



ARAPAHOE COUNTY

Carrie Warren-Gully, District 1  
Jessica Campbell, District 2  
Jeff Baker, Chair Pro Tem, District 3  
Leslie Summey, Chair, District 4  
Rhonda Fields, District 5

# Arapahoe County

## Board of County Commissioners Study Session

### Meeting Minute Summaries

**Tuesday, October 7, 2025**  
**9:30 AM**

**Administration Building**  
**5334 S. Prince St.**  
**Littleton, CO 80120**  
**West Hearing Room**

*The Arapahoe County Board of Commissioners typically holds weekly study sessions on Monday and Tuesday. Study sessions (except for executive sessions) are open to the public and agendas are available online at [arapahoe.legistar.com](http://arapahoe.legistar.com). Meetings marked with an asterisk (\*) can be attended virtually via [arapahoe.legistar.com](http://arapahoe.legistar.com) while non-asteriked (\*) sessions are open to in-person attendance only. The members of the Board of County Commissioners may choose to attend study sessions virtually.*

*The Board of County Commissioners may go into executive session during or at the conclusion of a study session or administrative meeting as necessary to receive legal advice or discuss other confidential matters, and if they do so, the public will be excluded from that portion of the meeting. The Board may alter the times of the meetings throughout the day, as well as cancel or reschedule noticed meetings. Contact the Commissioners' Office at 303 795 4630 or [kdavis2@arapahoegov.com](mailto:kdavis2@arapahoegov.com) with questions about the agenda.*

*Arapahoe County is committed to making its public meetings accessible to persons with disabilities. If you need special accommodations, please contact the Commissioners' Office at 303 795 4630 or Relay Colorado 711 at least 3 days in advance to make arrangements.*

**Commissioners Present**

Carrie Warren-Gully  
Jeff Baker  
Leslie Summey  
Rhonda Fields

**Others Present**

Ron Carl  
John Christofferson  
Michelle Halstead  
Cooney Sarracino  
Callie Pecore  
Adam Burson  
Nathan Fogg  
Leslie Levine  
Monica Kovaci

**9:30 AM Calendar and Board Updates**  
**Michelle Halstead, Director, Commissioners' Office**

## 12:00 PM BREAK

### STUDY SESSION TOPICS

1:00 PM \*Request to Hold Vehicles Back from Auction

**Attachments:** [Board Summary Report](#)  
[ACSO Vehicle Buyback Plan](#)

The purpose of this study session was for the Arapahoe County Sheriff's Office (ACSO) to request permission to hold 15 vehicles back from auction.

A background of the request was presented.

ACSO staff discussed the usage of vehicles and the process of tracking the maintenance of vehicles.

Staff noted the vehicles that are part of the request and provided three different categories of the types of vehicles staff are requesting to keep from auction. These categories include spare vehicles (4 vehicles), pooled vehicles (3 vehicles), and training related vehicles (4 motorcycles, 4 vehicles).

Staff provided information surrounding funding for the vehicles and the maintenance.

Commissioner asked staff regarding the current conditions of the vehicles.

Further discussion was made regarding the costs and the impact on different funds as they pertain to auctions.

Commissioner asked regarding the pooled vehicles that are currently located at the jail. Commissioner inquired if the county could utilize the model from ACSO to create an overall policy to locate and use other vehicles and assets for the county.

Commissioner asked for clarification on the spare vehicles, where they are located, and the process for tracking and maintenance.

Commissioner asked staff regarding how often vehicle audits occur.

Discussion was held surrounding the creation of an overall policy for similar audits to benefit the county. Further discussion will be needed between FFM, ACSO and Finance Department.

Item concluded without vote. Commissioner Campbell absent and excused.

1:15 PM \*Additional funding for 0.5 FTE Emergency Management Specialist

**Attachments:** [Board Summary Report](#)  
[AC Decision Support Framework](#)

The purpose of this study session was to address the funding gap for a 0.5 FTE for the remainder of 2025 based on the cancellation of the Emergency Management Performance Grant by USDHS.

A background of the request was presented.

Staff discussed the funding gap further and the request for \$16,745 to cover the funding gap for the 0.5 FTE for the remainder of 2025.

Commissioner noted EBC recommendation and requested ACSO cover the funding gap for the remainder of 2025 and funding would then go through the General Fund starting for 2026.

Discussion was held regarding the importance of transparency through the federal changes.

Commissioner noted the importance of being prepared for unexpected events.

