



ARAPAHOE COUNTY

Carrie Warren-Gully, Chair, District 1  
Jessica Campbell, District 2  
Jeff Baker, District 3  
Leslie Summey, Chair Pro Tem, District 4  
Bill Holen, District 5

# Arapahoe County

## Board of County Commissioners Business Meeting

### Meeting Minute Summaries

**Tuesday, December 10, 2024**  
**9:30 AM**

**Administration Building**  
**East Hearing Room**

*The public is welcome to attend Business Meetings held in the East Hearing Room at the Arapahoe County Administration Building, 5334 South Prince Street, Littleton, CO 80120. Business meetings also can be viewed online at [arapahoe.legistar.com](http://arapahoe.legistar.com). Virtual public comment is allowed on general issues or specific agenda items by calling 1-855-436-3656 and, when prompted to, by pressing \*3 on the telephone keypad to be entered in the speaking queue.*

*The Board of County Commissioners typically holds Public Hearings at 9:30 a.m. the second and fourth Tuesday of each month. Items listed on the consent agenda are adopted with one vote. Items listed under regular business are considered individually.*

*The public may comment during designated times as directed by the Chair of the Board. Each speaker will be limited to one three-minute period of comment, unless modified by the Chair of the Board.*

*Meeting agendas are available at [arapahoe.legistar.com](http://arapahoe.legistar.com). Contact the Commissioners' Office at 303 795 4630 or [kdavis2@arapahoegov.com](mailto:kdavis2@arapahoegov.com) with questions about the agenda.*

*Arapahoe County is committed to making its public meetings accessible to persons with disabilities. If you need special accommodations, please contact the Commissioners' Office at 303-795-4630 or Relay Colorado 711 at least 3 days in advance to make arrangements.*

#### **1. CALL TO ORDER**

Commissioner Warren-Gully called the meeting to order.

##### **1.a. INTRODUCTION**

**Ron Carl, County Attorney**  
**Cooney Sarracino, Administrator to the Board**

##### **1.b. ROLL CALL**

**Present:** Carrie Warren-Gully  
Jessica Campbell  
Jeff Baker  
Leslie Summey  
Bill Holen

2. PLEDGE OF ALLEGIANCE

3. MOTION TO ADOPT AGENDA

A motion was made by Commissioner Baker, seconded by Commissioner Campbell, that this be adopted. The motion carried by the following vote:

**Aye:** Chairperson Warren-Gully, Commissioner Campbell, Commissioner Baker, Chair Pro Tem Summey, and Commissioner Holen

4. PUBLIC COMMENT PERIOD

**Individuals are invited to speak to the Commissioners about any topic that is not a general business item. Each person has one, 3-minute time limit for comments, unless otherwise noted by the Chair. Individuals should state their name and address for the record prior to making remarks.**

The public comment period was opened.

One person spoke.

The public comment period was closed.

5. CONSENT AGENDA

**Items on the consent agenda are generally non-controversial, do not require much, if any, discussion, and may be voted on as an entire group with a single motion. (The motion is “to approve the items on the consent agenda.”) A Commissioner may request an item from the consent agenda be removed for separate discussion. This enables the item to be considered and voted upon separately.**

Approval of the Consent Agenda

A motion was made by Commissioner Holen, seconded by Commissioner Campbell, to approve items on the Consent Agenda. The motion carried by the following vote:

**Aye:** Chairperson Warren-Gully, Commissioner Campbell, Commissioner Baker, Chair Pro Tem Summey, and Commissioner Holen

5.a. Authorization re: County Insurance Policies

**Attachments:** [Board Summary Report](#)  
[Resolution](#)

approved.

Enactment No: RES 24-335

**5.b.** Weapons Ban for Arapahoe County Buildings

**Attachments:** [Board Summary Report](#)  
[Draft Violence Policy - Weapons](#)  
[Draft FAQ](#)  
[Draft Threat Assessment Team Policy](#)  
[Draft PWD Community Compliance Officer Policy](#)  
[Resolution](#)

approved.

