



To: Board of Health

Through: Jennifer Ludwig, Public Health Director, Public Health

Prepared By: Kristin Byer, Business Operations Manager, Health Protection and Response

Presenter: Kristin Byer, Business Operations Manager, Health Protection and Response

Subject: Proposed Fee Changes for Adoption– Study Session

Purpose and Request:

This study session will provide an overview of:

- The history of fees governed by the Arapahoe County Board of Health
- The methodology used to calculate the cost of delivering services
- Community feedback on the environmental health services they consider most impactful
- Recommended fee adjustments for the Board’s consideration for adoption in June 2026

Background and Discussion: When Arapahoe County Public Health (ACPH) was established in January 2023, we did not yet have sufficient data to calculate the cost of delivering services. As a result, the Board of Health adopted the existing fee structure from the prior organization, Tri-County Health Department, who provided public health services to Arapahoe County. These fees were last updated in 2019, as staff typically responsible for conducting fee reviews were reassigned to support response to the COVID-19 pandemic.

After three years of operation as a single county health department at Arapahoe County, ACPH has sufficient data to assess the cost of service delivery. We completed this review in accordance with statutory guidance and analyzed the gap between current fees and actual costs. Based on this analysis, we developed recommended fee adjustments for services where costs exceed current fees.

Fiscal Impact: ACPH proposes an effective date of January 1, 2027 for the fee changes. Most fees are structured to remain unchanged for three years. For fees requiring larger increases, a phased approach over three years is recommended to minimize immediate impact. Based on 2025 service volumes, the estimated incremental revenue is:



2027: \$36,924

2028: \$57,574

2029: \$78,224

Alternatives: No Board action is requested during this study session.

At the June 2026 public hearing, the Board of Health may:

- Adopt all proposed fee changes
- Adopt select fee changes while leaving others unchanged
- Decline to adopt any fee changes

Staff Recommendation:

ACPH staff recommend that the Board of Health:

- Review the information presented
- Provide feedback and request additional information as needed
- Consider the proposed fee adjustments for formal adoption at the June 2026 public hearing