



Magellan Pipeline Company, L.P., is a subsidiary of ONEOK

Appendix F

Spill Prevention, Containment, and Countermeasures Plan

Subject: SPILL PREVENTION, CONTAINMENT AND COUNTERMEASURE
PLAN



Magellan Pipeline Company, L.P., is a subsidiary of ONEOK

Date Issued: 10/8/2024

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ENVIRONMENTAL PLANS

Owner: Environment – Large Construction Projects Management

DENVER EXPANSION PROJECT

**Spill Prevention, Containment and
Countermeasure Plan**

October 2024

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Page 1 of 28

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**Subject: SPILL PREVENTION, CONTAINMENT AND COUNTERMEASURE
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**Denver Expansion Project
SPILL PREVENTION CONTAINMENT AND COUNTERMEASURE PLAN**

TABLE OF CONTENTS

1.0	Introduction	4
2.0	Planning and Prevention	4
2.1	Roles and Responsibilities	4
2.1.1	Environmental Manager	4
2.1.2	Lead Environmental Inspector	5
2.1.3	Field Construction Manager	5
2.1.4	Contractor Construction Superintendent	5
2.1.5	Contractor Spill Coordinator	5
2.1.6	Authorized Personnel	6
2.1.7	Construction Personnel	6
2.2	Training	6
3.0	General Best Management Practices	6
3.1	Typical Fuels, Lubricants and Hazardous Materials Management	6
3.1.1	Fuel, Lubricants, and Hazardous Material Storage Areas	7
3.1.2	Equipment Maintenance and Lubrication Areas	7
3.2	Refueling	8
3.3	Spill Response Equipment	8
4.0	General Spill Response	9
4.1	Immediate Containment and Cleanup Response	9
4.1.1	Spills Occurring in Uplands	10
4.2	Spills Occurring in Wetlands or Waterbodies	10
4.3	Notifications	10
4.4	Records	11
5.0	Reportable Quantity Spill Response	11
5.1	Immediate Spill Response Actions	11
5.2	Spill Event Log Establishment	11
5.3	Notifications	11
5.4	Reportable Spill Containment	11
6.0	Cleanup Requirements	12
6.1	General Requirements	12
6.1.1	Determination of Spill Boundaries in the Absence of Visible Traces	12

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**Subject: SPILL PREVENTION, CONTAINMENT AND COUNTERMEASURE
PLAN**



Magellan Pipeline Company, L.P., is a subsidiary of ONEOK

Date Issued: 10/8/2024

Date Revised:

ENVIRONMENTAL PLANS

Owner: Environment – Large Construction Projects Management

6.1.2	Effect of Emergency or Adverse Weather	12
6.2	Reportable Spill Records	13
7.0	Waste storage and Disposal	13
7.1	Storage of Contaminated Materials	13
7.2	Disposal of Contaminated Materials	13

APPENDICES

Appendix A	Construction Spill Report Form
Appendix B	Reportable Quantities
Appendix C	State and Federal Requirements for Reporting
Appendix D	DOT Approved Containers
Appendix E	Handling Containers and Drums
Appendix F	Inspection of Waste Drums and Containers
Appendix G	Typical Petroleum Storage and Handling Volumes on a Construction Spread
Appendix H	Emergency Response Contractors; Disposal and Treatment Facilities

**Subject: SPILL PREVENTION, CONTAINMENT AND COUNTERMEASURE
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Date Revised:

ENVIRONMENTAL PLANS

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1.0 INTRODUCTION

ONEOK, Inc. (ONEOK) is committed to meeting or exceeding applicable federal, state, and local environmental requirements during the planning, construction, and operation of the Denver Expansion Project (hereby referred to as the Project).

This Spill Prevention, Containment, and Countermeasure (SPCC) Plan was developed to establish basic procedures to prevent the discharge of hazardous or regulated materials during construction of the Project. The SPCC Plan is a guideline that sets forth minimum standards for the prevention of spills (handling and storing regulated substances) and for the minimization of impacts resulting from spills of fuels, petroleum products, or other regulated substances as a result of pipeline construction should a spill occur. This document is not a complete summary of all requirements.

The provisions of this SPCC Plan will be implemented by project personnel during the construction of Project. The Contractor (i.e. pipeline construction general contractor) is responsible for understanding and complying with all applicable federal, state, and local requirements related to all aspects of work on the Project, including the transportation, storage, and disposal of polluting and hazardous materials. Other contractors (i.e. the reclamation contractor) are responsible for understanding and complying with applicable federal, state, and local requirements relating to their work on the Project, including the transportation, storage, and disposal of polluting and hazardous materials.

2.0 PLANNING AND PREVENTION

ONEOK's goal is to prevent spills and/or exposure to hazardous or dangerous substances during construction of the Project. The SPCC Plan is designed to reduce the likelihood of a spill, provide for prompt containment and clean up if a spill does occur, comply with applicable state and federal laws as well as other Project permit conditions throughout construction and restoration of the Project, and protect human health and the environment.

ONEOK requires its Contractors to implement proper planning and preventive measures to minimize the potential of spilling regulated substances such as fuels and petroleum products and to quickly and successfully clean up a spill should one occur. Potential sources of construction-related spills include (but are not limited to) storage tank leaks, machinery and equipment failure, and fuel handling and transfer accidents. The Contractor will be responsible for implementing, at a minimum, the planning and prevention measures contained in this document.

2.1 Roles and Responsibilities

The following roles and responsibilities have been developed by ONEOK for the Project.

2.1.1 Environmental Manager

- The Environmental Manager will be a designated ONEOK Employee or a third-party Designee
- The Environmental Manager will have a Lead Environmental Inspector located at the construction sites. The Lead Environmental Inspector may act on the behalf of the Environmental Manager on certain issues that will be defined before construction is started.
- The Environmental Manager will promptly report spills to appropriate federal, state, and local agencies as required.
- The Environmental Manager will coordinate with these agencies regarding contacting additional parties or agencies. The Environmental Manager may request that the Contractor's Spill Coordinator assist with these additional notifications.
- The Environmental Manager will help direct further response actions in accordance with EPA guidelines and assist throughout the cleanup and disposal of wastes.
- All spills defined as "Reportable Spills" must be reported immediately to the Field Construction Manager, Environmental Manager and Lead Environmental Inspector.