Enactment No: RES 24-336

**5.c.** Agreement with LifeLine Screenings through LE Workforce Health Screening Grant

**Attachments:** [Board Summary Report](#)  
[Waiver per the Purchasing Policies](#)  
[LifeLine Agreement](#)  
[Resolution](#)

approved.

Enactment No: RES 24-337

**5.d.** 2025 Agreement for Law Enforcement Services for the Town of Deer Trail, CO

**Attachments:** [Board Summary Report](#)  
[2025 IGA](#)  
[Resolution](#)

approved.

Enactment No: RES 24-338

**5.e.** Extension of Agreement for Customer Queuing Solution

**Attachments:** [Board Summary Report](#)  
[Q-Matic Proposal 2025-2029](#)  
[2019 Q-Matic Agreement](#)  
[Resolution](#)

approved.

Enactment No: RES 24-339

**5.f.** Extension of the 2023 Agreement for Services Between Arapahoe County and Arapahoe Library District to provide Inmate Library Services at the Arapahoe County Detention Facility

**Attachments:** [Board Summary Report](#)  
[2025 Extension](#)  
[Resolution](#)

approved.

Enactment No: RES 24-340

- 5.g. 2025 Agreement for Dispatch Services for the City of Cherry Hills Village

**Attachments:** [Board Summary Report](#)  
[2025 Agreement](#)  
[Resolution](#)

approved.

Enactment No: RES 24-341

- 5.h. 2025 Agreement for Dispatch Services for the City of Sheridan

**Attachments:** [Board Summary Report](#)  
[2025 Agreement](#)  
[Resolution](#)

approved.

Enactment No: RES 24-342

- 5.i. 2025 Agreement for Dispatch Services for Columbine Valley

**Attachments:** [Board Summary Report](#)  
[2025 Agreement](#)  
[Resolution](#)

approved.

Enactment No: RES 24-343

- 5.j. Intergovernmental Agreement with the Cherry Creek Academy, a public charter school for a School Resource Officer

**Attachments:** [Board Summary Report](#)  
[2025 SRO Agreement](#)  
[Resolution](#)

approved.

Enactment No: RES 24-344

- 5.k. 2025 Agreement for Law Enforcement Services for the Town of Foxfield, CO

**Attachments:** [Board Summary Report](#)  
[2025 Agreement - Town of Foxfield](#)  
[Resolution](#)

approved.

Enactment No: RES 24-345

- 5.l. 2025 Agreement for Dispatch Services for Arapahoe Community College

**Attachments:** [Board Summary Report](#)  
[2025 Agreement for Dispatch Services](#)  
[Resolution](#)

approved.

Enactment No: RES 24-346

**5.m.** Tri-Cities Homeless Services Coordinator IGA Renewal

**Attachments:** [Board Summary Report](#)  
[Tri-Cities Homelessness Coordinator IGA Resolution](#)

approved.

Enactment No: RES 24-347

**5.n.** Updated Open Spaces Rules and Regulations

**Attachments:** [Board Summary Report](#)  
[Resolution](#)

approved.

Enactment No: RES 24-348

**5.o.** Resolution to authorize the Chair to execute a severance and release agreement with Steffi Gratigny.

**Attachments:** [Board Summary Report](#)  
[Resolution](#)

approved.

Enactment No: RES 24-349

**5.p.** Resolution to authorize the Chair to execute a severance and release agreement with Mindell Johnson.

**Attachments:** [Board Summary Report](#)  
[Resolution](#)

approved.

Enactment No: RES 24-350

**5.q.** Waste Management: Warranty Deed for Roadway and Easements

**Attachments:** [Board Summary Report](#)  
[Drainage Easement Agreement](#)  
[Drainage Easement Legal Description](#)  
[ROW Deed](#)  
[ROW Legal Description](#)  
[FP Easement Agreement & Exhibits](#)  
[Floodplain Easement Access Legal Description](#)  
[Floodplain Easement Legal Description](#)  
[ROW Signal Deed](#)  
[ROW Signal Legal Description](#)  
[Resolution](#)

approved.

