

**Arapahoe County District Attorney's Office
Weekend Court Coverage (Exempt) Policy
(2026 Draft)**

Policy

Due to HB21-1280 The Office of the District Attorney, 18th Judicial District is required to provide weekend court coverage, beginning April 1, 2022. As such, Deputy District Attorneys who have volunteered to work weekend court coverage will be compensated a flat rate for working weekend coverage.

Eligibility:

- Job titles include: Prosecutors, Supervising Investigators, Victim Witness Supervisors (exempt employees only)

Compensation Levels:

- Weekend Coverage: \$500
 - Supervising Investigators and Victim Witness Supervisors
- Weekend Coverage: \$750
 - Deputy District Attorney – single coverage
- Weekend Coverage: \$1000 (\$500/each)
 - Deputy District Attorney – double coverage

This is per weekend coverage, not per event. If an employee is required to provide coverage on Saturday AND Sunday, they will still only receive \$500 for that weekend coverage.

Payment Calculation Eligibility:

- Payments are not subject to 401a (DB) (pension) plan contribution.
- Payments are subject to 401a (DC) and 457 contributions.
- Payments are not grossed up.

Payout Process:

- Payouts are processed when weekend coverage is actually performed.
- Eligible employees are set up within the time and attendance system within the "Time Event App" to code weekend coverage work. This code will be designated as: DA WEEKEND or DA WEEKEND (DBL)
 - When an employee works weekend coverage, they will select the DA WEEKEND or DA WEEKEND (DBL) code for the appropriate pay period.
 - DA WEEKEND – single coverage
 - DA WEEKEND (DBL) – DA double coverage
 - The employee's direct supervisor must approve the selection for that pay period.

Note: Non-exempt employees who provide weekend court coverage are eligible for pay under the County Wide On-Call Policy. Please refer to the policy under the County Guidelines on *My Arapahoe* or the intranet.