



Carrie Warren-Gully, Chair, District 1
Jessica Campbell, District 2
Jeff Baker, District 3
Leslie Summey, Chair Pro Tem, District 4
Bill Holen, District 5

Arapahoe County

Board of County Commissioners Study Session

Meeting Minute Summaries

Tuesday, November 19, 2024
9:30 AM

Administration Building
5334 S. Prince St.
Littleton, CO 80120
West Hearing Room

The Arapahoe County Board of Commissioners typically holds weekly study sessions on Monday and Tuesday. Study sessions (except for executive sessions) are open to the public and agendas are available online at arapahoe.legistar.com. Meetings marked with an asterisk () can be attended virtually via arapahoe.legistar.com while non-asteriked (*) sessions are open to in-person attendance only. The members of the Board of County Commissioners may choose to attend study sessions virtually.*

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Commissioners Present

Carrie Warren-Gully
Jessica Campbell
Leslie Summey
Bill Holen
Jeff Baker

Others Present

Ron Carl
John Christofferson
Michelle Halstead
Cooney Sarracino
Jessica Dianni Cox
Cody O'Brien
Todd Weaver
Writer Mott
Jessica Savko
Jhanadu Garza
Lisa Stairs
Bob Prevost

STUDY SESSION TOPICS

9:30 AM *Inclement Weather Sheltering Update

Attachments: [Board Summary Report](#)
[Presentation](#)

The purpose of this study session was to provide the Board updated information related to the Inclement Weather Sheltering program to include current allocations and spending, outcomes, and the program's current state.

A PowerPoint presentation was presented, a copy of which has been retained for the record.

Background and history of the Inclement Weather Sheltering Program were presented.

Commissioner asked about funding and comparisons to other municipalities.

The purpose, partners, and goals of the severe weather subcommittee was reviewed.

Staff presented the temperature standards that would trigger the program and varies based on temperature and moisture.

The service providers for congregate sheltering and non-congregate sheltering were reviewed (Movement 5280 and HAAT Force).

Commissioner Campbell arrived at 9:42 PM.

The communication standards for HAAT force were discussed. The process for HAAT Force and Movement 5280 assistance was also discussed.

HAAT Force's pre-registration process regarding locations, dates, and times was presented. HAAT Force also provides transportation support.

10:00 AM *Strategic Workplan Update

Attachments: [Board Summary Report](#)
[Strategic Workplan Q3 Update Presentation](#)
[Workplan Outcome Measures Documentation](#)
[Arapahoe County 2023-2026 Strategic Plan](#)

The purpose of this study session was to provide the Board a Q3 strategic plan update and seek Board feedback and approval on the 24 outcome measures chosen for the Workforce, Housing, Sustainable Development, and Increased Revenue focus areas. Additional details on each of these outcome measures is attached to the board summary report.

A PowerPoint presentation was presented, a copy of which has been retained for the record.

Background of the focus areas was presented. A timeline of milestones was displayed and reviewed.

Quarter 3 projects were updated. Staff reviewed the site that focuses on current projects. New and completed projects were listed.

Different data and measures were presented. Previously, BOCC requested data that focuses on outcomes and context measures.

Quarter 3 workforce outcomes and focuses from the county as it pertains to human resources were discussed.

4-0 in favor of workforce focus area focus areas. Commissioner Baker absent and excused.

Quarter 3 housing outcomes and focuses from the county were discussed. Commissioners asked about clarifications and additions to focus areas.

4-0 in favor of housing focus area focus areas. Commissioner Baker absent and excused.

Quarter 3 sustainable development outcomes and focuses from the county were discussed. Commissioner asked about language clarification for residential development as it relates to residential use. A baseline was established based off master plans.

4-0 in favor of sustainable development focus areas. Commissioner Baker absent and excused.

Quarter 3 increase revenue outcomes and focuses from the county were discussed. Commissioner discussed including a separate measure for grants.

Commissioner Baker arrived at 10:48 AM.

5-0 in favor of the increase revenue focus areas.

The next steps for staff were presented.

11:00 AM *Self-Insurance Discussion

Attachments: [Board Summary Report](#)

The purpose of this study session was to update the Board of County Commissioners on options for self-insurance, insurance premiums, and coverage for the 2025 insurance renewal.

Staff presented the purpose and background of the self-insurance discussion. Staff discussed the option of self-insuring the county's liability insurance.

The proposed plan and next steps were proposed by staff. A broker will research different rates as they

relate to retention rates.

Staff from finance recommended moving the finance for self-insurance. Historical context for claims and budgeting was presented.

Commissioner asked about other possible areas related to law enforcement that funding can go towards to mitigate lawsuits.

Commissioner asked about staff to clarify history of claims for self-insurance. Commissioner also asked about the possibility of separating liability with the sheriff compared to the rest of the county.