Enactment No: RES 24-351

- 5.r.** Resolution to approve Arapahoe County board and committee appointments and reappointments  
**Attachments:** [Board Summary Report](#)  
[Resolution](#)  
approved.  
Enactment No: RES 24-352
- 5.s.** Approval of BAA Stipulations  
**Attachments:** [Board Summary Report](#)  
[Stipulation Chart](#)  
[Resolution](#)  
approved.  
Enactment No: RES 24-353
- 5.t.** 2025 Agreement for Law Enforcement Services with City of Centennial  
**Attachments:** [Board Summary Report](#)  
[Final Exhibits](#)  
[Resolution](#)  
approved.  
Enactment No: RES 24-354
- 5.u.** Approval of a Stipulated Abatement Reduction  
**Attachments:** [Board Summary Report](#)  
[Resolution](#)  
approved.  
Enactment No: RES 24-355
- 5.v.** C15-002; Iliff Avenue Improvement Project Trenton Signal Settlement Agreement Approval  
**Attachments:** [Board Summary Report](#)  
[Draft Trenton Signal Settlement Agreement](#)  
[Resolution](#)  
approved.  
Enactment No: RES 24-356
- 5.w.** Approval of a Stipulated Abatement Reduction  
**Attachments:** [Board Summary Report](#)  
[Resolution](#)  
approved.  
Enactment No: RES 24-357

- 5.x. Request to Establish a Petty Cash Fund for the District Attorney's Office

**Attachments:** [Board Summary Report](#)  
[Resolution](#)

approved.

Enactment No: RES 24-358

- 5.y. Collective Bargaining Agreement - Fraternal Order of Police

**Attachments:** [Board Summary Report](#)  
[Resolution](#)

approved.

Enactment No: RES 24-359

- 5.z. Resolution Setting the Annual Salary of the District Attorney for the Eighteenth Judicial District

**Attachments:** [Board Summary Report](#)  
[Resolution](#)

approved.

Enactment No: RES 24-360

- 5.aa. Retirement Plans for the 18th Judicial District Attorney's Office

**Attachments:** [Board Summary Report](#)  
[Legacy DA Employees' Plan Docs](#)  
[Arapahoe 457\(b\) Plan Docs](#)  
[Resolution](#)

approved.

Enactment No: RES 24-361

**6. GENERAL BUSINESS ITEMS**

**Items on the general business agenda will include an opportunity for public comment.**

6.a. PP24-001, Copperleaf Filing No. 31 - Preliminary Plat

**Attachments:** [Board Summary Report](#)  
[Presentation](#)  
[Applicant's Presentation](#)  
[PC Staff Report & Application Material](#)  
[Engineer's Staff Report](#)  
[Referral Comments and Response](#)  
[Public Comment](#)  
[Exhibit](#)  
[Draft Motions](#)  
[Resolution](#)

Robert Hill, Senior Assistant County Attorney, established jurisdiction for the Board to consider this matter.

A PowerPoint presentation was presented, a copy of which has been retained for the record.

Background of the proposed project and applicant was presented.

Map of vicinity and zoning was displayed. A map of the Preliminary Plat was displayed and reviewed.

Comprehensive plan and land development code were reviewed.

Staff presented the neighborhood meeting and public comments received.

There was one condition of approval that was presented.

Applicant further presented. A PowerPoint presentation was presented, a copy of which has been retained for the record.

A map of the general description of the plot was displayed and reviewed. A map of the proposed development was also displayed.

The public comment period was opened.

No one spoke.

The public comment period was closed.

Commissioner made comment about feedback received from the community.

A motion was made by Commissioner Baker, seconded by Commissioner Campbell, that this Resolution be adopted. The motion carried by the following vote:



**Aye:** Chairperson Warren-Gully, Commissioner Campbell, Commissioner Baker, Chair Pro Tem Summey, and Commissioner Holen  
Enactment No: RES 24-362

**6.b.** Adoption of Supplemental Budget Resolution for the Third Quarter 2024

**Attachments:** [Board Summary Report](#)  
[Presentation](#)  
[Proposed Motion](#)  
[Resolution](#)

John Christofferson, Deputy County Attorney, established jurisdiction for the Board to consider this matter.

A PowerPoint presentation was presented, a copy of which has been retained for the record.