Item concluded with the agreement that ACSO would cover the funding gap for the remainder of 2025, and the funding would then go through the General Fund beginning 2026. Commissioner Campbell absent and excused.

1:30 PM \*Arapahoe County Tobacco-related Ordinance Revisions and Updates

**Attachments:** [Board Summary Report Presentation](#)  
[Smoking in Public Places - Ordinance No. 88-1](#)  
[Tobacco Possession by Minors - Ordinance No. 2008-01](#)  
[Smoking Policy in County Buildings](#)  
[Open Spaces Rules and Regulations](#)  
[ALA-Nicotine-Pouches](#)  
[Minor in Possession flyer](#)  
[AC Decision Support Framework](#)

The purpose of this study session was to inform the process of updating tobacco control-related ordinances at the county level. Arapahoe County has two smoking related ordinances in effect and a resolution. Arapahoe County Public Health (ACPH) recommends repealing the two outdated ordinances and updating the resolution to bring all into compliance with the Colorado Clean Indoor Air Act. ACPH also requests to engage the Board of County Commissioners (BOCC) on regulatory enforcement possibilities at the county level.

This briefing seeks direction from the BOCC on the following items:

- Requested repeal of the 1988 Smoking in Public Places ordinance (attached);
- Requested repeal of the 2008 Tobacco, Possession by Minors ordinance (attached);
- Requested amendment to the 2015 Resolution defining smoking areas on county property; and
- Consideration of an additional study session to explore new local regulations focusing on enforcement of smoke and vape-free indoor and outdoor spaces, as well as licensing for tobacco retailers in

unincorporated Arapahoe County.

A PowerPoint presentation was presented, a copy of which has been retained for the record.

Existing ordinances and policies for Arapahoe County surrounding the reduction of tobacco and nicotine use were presented and discussed.

The 1988 Smoking in Public Places Ordinance was discussed in detail and the concerns surrounding the outdated ordinance were reviewed. Staff recommended repealing the 1988 Smoking in Public Places Ordinance and supersede it with the Colorado Clean Indoor Air Act (CCIAA) that was amended in 2019.

Commissioner asked for clarification regarding the result of repealing the 1988 Smoking in Public Spaces Ordinance.

Youth nicotine usage was discussed. Statistics were listed from data collected through Healthy Kids Colorado in 2023.

Staff discussed definitions and the concerns surrounding the 2008 Tobacco Possession by Minors Ordinance. The ordinance is limited to minors' possession on school grounds. Staff recommended repealing the ordinance.

Resolution NO. 150552: Smoking Policy County Buildings was discussed. Staff listed and discussed the concerns surrounding the policy and are recommending to comply with CCIAA, revise definitions, designate where smoking is permitted, and to narrow the language of the resolution.

Commissioner asked staff for clarification regarding staff recommendations. Discussion was held regarding the repeals and the language within the ordinance.

Commissioner noted the lack of enforcement on smoking near county buildings. Discussion was held surrounding enforcement and education needed.

Commissioner made comments on the recommendations related to enforcement and the importance of making enforcement fair within all demographics.

Commissioner asked staff to comment on the differences in how Public Health works with unincorporated Arapahoe County vs. how they work with Aurora.

Further discussion was held regarding enforcement efforts.

Commissioner asked regarding additional staffing that would be needed to uphold enforcement and education for the ordinances and policies.

Commissioner asked staff how the county would uphold enforcement and the policies if cities within the county do not uphold the same ordinances.

Commissioner asked staff regarding the proper way to dispose of vapes and how enforcement could work. Discussion was held regarding putting pressure on the producers of the products to aid in the educational aspect of disposing correctly.

4-0 in favor of all staff recommendations and the consideration of an additional Study Session to explore new local regulations. Commissioner Campbell absent and excused.

**2:30 PM \*Executive Session**

**Executive Session and County Attorney Administrative Meeting [Section 24-6-402(4)(b)C.R.S.](As required by law, specific agenda topics will be announced in open meeting prior to the commencement of the closed and confidential portion of this session)**

**Ron Carl, County Attorney**

**The motion was made by Commissioner Baker and duly seconded by Commissioner Fields that the Board go into executive session pursuant to Section 24-6-402(4)(b) of the Colorado Revised Statutes, to receive legal advice regarding Amendment to the Signature Authority Resolution regarding grants.**

**The motion passed 4-0. Commissioner Campbell absent and excused.**

**The meeting was adjourned.**

**\*Virtual/Streamed**