

# AC Decision Support Framework

## What is the Decision Support Framework?

A structured guide to deepen understanding, broaden perspectives, and foster strategic alignment in decision-making. This framework is meant to strengthen culture and decision-making capacity, not create more paperwork.

Use it to guide what matters—and make your thinking transparent. It supports the county in the development of a thinking discipline to guide and shape comprehensive discussions when decisions are needed. This is a lens, not a scorecard.

## Purpose

This framework helps Arapahoe County institutionalize values-based, transparent decision-making. It is intended to assess strategies, initiatives, or decisions based on the County's Mission, Vision, and six strategic lenses (Sustainability, Data Informed, Community Engagement, Collaboration, Financial Implications, and Equity). In particular it intends to:

Strengthen County operations and decision-making alignment with County strategic plan.

Foster thoughtful discussion.

Improve consistency and clarity in board-facing proposals.

Serve as a thinking tool, not a mandatory pass/fail checklist.

Cultivate analysis habits, not be a burdensome exercise.

## When to Use the Framework

This tool is not required for every operational decision. It will be used:

When preparing Board Summary Reports.

Not for drop-ins or third party presentations.

When presenting initiatives, policy shifts, capital investments, or new programs for BOCC consideration.

As a training tool for strategic thinking across leadership.

## How to Use the Framework

Review the statements in each section (6 strategic lenses + mission/vision). Hover over links for additional guidance and/or definitions.

Mark alignment\*:

High – Strong alignment with criteria

Medium – Moderate alignment

Low – Weak alignment

No – Misaligned

N/A – Not applicable-provide justification in notes

Use the Notes section for short explanations (2-3 sentences maximum), if necessary. (Examples: “One-time cost from ARPA,” “Limited engagement due to timeline.”) Notes should be used to explain how or why it aligns, or doesn’t align.

*\*Do not overthink alignment. Honest responses (including “low” or “no”) are valuable to the discussion. Tradeoffs and imperfection are part of the process. The Notes are where the insight lives.*

## Name and Title

Cedar Blazek

## Department, Office, and/or Division

Facilities and Fleet Management

## Issue/Initiative for Discussion

Energy Performance Contract #3

### Short Description of Issue/Initiative

The purpose of the study session is to present a plan for a third energy performance contract for county facilities. Energy Performance Contracting (EPC) is a creative model for financing and implementing capital improvement projects that would allow the County to implement energy conservation and renewable energy measures with little or no upfront cost investment.

#### Tips:

Hover your mouse over the links for more information.

Use the Notes field to describe the “why”—even if it seems obvious.

There are 6 categories, each with multiple questions.

Note there is a "Save and Continue Later" option at the bottom right of each page.

### Mission & Vision Alignment

**Vision:** Initiative enhances quality of life through exceptional, responsible public service.

	High	Med	Low	No	N/A
Criteria			X		

#### Notes

**Mission:** Initiative contributes to a diverse and vibrant county where everyone can thrive.

	High	Med	Low	No	N/A
Criteria			X		

#### Notes

### Sustainability

We analyze county activities through the lens of human, environmental, social, and economic sustainability, so our decisions lead the county toward meeting the needs of today while empowering current and future generations to thrive.

Holistic. Initiative promotes long-term financial (including one-time and ongoing cost considerations), human, environmental, and social sustainability.

	High	Med	Low	No	N/A
Criteria	X				

#### Notes

An EPC would reduce the energy and water needs of County facilities, improving environmental sustainability and reducing overall long-term costs.

**Enduring. The initiative builds lasting, resilient systems rather than offering temporary fixes.**

	High	Med	Low	No	N/A
Criteria	X				

#### Notes

By utilizing an EPC, the County can make sound long-term investment in high performing equipment for its facilities.

**Established. The systems and infrastructure are in place to support sustainability over time.**

	High	Med	Low	No	N/A
Criteria		X			

#### Notes

By replacing aging equipment with newer high-performance equipment, the County will reduce the risk of system failures.

**Established. The people and culture are in place to support sustainability over time.**

	High	Med	Low	No	N/A
Criteria	X				

#### Notes

The FFM team is committed to supporting the EPC and ensuring long term sustainability of County facilities.

### Data Informed

We use varied data informed and evidence-based best and promising practice tools to inform how best to utilize resources to address challenges.

**Quality. Initiative is supported by accurate, relevant, and timely data.**

	High	Med	Low	No	N/A
Criteria	X				

#### Notes

The investment-grade energy audit will ensure that all proposed measures generate guaranteed utility savings.