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**Subject: SPILL PREVENTION, CONTAINMENT AND COUNTERMEASURE
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Date Revised:

ENVIRONMENTAL PLANS

Owner: Environment – Large Construction Projects Management

2.1.2 Lead Environmental Inspector

- The Lead Environmental Inspector will monitor the Contractor's compliance with the provisions of this SPCC Plan.
- The Lead Environmental Inspector may act on the behalf of the Environmental Manager on certain issues that will be defined before construction is started.
- The Lead Environmental Inspector is an initial point of contact of the Spill Coordinator (in addition to the Field Construction Manager) when a spill occurs, will verify that the information is correctly reported on the spill form and conduct a follow up inspection, if required, to ensure that the spill was properly cleaned up.

2.1.3 Field Construction Manager

- The Field Construction Manager referred to in this plan will be a designated ONEOK employee or a third-party designee who is responsible for the management of construction activities on this project (representing the Construction Manager for ONEOK).
- The Field Construction Manager is the initial point of contact of the Spill Coordinator (in addition to the Lead Environmental Inspector) when a spill occurs and determines the containment measures that may be required.
- The Field Construction Manager is responsible for documenting the general information regarding any spills such as work stoppages, injuries, fires, and the extent of exposure to workers on the site.
- The Field Construction Manager is responsible for overseeing the Contractors response to a spill to ensure that appropriate notifications are completed, spill response resources are allocated, and cleanup is accomplished in accordance with the SPCC and applicable agency requirements.
- The Field Construction Manager is responsible for coordinating any emergency response services that may be required such as the Fire Department, the Sheriff Department, or for contacting Emergency Response Contractors.

2.1.4 Contractor Construction Superintendent

- The Contractor's Construction Superintendent is responsible for designating the Spill Coordinator and communicating who that person is to the Environmental Manager, Lead Environmental Inspector, and Field Construction manager.

2.1.5 Contractor Spill Coordinator

- A Spill Coordinator shall be designated and employed by the Contractor.
- The Spill Coordinator is responsible for completing a Spill Report Form (Appendix A) for every spill event, regardless of the size/volume of material spilled. The completed Spill Report Form must be submitted to the Lead Environmental Inspector within 24-hours of the occurrence of the spill.
- The Spill Coordinator shall notify the Field Construction Manager and Lead Environmental Inspector immediately of any spill. All spills defined as "Reportable Spills" must be reported immediately to the Field Construction Manager, Environmental Manager and Lead Environmental Inspector (Reportable spills will be defined by federal and state-specific guidelines. See Appendix C).
- The Spill Coordinator shall mobilize on-site personnel, equipment, and materials for containment and/or cleanup commensurate with the extent of the spill.
- Prior to the start of construction, the Spill Coordinator must identify Emergency Response Contractors located in the area of the Project. The list of identified Emergency Response Contractors must be submitted to ONEOK for review and approval.
- The Spill Coordinator is responsible for coordinating the proper transport and disposal of contaminated media associated with the cleanup of a spill. Media will be disposed of at a State and ONEOK approved facility.

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Page 5 of 28

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**Subject: SPILL PREVENTION, CONTAINMENT AND COUNTERMEASURE
PLAN**

Date Issued: 10/8/2024

Date Revised:

ENVIRONMENTAL PLANS

Owner: Environment – Large Construction Projects Management

- The Spill Coordinator shall assist the appropriate Emergency Response Contractor (Appendix H) and monitor containment activities to ensure that the actions are consistent with the requirements of this SPCC Plan.
- The Spill Coordinator shall coordinate with the Environmental Manager regarding the need to contact additional parties or agencies. The Spill Coordinator should not contact an agency regarding a spill without authorization from the Environmental Manager and/or Lead Environmental Inspector.
- The Spill Coordinator and/or Lead Environmental Inspector or the Field Construction Manager, in consultation with appropriate agencies, shall determine when it is necessary to evacuate spill sites to safeguard human health.

2.1.6 Authorized Personnel

- Authorized Personnel are representatives of the Contractor who are designated and properly trained to handle fuel, lubricants, or other regulated substances.
- Authorized Personnel shall be familiar with the requirements of the SPCC Plan and the consequences of non-compliance.

2.1.7 Construction Personnel

- Construction Personnel are representatives of the Contractor involved with the pipeline project.
- Construction Personnel shall notify the crew foreman or Spill Coordinator immediately of any spill of a petroleum product or hazardous liquid, regardless of volume.

2.2 Training

- The Contractor shall instruct construction personnel in the operation and maintenance of equipment to prevent an accidental discharge or spill of fuel, oil and lubricants. Personnel shall also be made aware of the pollution control laws, rules and regulations applicable to their work.
- The Contractor shall train construction personnel who handle fuels and other regulated substances on the proper methods to quickly and effectively contain and clean up spills that may occur, in accordance with applicable regulations.
- A spill prevention briefing shall be scheduled and conducted by Contractor prior to the initiation of construction to assure adequate understanding of this SPCC. The topics to be addressed at the briefing shall include the following:
 - SPCC contents;
 - Possible equipment failure and malfunction;
 - Precautionary measures;
 - Standard operating procedures in case of a spill;
 - Location of emergency response materials;
 - Refueling and maintenance restriction areas; and
 - Equipment, materials and supplies to be maintained by Contractor and available for cleanup of a spill.

3.0 GENERAL BEST MANAGEMENT PRACTICES

The following general preventive actions and procedures will be implemented prior to and throughout construction.

3.1 Typical Fuels, Lubricants and Hazardous Materials Management

The table in Appendix G identifies fuels, lubricants, coolants, and other hazardous materials generally present on pipeline construction spreads and identifies typical total volumes, storage and transportation methods. The Contractor must provide ONEOK with a list of fuels, lubricants, and hazardous materials and the expected

**Subject: SPILL PREVENTION, CONTAINMENT AND COUNTERMEASURE
PLAN**



Date Issued: 10/8/2024

Date Revised:

ENVIRONMENTAL PLANS

Owner: Environment – Large Construction Projects Management

quantities that will be stored and/or maintained on each construction spread. Contractors must also have appropriate MSDS sheets on-site for each product, as required by OSHA.