BOCC discussed the different possibilities that staff can provide at a future date. Concerns were raised because of the risk with self-insurance or maintain an insurer.

5-0 in favor to have the 2025 budget reflect the \$2.5 million to cover deductibles.

Meeting went into Recess

12:00 PM BREAK

1:00 PM *2024 Third Quarter Budget Review & 2025 Recommended Budget Review

Attachments: [Board Summary Report](#)
[2024 Q3 Staff Report](#)

Meeting Reconvened

The purpose of this study session was two-fold. First, this study session was to update the Board of County Commissioners (BOCC) on the status of the 2024 budget as of the third quarter, to review the fiscal status of Arapahoe County, and identify issues that may arise in the near future. Various supplemental appropriation requests would be reviewed by the Executive Budget Committee and recommended for approval by the Board. These supplemental appropriation requests would be presented, and the Board would be asked to review these proposals and decide which should go forward to a public hearing on December 10th, 2024. This study session was also to update the Board of County Commissioners on the current status of the 2025 budget and any changes that have been made to the budget since it was recommended and submitted to the Board on October 8, 2024 prior to consideration for adoption also on December 10th, 2024.

A PowerPoint presentation was presented, a copy of which has been retained for the record.

Staff presented economic indicators reflecting 2022, 2023 and forecast into 2024 to 2026.

The General Funds 2024 adopted, amended, and projected budget was presented. Staff reviewed the 2025 recommended budget and a forecast of 2026 to 2028.

The Capital Expenditure Funds 2024 adopted, amended, and projected budget was presented. Staff reviewed the 2025 recommended budget and a forecast of 2026 to 2028.

The Social Services Funds 2024 adopted, amended, and projected budget was presented. Staff reviewed the 2025 recommended budget and a forecast of 2026 to 2028.

The ALEA Funds 2024 adopted, amended, and projected budget was presented. Staff reviewed the 2025 recommended budget and a forecast of 2026 to 2028.

The Road and Bridge Funds 2024 adopted, amended, and projected budget was presented. Staff reviewed the 2025 recommended budget and a forecast of 2026 to 2028.

Supplemental requests from the General Fund by agencies were listed and reviewed. These requests needed discussion by the BOCC.

Supplemental requests for new revenue and budget cleanup were listed and reviewed.

A chart reflecting the 3rd quarter budget review was displayed. Staff discussed the revenue amount versus the expense amounts. The EBC recommendations were presented.

Staff presented 2025 budget facts and figures.

The structurally balanced budget was reviewed and compared with the passing of 1A. The significant changes were listed after the passing of 1A.

Staff reviewed the property tax trend for 2025 regarding levy and revenue.

The 2025 requested, recommended, and current General Fund budget was presented.

5-0 in favor to add the ... items... back into the budget.

The other significant funds were presented. Staff reviewed other budgeted funds that were listed.

The next steps for the budget review were presented.

5-0 in favor to adjust aid to agency support.

5-0 in favor to proceed with the 2025 budget.

5-0 in favor of supplemental recommendations.

2:30 PM *Update on the Colorado Child Care Assistance Program and Temporary Assistance to Needy Families administered by the Department of Human Services

Attachments: [Board Summary Report Presentation](#)

The purpose of this study session was the Department of Human Services (DHS) provided information to the Board of County Commissioners (BOCC) on the current state of the Colorado Child Care Assistance Program (CCCAP) And Temporary Assistance to Needy Families (TANF) programs relative to funding and caseload volume.

A PowerPoint presentation was presented, a copy of which has been retained for the record.

An overview of the Colorado Child Care Assistance Program (CCCAP) and Temporary Assistance to Needy Families (TANF) was presented. The federal poverty rates for household size were listed.

Staff reviewed modifications to TANF by HB22-1259. Within TANF, there has been a continued caseload growth, and increase to cash amount, and length of stay. Commissioner discussed the compounding effects of difficulties within the program. TANF allocations and expenditures were discussed. Commissioner asked staff about the reserve balance process. Staff presented the HB22-1259 funding for TANF regarding state long-term reserves.

Staff reviewed state and federal rule changes to CCCAP. CCCAP allocations and expenditures were discussed. Discussion was held regarding the changes to CCAP and how they effect expenditures for the program.

CCCAP and TANF budgets were discussed. Staff anticipates a freeze on CCCAP and \$128 thousand remaining TANF reserves. Staff presented CCCAP state guidelines which projects a 22% decrease in families served.

Discussion was held regarding the possibility of funding the remaining expenditures for CCCAP from the General Fund to avoid a freeze.

BOCC agrees for more time

The meeting was adjourned.

3:15 PM Administrative Meeting

***Virtual/Streamed**