**Accuracy. Data is interpreted and validated by appropriately qualified professionals.**

	High	Med	Low	No	N/A
Criteria	X				

#### Notes

The Colorado Energy Office has vetted and selected 15 highly qualified Energy Service Companies for provide EPC services for municipalities.

**Application. Data is used to guide decisions rather than simply justify them.**

	High	Med	Low	No	N/A
Criteria	X				

## Notes

Building energy performance and systems were evaluated to identify the need for energy improvements, and the data collected during the energy audit phase will inform the final project.

## Community Engagement

We want to understand and respond to [community values](#) in decision-making, meeting people where they are.

**Inclusive.** Specific communities affected by the initiative have been engaged, as appropriate, and in accessible ways.

	High	Med	Low	No	N/A
Criteria					X

## Notes

**Open.** We are transparent in sharing what we're doing and why, in a meaningful way.

	High	Med	Low	No	N/A
Criteria		X			

## Notes

The EPC creates a great opportunity for signage and communication related to County sustainability and conservation efforts.

**Responsive.** Community input and feedback has been considered and reflected, where appropriate, based on genuine understanding.

	High	Med	Low	No	N/A
Criteria					X

## Notes

## Collaboration

We work within and across the county to implement outcomes, engaging key [internal and external partners](#) to maximize benefits and increase efficiency.

**Strategic.** Key partners have been identified and intentionally engaged in [a timely manner](#) to maximize benefit and increase efficiency.

	High	Med	Low	No	N/A
Criteria	X				

## Notes

The FFM team has met with the Colorado Energy Office to discuss their EPC program and support provided.

**Participatory.** Collaboration is transparent, inclusive, and responsive to both internal and external [stakeholders](#).

	High	Med	Low	No	N/A
Criteria		X			

## Notes

Selection of energy service company is limited to 15 pre-identified companies by the Colorado Energy Office. There is little room for public participation or comment in this process.

## Defined. County's role is clearly defined as lead, support, or defer.

	High	Med	Low	No	N/A
Criteria	X				

## Notes

The County will lead the effort to publish the solicitation, then will support the selected contractor as they lead the energy audit, equipment selection and installation, and measurement and verification of performance.

## Financial Implications

We consider long-term and holistic financial implications in decision-making, prioritizing best overall value, responsible use of public funds, and sustainable financial health.

## Prudent. Short- and long-term costs are understood, affordable, and balanced with current available resources (including non-monetary assets like equipment or facilities.)

	High	Med	Low	No	N/A
Criteria	X				

## Notes

Energy Performance Contracting (EPC) is a creative model for financing and implementing capital improvement projects. It would allow the County to implement energy conservation and renewable energy measures with little or no upfront cost investment. The resulting utility and maintenance cost savings are then used to pay for the improvements and fund facility maintenance and upgrades.

## Efficient. The initiative includes cost-saving measures, external funding, or partnerships where appropriate, and prioritizes best overall value.

	High	Med	Low	No	N/A
Criteria	X				

## Notes

The EPC presents the best opportunity for the County to get the most energy efficient equipment as soon as possible.

## Accountable. Public funds are used responsibly, with trade-offs and non-monetary impacts clearly considered.

	High	Med	Low	No	N/A
Criteria	X				

## Notes

The resulting utility and maintenance cost savings are used to pay for the improvements and fund facility maintenance and upgrades.

## Disciplined. One-time and ongoing financial commitments are identified, justified, and planned for in alignment with long-term fiscal health.

	High	Med	Low	No	N/A
Criteria		X			

## Notes

The project structure requires overall guaranteed savings for the county. Entering into a long-term financing agreement does include some risk if County finances change.

## Equity

We work with communities impacted by county policies, behaviors, beliefs, practices, and decisions. We seek their voice, consider historical context, and understand intersectional impacts. We anticipate potential obstacles, consider unintended consequences, and work to remove barriers for the betterment of all.

**Precautionary. Benefits, challenges, and impacts are understood and addressed, with care taken to avoid unintended harm.**

	High	Med	Low	No	N/A
Criteria					X

## Notes

**Equitable. The initiative acknowledges and addresses both historical and current inequities.**

	High	Med	Low	No	N/A
Criteria					X

## Notes

**Adaptive. The approach is flexible and inclusive, removing barriers and meeting diverse needs.**

	High	Med	Low	No	N/A
Criteria					X

## Notes