3.1.1 Fuel, Lubricants, and Hazardous Material Storage Areas

- All petroleum products used by Contractor necessary for fueling and maintenance of construction equipment shall be stored at a designated, well maintained and secured/supervised location to minimize the environmental and safety impacts associated with releases of fuel, lubricants, or hazardous substances.
- Fuel, lubricant, or hazardous materials will be stored only in the designated staging areas and equipment storage yards, and will be at least 100 feet from all waterbodies, wetlands, or municipal watersheds.
- Fuels, lubricants, waste oil, and any other regulated substances shall be stored in aboveground tanks only. Storage tanks and containers must conform to all applicable industry codes (NFPA, UFC, etc.).
- A suitable secondary containment structure must be utilized at each fuel, lubricant, and waste oil storage site. These structures must be lined with suitable plastic sheeting; provide a minimum containment volume equal to 150 percent of the volume of the largest storage vessel; and provide at least 1 foot of freeboard.
- Secondary containment areas must not have drains. Precipitation may be drawn off as necessary. If visual inspection indicates that no spillage has occurred in the secondary containment structure, accumulated water may be drawn off and sprayed on the surrounding upland areas. If spillage has occurred in the structure, accumulated waste shall be drawn off and pumped into drum storage for proper disposal.
- If earthen containment dikes are used, they shall be constructed with slopes no steeper than 3:1 (horizontal to vertical) to limit erosion and provide structural stability.
- Tools and materials to stop the flow of leaking tanks and pipes shall be kept on-site. Such equipment may include, but not be limited to, plugs of various sizes, tank patches, hammer, screwdriver, plastic tape, and assorted sizes of metal screws with rubber washers. Fully furnished spill kits must be located at all fuel storage areas.
- Proper signage must be installed at and adjacent to fuel storage areas to include "Fuel Storage Area – No smoking within 50 feet."
- No hazardous or potentially hazardous materials, other than essential materials (coating, sandblasting media, etc.), essential equipment fuel (gasoline, diesel, etc.) or standard lubricants (engine oils, grease, etc.) will be transported onto the right-of-way or construction area without Environmental Manager coordination and approval.
- Storage of potentially hazardous materials will not occur within a 150-foot radius of a private well or within a 400-foot radius of a municipal or community water supply well.
- Construction equipment shall be removed from wetlands and parked a minimum of 100 feet away from streams, wetlands, ditches, and other waterbodies at the end of each work day. Stationary equipment (e.g., pumps) located within the 100-foot restriction zone must be placed within proper secondary containment.

3.1.2 Equipment Maintenance and Lubrication Areas

- The Contractor shall ensure that all equipment is free of leaks prior to use on the Project, and prior to entering or working in or near waterbodies or wetlands. The Contractor shall perform and provide documentation to ONEOK of a pre-construction inspection and test of all equipment to ensure that it is in good repair prior to the equipment reaching the right-of-way.
- During construction, the Contractor shall regularly inspect hoses, pipes, valves, and tanks to ensure equipment is free of leaks. Any equipment that is leaking or in need of repair will be immediately removed from service and repaired, prior to resuming use of the equipment. Buckets/containment

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materials and absorbent materials (as necessary) will be placed under the equipment until the leak can be repaired.

- Equipment that requires extensive repairs will be removed from the right-of-way until the repairs are completed or a protection plan will be developed by the Spill Coordinator and the Lead Environmental Inspector if the equipment cannot be moved.
- Precautionary measures will be implemented when performing equipment maintenance or repair activities including placing absorbent pads (or equivalent materials) on the ground beneath the equipment when changing crankcase oil, repairing hydraulic lines, or adding coolant to construction equipment and when appropriate for other repair activities.
- Maintenance, refueling, and lubrication of construction equipment is not allowed within 100 feet of a waterbody, wetland boundary, or within a municipal watershed.
- Equipment maintenance wastes, including used oils and other fluids, shall be handled and managed by properly trained personnel. All equipment maintenance waste (e.g., oils and lubricants) shall be collected in proper containers within the designated storage, refueling and lubrication areas and disposed of in accordance with section 7.0 of this SPCC Plan. All equipment maintenance wastes will be properly disposed of at facilities permitted to receive hydrocarbon waste.

3.2 Refueling

- Fuels shall be dispensed by Authorized Personnel during daylight hours only unless otherwise approved by the Lead Environmental Inspector.
- Fuel dispensing operations shall be attended by Authorized Personnel at all times. Personnel must be stationed at both ends of the hose during fueling unless both ends are visible and are readily accessible by one person.
- During refueling, the Contractor will take appropriate measures to reduce the risk of a spill, including not overfilling fuel tanks and placing an absorbent pad under the fuel nozzle while fueling equipment. Contractor personnel will observe and control refueling at all times to prevent overfilling.
- Fuel dispensing equipment (i.e., portable gas cans, nozzles, hoses, etc.) shall be of the appropriate type. Refueling within 100 feet of waterbodies, wetland boundaries, or within a municipal watershed is not allowed without approval from the Lead Environmental Inspector.
- In large wetlands where no upland site is available for refueling, auxiliary fuel tanks on construction equipment are recommended.
- Refueling will not occur within a 150-foot radius of all private wells and a 400-foot radius of all municipal or community water supply wells.
- When unique conditions require refueling within the restricted zones listed above the Contractor will consult with the Lead Environmental Inspector to determine necessary emergency equipment that will be in place and emergency response actions that shall be conducted prior to refueling activities. At a minimum, the determination will consider the environmental and/or safety risks of relocating equipment to a refuel/lubrication area versus risks involved with refuel/lubrication in place. If requested by the Contractor, the Lead Environmental Inspector will evaluate site-specific conditions within the restricted zone and may require implementation of additional precautionary measures prior to approval of refueling within the restricted zones. In addition, absorbent materials or other spill containment materials shall be available for immediate deployment prior to commencing refueling activities.

3.3 Spill Response Equipment

- The Contractor must maintain spill kits containing a sufficient quantity of absorbent and barrier materials to adequately contain and recover foreseeable spills. These kits may include, but are not limited to absorbent pads, commercial absorbent materials, spill containment barriers, plastic bags and/or sheeting, skimmer pumps, holding tanks, and shovels. This equipment shall be located near fuel storage areas and other locations as necessary to be readily available to control foreseeable spills.

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ENVIRONMENTAL PLANS

Owner: Environment – Large Construction Projects Management

- Each construction crew shall have on hand sufficient supplies of absorbent materials, barrier material, and DOT approved containers to allow for rapid containment and recovery of any spill which may occur.
- All fuel, and where necessary, service vehicles, shall carry spill containment materials adequate to control foreseeable spills.
- The Spill Coordinator shall identify the locations of spill control equipment and materials and have them readily accessible during construction activity.
- All fuel nozzles shall be equipped with functional automatic shut-offs and over-flow alarms.
- Fuel trucks transporting fuel to on-site construction equipment shall travel only on approved access roads.
- Suitable plastic lining materials shall be available for placement below and on top of temporarily-stored contaminated soils and materials.

4.0 GENERAL SPILL RESPONSE

The following guidelines specify the procedures used to control a release, notify appropriate Project personnel, complete site clean-up activities, and document corrective actions. In the event of a spill, the Contractor shall abide by all applicable federal, state and local regulations for cleaning up the spill.

