



Arapahoe County

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Board Summary Report

File #: 26-158

Agenda Date: 3/31/2026

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To: Board of County Commissioners

Through: Todd Weaver, Director, Finance Department

Prepared By:

Michelle Halstead, Director, Commissioners' Office

Presenter: Michelle Halstead, Director, Commissioners' Office

Subject:

Request to approve a waiver per the purchasing policies to procure interim director services.

Purpose and Request:

Request approval of a select source purchasing waiver to provide interim management services for public works and development department.

Alignment with Strategic Plan: Good Governance - Deliver mandated and essential services with excellence.

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Background and Discussion: The retirement of the public works & development director - coupled with the breadth of department responsibilities - led the county to secure additional technical and operational expertise to provide day-to-day oversight and support on an interim basis. AtkinsRéalis has experience providing similar type of services for local governments, and a recognized regional leader - Carrie DeJiacomo - with capacity to provide these services.

Alternatives: N/A.

Fiscal Impact: The contract amount would not exceed \$140,000.

Alignment with Strategic Implementation Strategies: N/A.

Staff Recommendation: Staff recommends approval.

Concurrence: Director of Finance, Director of Human Resources, County Attorney's Office.