



ARAPAHOE COUNTY

Carrie Warren-Gully, District 1
Jessica Campbell, District 2
Jeff Baker, Chair Pro Tem, District 3
Leslie Summey, Chair, District 4
Rhonda Fields, District 5

Arapahoe County

Board of County Commissioners Study Session

Meeting Minute Summaries

Monday, November 3, 2025
9:00 AM

Administration Building
5334 S. Prince St.
Littleton, CO 80120
West Hearing Room

The Arapahoe County Board of Commissioners typically holds weekly study sessions on Monday and Tuesday. Study sessions (except for executive sessions) are open to the public and agendas are available online at arapahoe.legistar.com. Meetings marked with an asterisk () can be attended virtually via arapahoe.legistar.com while non-asteriked (*) sessions are open to in-person attendance only. The members of the Board of County Commissioners may choose to attend study sessions virtually.*

The Board of County Commissioners may go into executive session during or at the conclusion of a study session or administrative meeting as necessary to receive legal advice or discuss other confidential matters, and if they do so, the public will be excluded from that portion of the meeting. The Board may alter the times of the meetings throughout the day, as well as cancel or reschedule noticed meetings. Contact the Commissioners' Office at 303 795 4630 or kdavis2@arapahoegov.com with questions about the agenda.

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Commissioners Present

Carrie Warren-Gully
Jeff Baker
Jessica Campbell
Leslie Summey
Rhonda Fields

Others Present

Ron Carl
John Christofferson
Michelle Halstead
Cooney Sarracino
Callie Pecore
Joan Lopez
Josh Garcia

9:00 AM Calendar and Board Updates

Michelle Halstead, Director, Commissioners' Office

11:00 AM Communication Services Update

Chris Henning, Deputy Director, Communication Services

11:30 AM E-Team Chair Update

Katherine Smith, Community Resources Director, E-Team Chair

Karl Herrmann, Chief Deputy, Clerk and Recorder's Office, E-Team Vice Chair

12:00 PM BREAK

STUDY SESSION TOPICS

1:00 PM *New Office Hours for Clerk and Recorder

Attachments: [Board Summary Report](#)
[AC Decision Support Framework](#)

The purpose of this study session was for the Clerk and Recorder's Office to discuss updating the opening hours to better serve the customers and to support the dedicated employees. Effective January 1, 2026, the C&R office will open to customers at 8:00 a.m. instead of 7:00 a.m. This change will align the service hours with the partners in the Assessor's and Treasurer's offices and will provide a more balanced and productive start to the day for C&R staff. The new hours of operation will be 8:00 a.m. - 4:00 p.m.

The Clerk provided background and reasoning to the requested adjustments for the operation hours.

Commissioner asked staff regarding the number of customers served during the first hour of operation. Commissioner also asked for clarification on the other departments at the administration building and their hours of operation.

Commissioner clarified that the adjusted hours in the C&R office would affect the entire administration building to open at 8 a.m. instead of 7 a.m.

5-0 in favor of hour adjustment and opening communication.

1:15 PM *Bijou Basin Master Plan Adoption

Attachments: [Board Summary Report](#)
[Presentation - Bijou Basin](#)
[AC Decision Support Framework](#)
[Bijou Basin Master Plan](#)
[Bijou Basin Master Plan Appendix A](#)
[Bijou Basin Master Plan Appendix B](#)

The purpose of this study session was for staff to present the Bijou Basin Open Space Master Plan to the Board and request the BOCC to adopt the master plan.

A PowerPoint presentation was presented, a copy of which has been retained for the record.

Background of the requests and communications were presented.

A map of the Bijou Basin was displayed. The history of Bijou Basin and information regarding the county's purchase of the property was presented.

The current agriculture of the property was reviewed and includes cattle grazing and dry farming.

The four project goals were listed. The goals are to balance the current and future land uses, protect ecological habitats, maintain active agricultural practices, and integrate passive recreation.

Staff presented the conservation work that is occurring within the basin.

The different areas and options for recreation were displayed.

The different ways for public engagement and outreach were discussed. Takeaways and feedback from the outreach included protecting natural resources and wildlife, respecting local agriculture and communities, and celebrating the landscape.

Commissioner asked for clarification on feedback that was received related to dogs and bikes.

The final preferred plan was to design approximately 7 miles of trails that include increased trailhead amenities and future programming.

Commissioner asked about the different views throughout the hike.

The design recommendations were presented regarding site access, trails, amenities, and programming.

A rendering with the proposed trails was displayed. Renderings of possible trail environment and accessible overlook were displayed.

The goals of the materials to be used were presented with example images being displayed.

Staff presented the estimated cost of the project.

The next steps and timeline of the master plan were reviewed.

Commissioner asked for the reasoning for not permitting bicycles. Discussion was held regarding the potential to allow bicycles.

Commissioner asked about the signage and if there will be writing or images to display what will and will not be permitted on the trails.

Further discussion was held as to whether or not to permit dogs and bicycles while maintaining the interest of stockholders.

5-0 in favor proceed with staff recommendations and funding.

2:00 PM *Executive Session

Executive Session and County Attorney Administrative Meeting [Section 24-6-402(4)(b)C.R.S.](As required by law, specific agenda topics will be announced in open meeting prior to the commencement of the closed and confidential portion of this session)

Ron Carl, County Attorney

The motion was made by Commissioner Campbell and duly seconded by Commissioner Baker that the Board go into executive session pursuant to sections 24-6-402(4)(b)&(e) of the Colorado Revised Statutes to develop strategy and instruct negotiators, and receive legal advice, regarding a vested rights development agreement with Front Range Energy Storage, LLC, and

Further, that the Board go into executive session pursuant to section 24-6-402(4)(b) of the Colorado Revised Statutes to receive legal advice regarding:

- 1. A petition for certiorari to the Colorado Supreme Court in the case of In the Interest of A.F., and**
- 2. An update on the status of the Truman Arnold/Denver jetCenter possessory interest case, and**
- 3. An issue with respect to the funding of capital expenditures.**

The motion passed 5-0.

The meeting was adjourned.

***Virtual/Streamed**