All spills, regardless of size, must be reported to the Spill Coordinator and Lead Environmental Inspector.

4.1 Immediate Containment and Cleanup Response

Controlling spills and releases shall be accomplished by stopping or segregating the source of the release, using the required stockpiled materials to contain the spill and, if warranted, stopping operations within the affected areas.

Immediately upon learning of any fuel, oil, hazardous material or other regulated substance spill, the person discovering the situation shall:

- Identify the source of the spill.
- Deploy absorbent materials and initiate actions to contain the fluid that has spilled.
- Initiate action to eliminate the source of the spill (e.g., shut off valves, upright containers, stop pumps, etc.) to the maximum extent that is safely possible.
- Notify the crew foreman and/or the Spill Coordinator and provide them with the following information:
 - Location and cause of the spill;
 - The type of material that has spilled; and,
 - Whether the spill has reached or is likely to reach any surface water

Personnel should only respond to a spill if they have adequate training to do so safely.

Upon learning of a spill or a potential spill the Spill Coordinator shall:

- Accumulate as much information as possible as to the nature and size of the spill. This information shall be recorded using the Construction Spill Report Form (see Appendix A) for documentation of the spill.
- Assess the situation and determine the need for further action which may include mobilizing additional personnel, equipment, and materials for containment and/or cleanup commensurate with the extent of the spill.
- Direct subsequent activities and/or further assign responsibilities to other personnel.
- Notify project individuals as outlined in section 2.1.5.
- If the Spill Coordinator determines that a spill is beyond the scope of on-site equipment and personnel, the Spill Coordinator shall immediately notify the Environmental Manager and the Field Construction

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Date Revised:

ENVIRONMENTAL PLANS

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Manager that an Emergency Response Contractor is needed to contain and/or clean up the spill. Available Emergency Response Contractors will be identified in Appendix H prior to construction start.

- The Spill Coordinator shall assist the Emergency Response Contractor and monitor containment procedures to ensure that the actions are consistent with the requirements of this SPCC Plan.

4.1.1 Spills Occurring in Uplands

In addition to the above measures, the following procedures shall be followed for any spill occurring in an upland area.

- The source of the spill must be identified and contained immediately to the maximum extent that is safely possible.
- If a spill should occur during refueling operations, STOP the refueling operation until the spill can be controlled and the situation corrected.
- Absorbent material(s) shall be placed over spills to minimize spreading and to reduce its penetration into the soil.
- If free-standing fluid is present, actions can be taken to skim fluids and place into DOT approved containers.
- It is the responsibility of the contractor to ensure that spilled material, contaminated soil, and other materials associated with these releases is treated, collected, and/or disposed of in accordance with all applicable federal, state, and local agency requirements (see sections 6.0 and 7.0 of this SPCC Plan).
- Flowing spills must be contained and/or absorbed before reaching sensitive resource areas such as surface waters or wetlands.
 - Plug all storm drains the spill may gain access to; and
 - Construct terrace dam or ditch to stop the spill's flow.

4.2 Spills Occurring in Wetlands or Waterbodies

In addition to the above measures, the following conditions shall apply if a spill occurs near or into a stream, wetland or other waterbody, regardless of the size of the spill:

- For spills into streams, lakes or other waterbodies containing standing or flowing water, regardless of size, the Spill Coordinator must apprise the Field Construction Manager, Environmental Manager, and Lead Environmental Inspector of the incident immediately.
- For spills in standing water, sorbent booms and pads shall be on hand and used by the Contractor to contain and recover released materials. In addition, other spill response materials and equipment shall be on hand as appropriate for each waterbody and used to contain and recover foreseeable spills. This may include containment booms, skimmer pumps, holding tanks, boats, and other equipment.
- If contaminated soils are present in wetlands contain as much of the spill as possible and contact the appropriate agencies before excavating the soil. Unless the agency deems otherwise the contaminated soil must be excavated and temporarily placed on plastic sheeting in a bermed area, a minimum of 100 feet away from the wetland. Contaminated soils shall be covered with plastic sheeting while being stored temporarily and properly disposed of as soon as possible, in accordance with this SPCC Plan (see sections 6.0 and 7.0).

4.3 Notifications

- Notify the Field Construction Manager and Lead Environmental Inspector of any spill and provide the necessary information by using the Construction Spill Report Form (Appendix A).
- All agency notifications shall be accomplished at the direction of the Environmental Manager.
- If the situation warrants, the Field Construction Manager shall notify appropriate local police, fire department and/or area residents.
- Make other Contractor and ONEOK and agency notifications per the SPCC Plan, or as instructed by the Environmental Manager.

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Page 10 of 28

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Date Issued: 10/8/2024

Date Revised:

ENVIRONMENTAL PLANS

Owner: Environment – Large Construction Projects Management

- The Contractor shall have designated employees on-call 24 hours per day for notification of the emergency response companies referenced in Appendix H.

4.4 Records

The Contractor shall maintain written records of all actions taken during the course of a spill event.

5.0 REPORTABLE QUANTITY SPILL RESPONSE

The reporting, disposal, and pre-cleanup sampling requirements in this section apply to all spills of reportable quantities (Appendix C).

5.1 Immediate Spill Response Actions

In addition to the responses listed above, the Contractor shall implement the following steps in response to any spill of fuel, oil, hazardous materials or other regulated substance of a reportable quantity:

- Stop operation of affected equipment/area, if warranted.
- Turn off utilities to the area, if necessary.
- Cordon the area to prevent entry of unnecessary personnel or equipment. Establish a single point of ingress and egress to control access to the spill area.
- Accumulate as much information as possible as to the nature and size of the spill. Use the Construction Spill Report Form (see Appendix A) for the type of information required.
- The Spill Coordinator and/or Field Construction Manager, in consultation with appropriate agencies, determine when spill sites will be evacuated as necessary to safeguard human health. Evacuation parameters shall include consideration for the potential of fire, explosion, and hazardous gases.

5.2 Spill Event Log Establishment

In addition to the Construction Spill Report Form, the Spill Coordinator shall complete a Spill Event Log for reportable spills that documents all spill-related events and clean-up activities. The Spill Event Log will include the following information in the log:

- Time and date of initial notification of spill and approximate time the spill occurred.
- Start and completion time of all key activities.
- A detailed description of all activities undertaken and identification of personnel accomplishing these activities.
- Note time of all correspondence, personnel involved with the correspondence, and nature of the correspondence.

