025 through 2028 was reviewed.

The Social Services Fund of the 2023 budget was presented, and the forecast for 2025 through 2028 was reviewed.

The ALEA Fund of the 2023 budget was presented, and the forecast for 2025 through 2028 was reviewed.

The Road and Bridge Fund of the 2023 budget was presented, and the forecast for 2025 through 2028 was reviewed.

Supplemental requests were listed. Discussion was had between the commissioners and staff about specific requests.

Supplemental requests regarding new revenue/cleanup were listed.

The EBC has recommended all the supplementals as presented except for the Sheriff's Office overtime request.

4-0 in favor of approval of the supplemental request as recommended by the EBC. Commissioner Campbell-Swanson absent and excused.

2024 quick budget facts and figures were presented.

The 2024 General Fund operating budget is structurally balanced with a \$1.2M remainder.

Significant changes since the commendation were discussed.

The Property Tax Trend for 2024 was presented.

The General Fund for the 2024 and its outlook was reviewed. Commissioners asked questions about the need for fund balance with the budget.

Significant Fund Budgets were presented.

Commissioners discussed recent state legislature and TABOR.

Concerns were raised regarding the ALEA budget.

Presentation concluded without vote.

2:30 PM *Executive Session

Executive Session and County Attorney Administrative Meeting [Section 24-6-402(4)(b)C.R.S.](As required by law, specific agenda topics will be announced in open meeting prior to the commencement of the closed and confidential portion of this session)

Ron Carl, County Attorney

Administrative Item: Approve payment for property invoice. 3-0 supporting request as presented. Commissioner Campbell-Swanson and Commissioner Holen absent and excused.

The motion was made by Commissioner Summey and duly seconded by Commissioner Baker that the Board go into an executive session pursuant to section 24-6-402(4)(a) & (e) of the Colorado Revised Statutes to discuss the potential transfer of High Line Canal property to Arapahoe County and to instruct negotiators regarding same.

The motion passed 3-0.

The meeting was adjourned.

**3:00 PM Shannon Carter Retirement Ceremony
East Hearing Room**

***Virtual/Streamed**