



ARAPAHOE COUNTY



Environmental Health Fees for Board of Health Adoption

April 2026

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Agenda

- Environmental Health (EH) Fees by Relevant Statute
- History of Fees at Arapahoe County and in the Environmental Health Programs
- Survey Results - Community Priorities
- Review Proposed Fees for BOH Adoption
- Next Steps
- Questions

Environmental Health Fees Set by State Statute



- Statutory Authority: 25-4-1607 and 25-4-1611.5 (Food Protection Act)
- These statutes refer to only Retail Food Establishments
 - Licenses, plan review application/inspections fees, civil penalties
- 25-4-1607.5 – Process to review/revise statewide fees
 - CDPHE, local health agencies, retail food industry
 - Statutorily required to meet at least once every three years
 - Most recent fee increase approved in 2025 with phased effective dates.
 - ~25% in 2026
 - ~17% in 2027
 - ~20% in 2028
- Arapahoe County Board of Health cannot amend fees set by state statute.

Environmental Health Fees Set by Board of Health



- BOH Statutory Authority: C.R.S. 25-1-508 (5)(j): “To provide environmental health services and to assess fees to offset the **actual, direct cost of such services**; except that no fee for a service shall be assessed against any person who has already paid a fee to the state or federal government for the service, and except that the only fee that shall be charged for annual retail food establishment inspections shall be the fee set forth in section 25-4-1607”
- This statute applies to fees for programs such as Body Art, Child Care, Swimming Pools, and hourly services.

Environmental Health Fees Set by Board of Health



- BOH Statutory Authority: C.R.S. 25-10-107 (1): “A local board of health may set fees for permits. The permit fees may be no greater than required to offset the **actual indirect and direct costs** of the local public health agency’s services. With respect to any permit, the local board of health shall set the fee for the permit so as to recover, as nearly as can be practically established, the costs associated with that permit...”
- This statute is specific to Onsite Wastewater Treatment Systems

History of ACPH's Environmental Health Fees

- As a new Public Health organization, we made a recommendation to adopt the fees from Tri-County Health Department in December 2022.
 - Fees at Tri-County were last updated in 2019.
 - The Consumer Price Index Denver-Aurora-Lakewood region has increased 22.39% between December 2019 and February 2026.
- The Board adopted the recommended fees and ACPH has been charging these same EH fees since operations began in January 2023.
- ACPH has conducted a cost / fee review based on data gathered at Arapahoe County Public Health.
- Based on this review, we are presenting potential fee adjustments for the Board of Health to consider for adoption.

Approach to Fees

ACPH process when recommending fees to the Board of Health:

1. Calculate the cost to deliver services in alignment with statutory guidance.
2. Costs are reviewed considering the ACPH approach to fees.
3. The results of this review support recommendations for fee changes (if needed).
4. Fees, including recommended fee changes, are submitted to the Board of Health for review, discussion, and approval. The review and approval discussions are hosted in a public forum.

Calculations for Cost to Deliver Services

- Use of standard tool to calculate program costs in accordance with the appropriate statutes (see sample data below)
- 3-year average to smooth year to year fluctuations

Program Name: EXAMPLE Fee Type: Annual Inspection Year: 20XX		
1	Program Cost from Financial Statement	\$ 27,781.80
2	Other Fee (Cost Recovery) Revenues: Penalty, Plan Review, Assessment, Change of Owner, Education, Misc.	\$ (965.00)
3	Net Costs	\$ 26,816.80
4	Total Units (i.e, Facilities, Permits)	80
5	Per Unit Cost - 2025 Actual	\$ 335.21
6	Per Unit Cost - 2024 Actual	\$ 301.26
7	Per Unit Cost - 2023 Actual	\$ 285.13
8	3-year Mean Per Unit Cost	\$ 307.20
9	Current Fee	\$ 285.00
10	Difference 3-year Mean Per Unit Cost/Current Fee	\$ 22.20

Community Feedback



**Get To Know Public
Health: Helping Schools
And Child Care**



Community Connection:

Get To Know Us; Take Our New Survey

Arapahoe County Public Health is hard at work behind the scenes in almost every aspect of your daily life. From making sure public pools are safe to swim in and food trucks are serving up safe food, to ensuring that schools and child care centers are following guidance that ensures clean and healthy learning spaces. Now is your chance to help us get a sense of what matters to you most! Take a brief moment to fill out our environmental health focused survey and let us know which programs you deem most essential to helping our community thrive and stay healthy.

Share your thoughts with us on which environmental public health programs matter to you most! Take our 2-minute [survey](#) and let us know if programs like these are important to you.



ARAPAHOE COUNTY
PUBLIC HEALTH

Proposed Fee Changes

Environmental Health Fee Type	Unit of Activity	Current Fee	Proposed Fee 2027	Proposed Fee 2028	Proposed Fee 2029	Authority
Body Art - License / Annual Inspection	Annual - Per License	\$345	\$380	\$380	\$380	25-1-508
Child Care - Inspection - Partial Day (≤ 4 hours)	Per Inspection	\$190	\$255	\$255	\$255	25-1-508
Child Care - Inspection - Full Day (between 4 and 24 hours)	Per Inspection	\$255	\$255	\$255	\$255	25-1-508
Environmental Health Hourly Services*	Per Hour	\$60	\$65	\$65	\$65	25-1-508
Healthy Building	Per Hour	New Program	\$65	\$65	\$65	25-1-508
Plan Review Application - All Facility Types Except Food and Recreational Water (2-hour minimum)	Per Plan Review	\$120	\$130	\$130	\$130	25-1-508
Retail Food - Special Event Vendor License - <i>Application received >10 days before event</i> (New/Renewal)	Annual - Per License	\$165	\$175	\$175	\$175	25-4-1607
Retail Food - Special Event Vendor License - <i>Application received ≤10 days before event</i> (New/Renewal)	Annual - Per License	\$165	\$225	\$225	\$225	25-4-1607
Retail Food - Special Event Inspection (per inspector)	Per Hour	\$60	\$65	\$65	\$65	25-1-508
Retail Food - Education, 2 Hour In-Service Training	Per Training	\$120	\$130	\$130	\$130	25-1-508

*Hourly fees apply to Environmental Health Program services such as consulting, training, environmental record reviews, and similar.