The log shall be maintained by the Spill Coordinator until actions to clean up the spill are complete (approximately 24 hours, unless conditions extend the response to the emergency).

5.3 Notifications

The Spill Coordinator will:

- Notify the Environmental Manager, Lead Environmental Inspector, and the Field Construction Manager immediately of any reportable quantity spill and provide the necessary information by using the Construction Spill Report Form (Appendix A).
- Make other Contractor, ONEOK and agency notifications per the SPCC Plan, or as instructed by the Environmental Manager.
- Notify local police or fire department if assistance is necessary.

5.4 Reportable Spill Containment

In addition to the requirements listed in section 4.0, the following procedures shall also be implemented.

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**Subject: SPILL PREVENTION, CONTAINMENT AND COUNTERMEASURE
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- Ensure that all possible efforts are made to limit the migration of the surface spill until properly equipped cleanup teams can arrive.
 - Construct terrace dam or ditch to stop the spill's flow, as needed.
 - Scatter hay, straw, sand or other similar materials to absorb the spill.
- Flowing spills must be contained and/or absorbed before reaching sensitive resource areas such as surface waters or wetlands.
- If free-standing fluid is present, actions can be taken to skim fluids and place into DOT approved containers or pump into tank trucks.
- Use skimmers, pumps or available absorbent materials to remove spill from water.
- If possible, create a back current to limit out-flow of material into open or flowing water.

6.0 CLEANUP REQUIREMENTS

6.1 General Requirements

- Wipe down equipment with absorbent pads (or equivalent) where fuel, lubricants, or other materials have spilled.
- All soil within the spill area (e.g., visible traces of soil and a lateral and vertical buffer around the visible traces) must be excavated.
- All excavation material shall be stored and disposed of in accordance with local, State, and Federal regulations.
 - All cleanup soil and wastes shall be collected in DOT approved containers. See Appendix D for a listing of approved containers.
 - Appendix E contains guidance on how to manage the area used to temporarily store waste containers.
 - Appendix F contains guidance on inspection procedures for stored waste containers required by EPA Regulations.
- The ground shall be restored to its original configuration by back-filling with clean soil.
- Cleanup requirements of a spill area shall be completed within 48 hours after notification or knowledge of the spill.

6.1.1 Determination of Spill Boundaries in the Absence of Visible Traces

For spills where there are insufficient visible traces, yet there is evidence of a leak or spill, the boundaries of the spill shall be determined using a statistically based sampling scheme. The Environmental Manager will provide sampling assistance.

6.1.2 Effect of Emergency or Adverse Weather

Completion of cleanup may be delayed beyond 48 hours in case of circumstances including but not limited to:

- Civil emergency;
- Adverse weather conditions;
- Lack of access to the site; and/or,
- Emergency operating conditions.

The occurrence of a spill on a weekend, after hours overtime costs, or that would require the shutdown of construction activities are not acceptable reasons to delay response.

Completion of cleanup may be delayed only for the duration of the adverse conditions. If the adverse weather conditions or time lapse due to other emergencies has left insufficient visible traces, a statistically based sampling scheme to determine the spill boundaries will be developed and implemented.

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Date Revised:

ENVIRONMENTAL PLANS

Owner: Environment – Large Construction Projects Management

6.2 Reportable Spill Records

All records that document reportable spill events and corrective actions taken will be maintained in the project files for three (3) years from the date the corrective actions were completed. Documentation and certification of area decontamination shall be conducted upon completion of and during all cleanup operations. The records and certifications shall be completed, as follows:

- Identification of the source of the spill (e.g., type of equipment or container).
- Location and estimated area of spill.
- Estimated quantity of material spilled.
- Estimated or actual date and time of the spill occurrence.
- The date and time cleanup was completed or terminated (if cleanup was delayed by emergency or adverse weather, the nature and duration of the delay).
- A brief description of the spill location.
- Pre-cleanup sampling data used to establish the spill boundaries if required due to insufficient visible traces, and a brief description of the sampling methodology used to establish the spill boundaries.
- A brief description of the solid surfaces cleaned and of the wash/rinse method used.
- Approximate depth of soil excavation and the amount of soil removed.
- A certification statement signed by the Construction Director, Spill Coordinator and the Environmental Manager stating the cleanup requirements have been met and the information contained in the record is true to the best of his/her knowledge.
- The estimated cost of pre- or post-cleanup and sampling by man-hours, dollars, or both.

7.0 WASTE STORAGE AND DISPOSAL

7.1 Storage of Contaminated Materials

- All contaminated soils, solvents, rags, and other materials generated during construction shall be stored in DOT approved containers in accordance with the applicable state and federal regulations. See Appendix D for a list of approved containers.
- Containers shall be labeled with required waste label(s), dated and inventoried.
- Spent oils, lubricants, filters, etc. shall be collected and disposed of, or recycled, at an approved location in accordance with state and federal regulations.
- Containers will be placed in a designated accumulation point for disposal.
- Containers may be stored at the construction site in the identified staging areas for up to 90 days from the date waste accumulation begins.
 - Appendix E contains guidance on how to manage the area used to temporarily store waste containers.
 - Appendix F contains guidance on inspection procedures for stored waste containers required by EPA Regulations.
- If it is necessary to temporarily store excavated soils on site, these materials shall be placed on, and covered by, plastic sheeting, or placed in properly labeled ring-top 55-gallon drums and the storage area bermed to prevent and contain runoff.
- Any hazardous or contaminated material stored on ONEOK property or the right-of-way will be properly labeled in accordance with state and federal labeling requirements.

7.2 Disposal of Contaminated Materials

- All contaminated soils, solvents, rags, and other materials resulting from the cleanup actions shall also be properly disposed of in accordance with the applicable state and federal regulations using permitted transporters and permitted disposal facilities.
- Only licensed carriers may be used to transport contaminated material from the site to a disposal facility.

Subject: SPILL PREVENTION, CONTAINMENT AND COUNTERMEASURE
PLAN



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Date Revised:

ENVIRONMENTAL PLANS

Owner: Environment – Large Construction Projects Management

- The Contractor will recycle those wastes, such as motor oil, where there is an established recycling program available.
- All hazardous waste containers shall be properly manifested prior to departure from the construction area. The Contractor will be listed as the waste generator on the waste manifest. The Contractor and ONEOK will maintain all manifest records with the project file for at least three years after the containers were shipped for disposal.
- Appendix H of this SPCC Plan lists potential treatment and disposal facilities for contaminated materials, petroleum products, and other construction-related wastes.