Supplemental requests were listed and reviewed.

Staff presented requests and updates regarding the general fund. Other supplemental requests were reviewed regarding central services fund, building maintenance fund, grant fund, forfeiture fund, and infrastructure fund.

The revenue amount and expense amount for the 3rd quarter were presented.

Commissioner asked staff about state funding.

The public comment period was opened.

No one spoke.

The public comment period was closed.

A motion was made by Commissioner Campbell, seconded by Chair Pro Tem Summey, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Chairperson Warren-Gully, Commissioner Campbell, Commissioner Baker, Chair Pro Tem Summey, and Commissioner Holen  
Enactment No: RES 24-363

6.c. Adoption of the 2025 Budget and the Certification of Mill Levies

**Attachments:** [Board Summary Report](#)  
[Presentation](#)  
[BOCC Meeting Oct. 15, 2024](#)  
[BOCC Meeting Nov. 19, 2024](#)  
[Proposed Motions](#)  
[Resolution](#)

John Christofferson, Deputy County Attorney, established jurisdiction for the Board to consider this matter.

A PowerPoint presentation was presented, a copy of which has been retained for the record.

An overview of the 2025 budget adoption was presented.

Staff reviewed and listed the 2025 quick budget facts and figures.

The 2025 budget is structurally balanced as requested.

The county's actual and assessed value was presented. The property tax trend was presented for the adjusted 2025 levy and the 2025 revenue

The general fund was reviewed for the 2025 requested budget, recommended budget, and current budget.

Staff presented significant fund budgets that include social services, law enforcement authority, road & bridge, capital expenditure, recreational district, and the water & wastewater improvement.

The capital improvement program's budget was reviewed. Staff presented the projects within the programs.

Other budgeted funds were listed.

Commissioner made comment to acknowledge the work of the finance team.

The public comment period was opened.

No one spoke.

The public comment period was closed.

Commissioner asked staff about the assessed value.

Commissioner asked County Attorney staff for motion clarification.

A motion was made by Commissioner Campbell, seconded by Commissioner Baker, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Chairperson Warren-Gully, Commissioner Campbell, Commissioner Baker,  
Chair Pro Tem Summey, and Commissioner Holen

Enactment No: RES 24-364

**6.d.** Certification of Tax Levies for Cities, Towns, School Districts and Special Districts for Fiscal Year 2025

**Attachments:** [Board Summary Report](#)  
[Proposed Motion](#)  
[Resolution](#)

John Christofferson, Deputy County Attorney, established jurisdiction for the Board to consider this matter.

Background and procedures of the tax levies were presented.

The resolutions for the different levies were reviewed.

The public comment period was opened.

No one spoke.

The public comment period was closed.

A motion was made by Chair Pro Tem Summey, seconded by Commissioner Campbell, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Chairperson Warren-Gully, Commissioner Campbell, Commissioner Baker,  
Chair Pro Tem Summey, and Commissioner Holen

Enactment No: RES 24-365

**7. CEREMONIES**

7.a. Recognition of Service for Commissioner Bill Holen

**Attachments:** [Board Summary Report](#)  
[Resolution](#)

The resolution for the recognition of service for Commissioner Holen was read.

Commissioner Holen made comment regarding the work that went towards the benefit of the county.

Commissioner Campbell made comment about the caring and hard work that Commissioner Holen has shown through his work. Commissioner Holen has shown leadership that can be seen through the work of the BOCC.

Commissioner Summey made comment about the impact that Commissioner Holen made for the Veterans Caucus.

Commissioner Baker made comment that reflected his appreciation towards Commissioner Holen.

Commissioner Warren-Gully made comment regarding the work and perspective that Commissioner Holen brought to the BOCC.

A motion was made by Commissioner Baker, seconded by Commissioner Campbell, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Chairperson Warren-Gully, Commissioner Campbell, Commissioner Baker,  
Chair Pro Tem Summey, and Commissioner Holen

Enactment No: RES 24-366

8. **COMMISSIONER COMMENTS**

There were no commissioner comments on this date.

**There being no other business before the Board, Commissioner Warren-Gully adjourned the meeting at 10:46 a.m.**