



Carrie Warren-Gully, Chair, District 1
Jessica Campbell, District 2
Jeff Baker, District 3
Leslie Summey, Chair Pro Tem, District 4
Bill Holen, District 5

Arapahoe County

Board of County Commissioners Study Session

Meeting Minute Summaries

Tuesday, September 3, 2024
9:00 AM

Administration Building
5334 S. Prince St.
Littleton, CO 80120
West Hearing Room

The Arapahoe County Board of Commissioners typically holds weekly study sessions on Monday and Tuesday. Study sessions (except for executive sessions) are open to the public and agendas are available online at arapahoe.legistar.com. Meetings marked with an asterisk () can be attended virtually via arapahoe.legistar.com while non-asteriked (*) sessions are open to in-person attendance only. The members of the Board of County Commissioners may choose to attend study sessions virtually.*

The Board of County Commissioners may go into executive session during or at the conclusion of a study session or administrative meeting as necessary to receive legal advice or discuss other confidential matters, and if they do so, the public will be excluded from that portion of the meeting. The Board may alter the times of the meetings throughout the day, as well as cancel or reschedule noticed meetings. Contact the Commissioners' Office at 303 795 4630 or kdavis2@arapahoegov.com with questions about the agenda.

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Commissioners Present

Carrie Warren-Gully
Jeff Baker
Jessica Campbell
Leslie Summey
Bill Holen

Others Present

Ron Carl
John Christofferson
Michelle Halstead
Cooney Sarracino
Melissa Valentine
Todd Weaver
Kim Williams
Joan Lopez
Molly Orkild-Larson
Michael Fronapfel

9:00 AM Calendar and Board Updates
Michelle Halstead, Director, Commissioners' Office

11:30 AM E-Team Chair Update

Todd Weaver, Finance Director, E-Team Chair

Kim Williams, Chief Deputy, Treasurer's Office, E-Team Vice Chair

12:00 PM BREAK

STUDY SESSION TOPICS

1:00 PM *SOS Judge Pay Increase Reimbursement Grant

Attachments: [Board Summary Report](#)

The purpose of this study session was to be full transparency and to get the BOCCs support, reassuring them that this should not impact our bottom line and will be very helpful for election judge recruitment. The Clerk and Recorder's Office plans to submit for a Secretary of State grant to raise judge pay by \$3 for the November 2024 Presidential Election.

The Clerk and Recorder presented the background to the request to increase the pay to election judges. The county received a grant of \$224 thousand for the election judge pay.

The pay for election judges around the different counties was reviewed.

3-0 in favor of increase reimbursement grant. Commissioner Campbell and Commissioner Baker absent and excused.

Volunteer status for judges was discussed.

1:15 PM *LDC21-001-Amendment to the Landscape Section of the Land Development Code

Attachments: [Board Summary Report](#)
[Presentation](#)
[Landscape Code Amendment - Draft](#)
[Development Application Manual - Draft](#)

The Land Development Code (LDC) requires landscaping for most land development applications reviewed through the Public Works and Development Department. Landscape regulations in the LDC first appeared in 1999 and have been modified through the years. The last modification to the landscape code occurred in 2003 to encourage, though not necessarily require, the use of water-conserving plant species in landscape designs. Portions of the existing landscape regulations are unclear and difficult for staff and applicants to understand. Some areas of confusion include what portion of a development needs to be landscaped, how to calculate the required number of trees and shrubs, and how to demonstrate plant count compliance with the code. The update will also consider appropriate planting rates for varied uses and how landscape regulations may need to adjust for the East County environment in comparison to urban/suburban landscape standards. The code also needs to be modified to include

missing landscape processes or information such as a tree preservation plan and artificial turf and address new landscape techniques and products such as parking lot stormwater reuse and rain gardens.

A PowerPoint presentation was presented, a copy of which has been retained for the record.

Commissioner Campbell arrived at 1:10 PM.

Background and request of the request for amending landscape code was presented.

A timeline of the amendment history was reviewed.

Concerns and feedback from the Planning Commission were presented.

Staff intends to develop a plant list which would require plants to be native or drought tolerant. There would also be a limit on non-functional turf and types of grass.

The limitation of artificial turf for commercial and residential zones was discussed. Staff recommended artificial turf being permitted in recreational areas for sport only.

Commissioner Baker arrived virtually.

BOCC agreed to have staff hold discussion on the limits of artificial turf till a further date.

Staff presented plant ratios for urban and rural areas. A map and charts were displayed.

An update to the landscape code regarding tree preservation was presented. Commissioners discussed the requirements surrounding the addition of trees.

Uses of stormwater and irrigation were presented.

Staff presented a professional certification and inspection for the county.

Presentation concluded without vote.

1:45 PM *Zero Emissions Vehicle (ZEV) Grant for the Arapahoe County Public Airport Authority

Attachments: [Board Summary Report](#)
[Draft Grant Agreement](#)

The purpose of this study session was to request approval of AIP Grant 3-08-0029-063-2024 conditioned upon receipt of the grant. The Arapahoe County Public Airport Authority Board (ACPAA) anticipates receiving a Zero Emissions Vehicle (ZEV) and Infrastructure Pilot Program Grant distributed through the Airport Improvement Program (AIP) from the Federal Aviation Administration (FAA). AIP Grant 3-08-0029-063-2024 includes the purchase of an electric vehicle SUV and an electric vehicle charging station. Once the grant is received in mid-September, the final Grant Agreement will be

forwarded to the County to be signed.

Staff presented background of grant and request for approval. The total grant would be roughly \$92 thousand.

The grant would be 90% of charging system installation. The total of the cost of the vehicle and charging station was presented.

Commissioner asked about the usage of the newly purchased EV.

5-0 in favor of ZEV grant.

Meeting went into Recess

2:00 PM *Executive Session

Executive Session and County Attorney Administrative Meeting [Section 24-6-402(4)(b)C.R.S.](As required by law, specific agenda topics will be announced in open meeting prior to the commencement of the closed and confidential portion of this session)

Ron Carl, County Attorney

Meeting Reconvened

The motion was made by Commissioner Summey and duly seconded by Commissioner Holen that the Board go into executive session pursuant to section 24-6-402(4)(b) of the Colorado Revised Statutes to receive legal advice regarding the following:

- 1. The fence along Iliff Ave. at Huntington Estates**
- 2. The County's oil and gas regulations**
- 3. New lawsuit regarding Lakeview Park cell tower**
- 4. House Bill 24B-1001**

The motion passed 5-0.

The meeting was adjourned.

***Virtual/Streamed**