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Page 14 of 28

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Subject: SPILL PREVENTION, CONTAINMENT AND COUNTERMEASURE
PLAN



Date Issued: October 2024

Date Revised:

ENVIRONMENTAL PLANS

Owner: Environment – Large Construction Projects Management

APPENDIX A
CONSTRUCTION SPILL REPORT FORM

If a spill is below the reportable quantity complete only section 1.
If the spill exceeds the reportable quantity complete both sections 1 and 2.

Section 1 (All Spills)	
Facility Name: _____	District/Region: _____
Facility Phone Number: _____	
Facility Address: _____	
Date of Spill: _____	Date of Spill Discovery: _____
Time of Spill: _____	Time of Spill Discovery: _____
Location of release: _____	County/State _____
Type of material spilled and manufacturer's name: _____	
Substance released to (Check all that apply): Land _____ Air _____ Water _____ Secondary Containment _____	
Estimated volume of spill: _____	Estimated volume recovered: _____
Brief description of the incident including cause and corrective action: _____	

Person Completing Form (Contact): _____	Date: _____
Contact's Phone Number: _____	

Date Issued: October 2024

Date Revised:

ENVIRONMENTAL PLANS

Owner: Environment – Large Construction Projects Management

APPENDIX A (continued)
CONSTRUCTION SPILL REPORT FORM

Section 2 (Reportable Spills)

- Facility Type (well, tank, flow line, pit): _____
- Spill Location: Address: _____
- County: _____ Coordinates: Latitude _____ Longitude _____
- PLSS: Township _____ Range _____ Section _____
- Additional Location Details: _____
- _____
- Spill medium (pavement, sandy soil, water, etc.): _____
- Topography and surface conditions of spill site: _____
- Soil/Geology Description: _____
- Weather Conditions: Wind Direction _____ Wind Speed _____ Temperature _____ Precipitation _____
- Proximity of spill to surface waters: _____
- Did the spill reach Ground Water? _____ Yes _____ No
- Did the spill reach Surface Water? _____ Yes _____ No
- If so, was a sheen present?
_____ Yes _____ No
- Current Land Use: _____
- Distance to Nearest...
 - Surface Water _____ Wetland _____ Building _____ Livestock _____ Water Wells _____
 - _____ Depth to Shallowest Groundwater _____
- Was there a fire associated with the release? _____ Yes _____ No
- Did the incident result in death or injury? _____ Yes _____ No
- Was there any immediate damage observed to plants or animals? _____ Yes _____ No
- Describe the extent of observed contamination, both horizontal and vertical (i.e., spill-stained soil in a 5-foot radius to a depth of 1 inch):

- How was the extent of the spill determined? _____

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Subject: SPILL PREVENTION, CONTAINMENT AND COUNTERMEASURE PLAN

Date Issued: October 2024

Date Revised:

ENVIRONMENTAL PLANS

Owner: Environment – Large Construction Projects Management

- Current status of cleanup actions: _____

APPENDIX A (continued) CONSTRUCTION SPILL REPORT FORM

- Proposed Remediation Activities: _____
- Describe measures to prevent reoccurrence: _____
- Did the spill occur while in transit? _____
- Duration of spill occurrence: _____
- Directions from nearest community: _____
- Name and Title of Discoverer: _____
- Name of Operator: _____
- Address of Operator: _____
- Operator Contact Person: _____
- Is the Operator the responsible party? _____ Yes _____ No
- If no, what is the responsible party's name and contact information? :

- _____
- List all parties and agencies notified (Counties, BLM, EPA, DOT, Local, etc.)

Date	Agency	Contact	Phone Number	Response

-
- Any additional information: _____
- _____
- _____
- _____
- _____
- _____
- _____

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APPENDIX A (continued)
CONSTRUCTION SPILL REPORT FORM

- Name/Company/Address/Phone Number for the following:
- Construction Superintendent: _____
- _____
- Spill Coordinator: _____
- _____
- Environmental Manager: _____
- _____
- Person Who Reported the Spill: _____
- _____
- Environmental Inspector: _____

APPENDIX B REPORTABLE QUANTITIES

PURPOSE:

This procedure identifies reportable quantities for releases of oil or hazardous substances in accordance with the CERCLA of 1980, the CWA, the Oil Pollution Act of 1990 (OPA 90) and the TSCA.

RESPONSIBILITY FOR ADMINISTRATION:

Contractor's Spill Coordinator is responsible for administration of this procedure.

GENERAL:

- I. Reportable quantity is the quantity of a release which requires notification of an agency.
- II. Any amount of oil spill into navigable waters is reportable. Oil spills onto land may be required to be reported, depending upon quantity spilled and state regulations. Refer to Appendix C.
- III. Appendix C lists Reportable Quantities (RQs) specified by the EPA.
- IV. RQs for Toxic Hazardous Wastes are based on the toxic contaminant. The RQ means the quantity of the waste, not the quantity of the toxic contaminant. If toxic waste has two or more contaminants, the RQ is based on the lowest RQ for those contaminants.

PROCEDURES:

- I. If oil is discharged into or upon the navigable waters of the United States, or adjoining shorelines:
 - A. Report the spill to the National Response Center (800) 424-8802.
 - B. Submit a written report within 60 days to the EPA Regional Administrator and the state agency, if the project has discharged quantities of oil into or upon the navigable waters of the United States or adjoining shorelines, which:
 1. is more than 1,000 gallons of oil in a single spill event; or
 2. is in harmful quantities as defined by 40 CFR Part 110, Oil Pollution Prevention regulations, in two spill events occurring within a twelve-month period. Harmful quantity includes a film or sheen or discoloration of the surface of the water of adjoining shorelines or a sludge or emulsion deposited beneath the surface of the water or upon adjoining shorelines.
 - C. The report to the EPA Regional Administrator and the state agency will include:
 1. Name of facility;
 2. Name(s) of the owner or operator of the facility;
 3. Location of the facility;
 4. Date and year of initial facility operation;
 5. Maximum storage or handling capacity of the facility and normal daily throughput;
 6. Description of facility, including maps, flow diagrams and topographical maps;
 7. A complete copy of the SPCC Plan with amendments;
 8. The cause of the spill, including a failure analysis of the system or subsystem in which the failure occurred;
 9. The corrective actions and/or countermeasures taken, including description of equipment repairs and replacements;
 10. Additional preventive measures taken or contemplated to minimize the possibility of recurrence; and,
 11. Any additional information the EPA Regional Administrator may require pertinent to the SPCC Plan or spill event.
- II. If a hazardous waste or hazardous substance has been released into the environment in quantities equal to or in excess of reportable quantities listed in 40 CFR 302, the National Response Center must be notified.
 - A. Contact the required agencies with the pertinent spill information.
 - B. Provide verbal notification of the following information:
 1. Name and telephone number of reporter;
 2. Name and address of facility;