Proposed Fee Changes (Continued)

Environmental Health Fee Type	Unit of Activity	Current Fee	Proposed Fee 2027	Proposed Fee 2028	Proposed Fee 2029	Authority
Recreational Water (Pool / Spa / Spray Pad) - Inspection	Per Filtration System	\$175	\$210	\$245	\$280	25-1-508
Plan Review - Recreational Water (2-hour minimum)	Per Body of Water	\$120	\$130	\$130	\$130	25-1-508
On-Site Waste Water - New Permit	Per Permit*	\$1,120	\$1,520	\$1,920	\$2,320	25-10-107
On-Site Waste Water - Major Repair or Expansion Permit	Per Permit*	\$740	\$825	\$825	\$825	25-10-107
On-Site Waste Water - Minor Repair Permit	Per Permit*	\$415	\$420	\$420	\$420	25-10-107
On-Site Waste Water - Transfer of Title/ Use Permit/ Use Permit - Higher Level (Renewal)	Per Permit	\$85	\$105	\$105	\$105	25-10-107
On-Site Waste Water - Re-Inspection	Per Inspection	\$120	\$130	\$130	\$130	25-10-107
On-Site Waste Water - Plan Review per additional hour (> 1 hour)	Hourly Per Plan Review	\$60	\$65	\$65	\$65	25-10-107
On-Site Waste Water - Installers' & Cleaners' License (New/Renewal)	Annual - Per License	\$35	\$30	\$30	\$30	25-10-109
Land Use Plan Review - Level One (2.5 hours)	Per Plan Review	\$150	\$175	\$175	\$175	25-1-508
Land Use Plan Review - Level Two (3.5 hours)	Per Plan Review	\$210	\$245	\$245	\$245	25-1-508
Land Use Plan Review - Level Three (6 hours)	Per Plan Review	\$360	\$420	\$420	\$420	25-1-508
Land Use Plan Review - Level Four (12.5 hours)	Per Plan Review	\$750	\$875	\$875	\$875	25-1-508

*Includes \$23 authorized by section C.R.S 25-10-107

Fees Without Proposed Changes

These fees were either calculated to be the same or lacked sufficient data to be calculated.

Environmental Health Fee Type	Unit of Activity	Current Fee	Authority
Methamphetamine	Per Case	\$310	25-1-508
On-Site Waste Water - Permit Renewal (New/Repair)	Per Permit	\$50	25-10-107
On-Site Waste Water - Variance Request (New/Repair Permit)	Hourly	\$70	25-10-107
Retail Food - Plan Review Special Event Application (02-15 Vendors)	Per Application	\$100	25-4-1607
Retail Food - Plan Review Special Event Application (16+ Vendors)	Per Application	\$200	25-4-1607
Septic - Civil Penalty	Penalty Fee Per Day	\$50	25-10-113(1)(a)

Fee Comparisons with Other Counties*

Program	Unit Type	ACPH (Current)	ACPH (Proposed)	Douglas	Jefferson	Adams	Weld	Boulder	El Paso
All Programs	Hourly Fee	\$60	\$65	\$60	\$85	\$80	\$100	\$156	\$62
Body Art	License	\$345	\$380	\$355	\$170	\$350	\$350	\$353	\$475
Child Care	Partial Day ≤ 4	\$190	\$255	\$175	\$170	\$255	\$200	\$170	\$275
Child Care	Full Day > 4 hours or > 24 hour	\$255	\$255	\$240	\$170	\$255	\$350	\$285	\$366
Retail Food - Special Events	Special Event License	\$165	\$175/\$225	\$135	\$145 / \$175	\$165	\$150	N/A	\$248-\$298
Rec Water - Pools	Per filtration system	\$175	\$210, \$245, \$280	\$180	\$170	\$210	N/A	N/A	\$131
OWTS	New	\$1,120	\$1520, \$1920, \$2320	\$1,060	\$1,523	\$1,156	\$1,500	\$3,023	\$961
OWTS	Major Repair / Expansion	\$740	\$825	\$695	\$773	\$775	\$1,100	\$1,823	\$891
OWTS	Minor Repair	\$415	\$420	\$390	\$773	\$450	\$250	\$1,223	\$554
OWTS	Use / Transfer of Title	\$85	\$105	\$65	\$120	\$150	\$200	\$500	\$368
OWTS Professionals - Installers	License	\$35	\$30	\$40	New: \$50 Renewal: \$25	\$35	New: \$75 Renewal: \$50	\$100	Fees are every 2 years; New: \$152 Renewal: \$110
OWTS Professionals - Cleaners	License	\$35	\$30	\$40	New: \$30 Renewal:15	\$35	New: \$75 Renewal: \$50	\$100	\$232

*Comparisons are approximate as different counties structure fees differently. For example, ACPH structures Child Care fees by duration of care while other counties use number of children, complexity of care, etc.

Timeline & Next Steps



Apr 2026

- Present Board of Health (BOH) with requested fee changes

May 2026

- Address feedback and follow up questions

June 2026

- Seek BOH Approval for New Fees

Jan 1, 2027

- Effective Date of Adjusted Fees

