

September \_\_, 2023

Phil Savino  
Arapahoe County Government  
5334 S. Prince Street  
Littleton, CO 80120

**Re: Memorandum of Understanding**

Dear \_\_\_\_\_,

StateRAMP's goal is to create a framework for continuous improvement in cybersecurity for public sector institutions, service providers, and the constituents they serve.

As such, StateRAMP is pleased to have the opportunity to provide the benefits outlined in this Memorandum of Understanding (**MOU**) to Arapahoe County Government.

This MOU describes the scope of benefits to be provided by StateRAMP and sets forth certain duties, obligations, and responsibilities to be performed by Arapahoe County Government and StateRAMP in accordance with the time periods set forth herein, as well as certain conditions of the engagement.

#### **Participating Organization Duties, Obligations, and Responsibilities**

Arapahoe County Government agrees to require its third-party vendors who provide a product or deliver services that transmit, store, and/or process, and/or impact the security of Participating Organization data to verify compliance with the Participating Organization's adopted cyber policy based on NIST 800-53 Rev. 4 (or current) as listed on StateRAMP's Authorized Product List. These entities or vendors can include one or more of the following: Software as a Service (SaaS), Platform as a Service (PaaS), Infrastructure as a Service (IaaS) and service contracts which require the storing, processing, and/or transmitting of data in environments outside control of Arapahoe County Government..

Arapahoe County Government agrees to serve as a sponsor for provider members of StateRAMP working to attain a StateRAMP security status. Arapahoe County Government maintains full discretion around which providers to sponsor, and sponsorship is anticipated generally for providers who have been awarded a contract with Arapahoe County Government. As a sponsor, Arapahoe County Government agrees to review the provider's submitted StateRAMP security package and make a determination in support of or objection to StateRAMP's determination for Authorization status.

While StateRAMP will provide the framework for product assessment, continuous monitoring, and other resources, final determinations of risk acceptance and contracting decisions surrounding product usage always remain with the Arapahoe County Government.

Arapahoe County Government agrees to be listed on the StateRAMP website as a participating entity and member of StateRAMP, as well as to be included in marketing materials for StateRAMP, including press releases.

Arapahoe County Government will provide StateRAMP a primary point of contact (**PoC**) to receive security reviews and continuous monitoring reports; appointment of this person lies solely with the signature authority listed on this MOU and will require the execution of a ConMon Access Request Form.

Arapahoe County Government will participate in quarterly reviews with StateRAMP to address any needs or issues that may arise during the term of this MOU.

Upon request from StateRAMP, Arapahoe County Government will provide data regarding the use of StateRAMP within their solicitations and contracts.

**StateRAMP Duties, Obligations, and Responsibilities**

StateRAMP agrees to promote a common method of verification for service providers products that is based on NIST 800-53 Rev. 4 (or current) and modeled in part after FedRAMP, utilizing independent assessments provided by FedRAMP authorized third party assessment organizations (**3PAOs**). StateRAMP will manage the Project Management Office (**PMO**), who will review security packages, assign and/or recommend security statuses, publish providers’ security statuses on a public website, and manage continuous monitoring activities. StateRAMP security statuses include the following:

<b>Security Status</b>	<b>Description</b>
Snapshot	Early-stage security maturity assessment designed to provide a gap analysis that validates a product’s current maturity as related to meeting the Minimum Mandatory Requirements for StateRAMP Ready.
Progressing Snapshot Program	Annual subscription program for providers that includes monthly consulting calls and quarterly Snapshots, designed to assist providers with mitigating cyber risk using the NIST security controls and measure their cyber maturity progress over time.
Active	Provider begins working with 3PAO for Readiness Assessment Report (SR-RAR) and has registered with StateRAMP
Pending	3PAO submits Ready package for Provider to StateRAMP
In Process	Provider begins with 3PAO for security package, including Security Assessment Report (SR-SAR) and has registered with StateRAMP.
Ready	StateRAMP and 3PAO attest to Provider’s Readiness and compliance with StateRAMP’s published Minimum Mandatory Requirements
Authorized	StateRAMP and Participating Organization Sponsor accept security package; Provider begins Continuous Monitoring.
Provisional	Participating Organization Sponsor determines Provider’s security package meets minimum mandatory and most critical controls, but not all. Participating Organization Sponsor may assign Provisional Status as Provider works toward Authorization. Provider begins Continuous Monitoring.

StateRAMP agrees to publish a Data Classification Tool to guide selection of appropriate StateRAMP security impact levels, found at <https://stateramp.org> that align with the following:

- 1) StateRAMP Low: NIST Low Impact Control Baseline
  - For Data Classification Category: Public

- For data requiring: Integrity and Availability
- For SaaS, PaaS, and IaaS vendors or service providers storing, processing, or transmitting Participating Organization public data

2) StateRAMP Moderate: NIST Moderate Impact Control Baseline

- For Data Classification Category: Confidential
- For data requiring: Confidentiality, Integrity, and Availability
- For SaaS, PaaS, and IaaS vendors or service providers storing, processing, or transmitting Participating Organization confidential data

3) StateRAMP recognizes FedRAMP High Impact for data classified as affecting national security.

StateRAMP agrees to provide Arapahoe County Government's PoC an account in the secure StateRAMP portal to view monthly reports on providers that Arapahoe County Government has sponsored and/or for providers who have given express permission for viewing privileges.

StateRAMP will provide Arapahoe County Government a PoC within the PMO for all Continuous Monitoring and technical questions.

StateRAMP agrees to provide quarterly reviews to Arapahoe County Government's Stakeholders to ensure they are supported in their use of StateRAMP's framework for continuous improvement in cybersecurity.

This Agreement may be terminated at any time upon thirty (30) days' prior written notice by either party hereto.

Please confirm your acceptance by signing in the space provided herein below and returning the signed document to StateRAMP.

**StateRAMP, Inc.**

By: \_\_\_\_\_

\_\_\_\_\_

Date

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

**Arapahoe County Government**

By: \_\_\_\_\_

\_\_\_\_\_

Date

Print Name: **Phil Savino**

Title: **Director & CIO**