Subject: SPILL PREVENTION, CONTAINMENT AND COUNTERMEASURE
PLAN



Date Issued: October 2024

Date Revised:

ENVIRONMENTAL PLANS

Owner: Environment – Large Construction Projects Management

3. Type of substance discharged;
 4. Quantity of substance discharged;
 5. Location of discharge;
 6. Actions the person reporting the discharge proposes to take to contain, cleanup and remove the substances, if any; and,
 7. Any other information concerning the discharge which may be requested by the Agency at the time of notification.
- III. If a hazardous waste, hazardous substance or extremely hazardous substance has been released in quantities equal to or in excess of reportable quantities the State Emergency Planning Commission and Local Emergency Planning Committee must be notified. Contact the required agencies with the pertinent spill information as soon as possible.
- B. Submit a written report on the incident to the appropriate state and local agency. The report will include the following:
1. Name, address and telephone number of the owner or operator;
 2. Name, address and telephone number of the facility and a detailed location of the spill;
 3. Date, time and type of incident;
 4. Name and quantity of material(s) involved;
 5. The extent of injuries, if any;
 6. An assessment of actual or potential hazards to human health or the environment, where this is applicable;
 7. Assessment of the scope and magnitude of the spill;
 8. Description of the immediate actions that have been taken and the estimated quantity and disposition of recovered material that resulted from the incident; and,
 9. Provide an implementation schedule for undertaking suggested measures to eliminate the spill.
- Spill incident reports will be maintained in the project files for a minimum period of three (3) years.

RESPONSIBILITY FOR PROCEDURE:

Address any questions to the:

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Erin Jennings

918-574-7083
Erin.Jennings@oneok.com

One Williams Center, OTC-9
Tulsa, OK 74172

ONEOK, Environmental Manager
Bryan Jewett

918-261-4825
bryan.jewett@oneok.com

100 West Fifth Street.
Tulsa, OK 74103

APPENDIX C STATE AND FEDERAL REQUIREMENTS FOR REPORTING

These guidelines are intended to help the Environmental Manager determine what a reportable spill is. In addition to the guidelines listed below, any substantial natural gas release which could cause an agency to initiate an unneeded emergency response should be considered reportable. The Environmental Manager and Spill Coordinator shall maintain a copy of the latest edition of the TITLE III List of Lists.

Colorado (877) 518-5608 (24-hours)

<https://cdphe.colorado.gov/environmental-agriculture-program/discharge-spill-and-noncompliance-reporting-and-monitoring>

On-call Operator, Colorado Department of Public Health & Environment

NATIONAL RESPONSE CENTER

1-800-424-8802

<http://www.nrc.uscg.mil/>

On-call Operator, National Response Center

List of Hazardous Substances and Reportable Quantities:

https://www.epa.gov/sites/production/files/2015-03/documents/list_of_lists.pdf

APPENDIX D DOT APPROVED CONTAINERS

PURPOSE:

This procedure provides a listing of containers which have been approved by the EPA for storage of contaminated materials or wastes. These drums may be ordered from drum suppliers by specification number.

- I. Specification 5 - steel barrel or drum with removable head:
 - A. Body seams welded;
 - B. Chime (reinforced rim) reinforced;
 - C. Heads closed by 12 gauge bolted ring with drop forged lugs;
 - D. Marked "DOT-5."
- II. Specification 5B - steel barrel or drum with removable head:
 - A. Body seams welded;
 - B. Chime (reinforced rim) reinforced;
 - C. Heads closed by 12 gauge bolted ring with drop forged lugs;
 - D. Marked "DOT-5B."
- III. Specification 6D Overpack; cylindrical steel overpack, straight sided, for inside plastic container. Specification 6D Overpack must be used with the specification 2S or 2SL plastic container.
- IV. Specification 2S - polyethylene container:
 - A. No removable heads;
 - B. Constructed with new polyethylene resin;
 - C. Marked "DOT-2S;"
 - D. Must fit snugly in overpack container (Spec. 6D).
- V. Specification 2SL - molded or thermoformed polyethylene container:
 - A. No removable heads;
 - B. Constructed with new polyethylene resin;
 - C. Marked "DOT-2SL;"
 - D. Must fit snugly in overpack container (Spec. 6D).
- VI. Specification 17C - single trip container, steel drum:
 - A. Removable heads are authorized;
 - B. Crowned head;
 - C. Heads closed by 12 gauge bolted ring with drop forged lugs;
 - D. Marked "DOT-17C."

Subject: SPILL PREVENTION, CONTAINMENT AND COUNTERMEASURE
PLAN



Date Issued: October 2024

Date Revised:

ENVIRONMENTAL PLANS

Owner: Environment – Large Construction Projects Management

**APPENDIX E
HANDLING CONTAINERS AND DRUMS**

PURPOSE:

This procedure provides general requirements for the design of areas used to store containers and drums, in accordance with EPA regulations 40 CFR Part 112 and 40 CFR Part 265.170.

RESPONSIBILITY FOR ADMINISTRATION:

The Contractor's Spill Coordinator will be responsible for this procedure.

GENERAL:

- I. This procedure covers container and drum storage areas storing oils and petroleum distillates and non-permitted Hazardous Waste container and drum storage areas.
- II. It is not necessary to permit Hazardous Waste container and storage areas if the waste is stored for less than 90 days. Secondary containment is not required for non-permitted Hazardous Waste container and drum storage areas.

PROCEDURE:

- I. All containers and drums must be stored to avoid contact with the ground and standing water and protected to prevent rupture or leakage and to facilitate inspection.
- II. The areas with containers and drums in which oil and petroleum distillate are stored and have the potential to be spilled off site must be designed to contain spills and releases. Appropriate secondary containment may include dikes, berms or retaining walls sufficiently impermeable (10^{-5} centimeters per second) to contain spill oils.
- III. The following applies to hazardous waste containers and drums:
 - A. Containers and drums holding ignitable or reactive Hazardous Waste must be stored at least 50 feet from the property line of boundary. Follow manufacturer's instructions regarding appropriate storage of product containers and drums.
 - B. Hazardous Waste containers and drums must be separated and protected from incompatible materials by means of dike, berm, retaining wall or other approved means. Incompatible materials are wastes which, when mixed, can produce effects which are harmful to human health and the environment, such as (1) heat and pressure, (2) fire or explosion, (3) violent reaction, (4) toxic fumes or, (5) flammable fumes.
 - C. Hazardous Waste containers and drums must be inspected weekly. That inspection shall be documented, as per requirements listed in Appendix F.
- IV. The Contractor shall comply with all rules for Hazardous Waste Generators for satellite accumulation under 40 CFR 262.24(c)(1)(ii):
 - A. Mark each container with the words "Hazardous Waste."
 - B. Containers must be in good condition and kept closed except when adding or emptying waste. In addition, containers must not contain waste that is incompatible with the containers.
- V. Conditionally Exempt Small Quantity Generators and Small Quantity Generators of Hazardous Waste must comply with the following:
 - A. Meet all conditions outlined in Procedure Section II.
 - B. Mark each drum or container with the words "Hazardous Waste."
 - C. Label each drum or container with the date it is first used and the date it is last used.

RECORDS:

Storage area inspection records must be kept with the project files for a minimum period of three (3) years.

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PLAN

Date Issued: October 2024

Date Revised:

ENVIRONMENTAL PLANS

Owner: Environment – Large Construction Projects Management

APPENDIX F INSPECTION OF WASTE DRUMS AND CONTAINERS

PURPOSE:

This procedure outlines inspection requirements for waste drums and containers as required by Federal Regulations 40 CFR 262 - 265 and 40 CFR 761.

RESPONSIBILITY:

The Contractor's Spill Coordinator is responsible for implementation of this procedure.

GENERAL:

- I. Drums and containers used to store hazardous substances and wastes shall be inspected for leaks, malfunctions, deterioration, operator errors and discharges which may lead to a release into the environment or a threat to human health.
- II. If problems are discovered during the inspection, remedial action shall be taken immediately. The action taken will be noted on the inspection report form.

PROCEDURE:

- I. Each waste drum and container shall be inspected, and records maintained on a Waste Container Inspection Form. Inspection records shall include the date and time of the inspection, the name of the inspector, observations and the date and nature of any problems, repairs and remedial action.
 - A. Waste drum and container storage areas shall be inspected weekly for the following:
 1. Leaking containers, deterioration of containers and deterioration of the spill containment system.
 2. Drums and containers shall be properly labeled and dated.
 3. Drums and containers shall be stored on pallets or drum racks.
 - B. If a drum or container is leaking, the incident shall be recorded on the inspection form and immediately cleaned up according to the SPCC Plan.

RECORDS:

- I. Inspection records shall be maintained in the project files for three (3) years from the date of inspection.
- II. A report of the remedial action taken for leaks shall be prepared and kept with either the original inspection forms, inspection log or in the records of the project. These records shall be maintained for three (3) years with the project files.

RESPONSIBILITY FOR PROCEDURE:

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ENVIRONMENTAL PLANS

Subject: SPILL PREVENTION, CONTAINMENT AND COUNTERMEASURE
PLAN

Date Issued: October 2024

Date Revised:

ENVIRONMENTAL PLANS

Owner: Environment – Large Construction Projects Management

APPENDIX G
TYPICAL PETROLEUM STORAGE AND HANDLING VOLUMES ON A CONSTRUCTION SPREAD

	Fluids	Typical Amounts	Storage	Typical Transport Mode
Fuels	Diesel	6,000-12,000 Gallons	1-3 Tanks or Tankers stored at Contractor locations 5-gallon cans, 100 gallon storage in pickups, etc.	1-3 Fuel Trucks, 1-3 "Fuel Skids"
	Military Aviation Kerosene ¹	6,000-12,000 Gallons		
	Kerosene ¹	6,000-12,000 Gallons		
	Gasoline	5,000 Gallons		
Lubricant	Engine Oil	< 500 Gallons	Bulk Storage or Retail Packaging at Contractor Yard Warehouse	1-3 "Grease" Trucks
	Transmission/ Drive Train Oil	< 500 Gallons		
	Hydraulic Oil	< 500 Gallons		
	Gear Oil	< 500 Gallons		
	Lubricating Grease	20-30 cases of 24 cans per case		
Coolants	Ethylene Glycol	100 Gallons		
	Propylene Glycol	100 Gallons		

Subject: SPILL PREVENTION, CONTAINMENT AND COUNTERMEASURE PLAN

Date Issued: October 2024

Date Revised:

ENVIRONMENTAL PLANS

Owner: Environment – Large Construction Projects Management

**APPENDIX H
EMERGENCY RESPONSE CONTRACTORS;
DISPOSAL AND TREATMENT FACILITIES**

The Contractor must dispose of all wastes according to applicable state and local requirements and is responsible for complying with all interstate requirements for transporting hazardous materials across state lines. A listing of potential Emergency Spill Response Contractors and waste disposal facilities is provided below. This list was developed from state-wide databases. This list represents firms operating at the time the data base was produced. These firms are not necessarily endorsed by ONEOK. The Contractor is responsible for verifying if a contractor or facility is currently operating under appropriate permits or licenses. Selection of an Emergency Response Contractor or disposal facility is subject to approval by ONEOK. The Contractor is responsible for ensuring wastes are disposed of properly.

Spill Response Contractors

Directory of Oil Spill Cleanup Contractors

<https://www.cleanupoil.com/colorado/>

Colorado – Highway Remediators List

<https://cdphe.colorado.gov/hm/federal-facilities-contacts>

Name/ Company	Under Contract	Phone Number(s)	Location	Services Provided
TBD	☐ Yes ☐ No	TBD	TBD	TBD
TBD	☐ Yes ☐ No	TBD	TBD	TBD
	☐ Yes ☐ No			
	☐ Yes ☐ No			
	☐ Yes ☐ No			
	☐ Yes ☐ No			

Waste Handling/Disposal Contractors

Name/ Company	Under Contract	Phone Number(s)	Location	Services Provided
TBD	☐ Yes ☐ No	TBD	TBD	TBD
	☐ Yes ☐ No			
	☐ Yes ☐ No			
	☐ Yes ☐ No			
	☐ Yes ☐ No			
	☐ Yes ☐ No			

APPENDIX H (continued)
EMERGENCY RESPONSE CONTRACTORS;
DISPOSAL AND TREATMENT FACILITIES

Disposal Facilities

Colorado – Non-hazardous solid waste and materials management sites and facilities:
<https://cdphe.colorado.gov/hm/swfacilities>

Name/ Company	Under Contract	Phone Number(s)	Location	Services Provided
TBD	☐ Yes ☐ No	TBD	TBD	TBD
	☐ Yes ☐ No			
	☐ Yes ☐ No			
	☐ Yes ☐ No			
	☐ Yes ☐ No			