



Board Summary Report

File #: 25-097

Agenda Date: 3/11/2025

Agenda #: 6.a.

To: Board of County Commissioners

Through: Ron Carl, County Attorney

Prepared By:

Tiffanie Bleau, Senior Assistant County Attorney

Presenter: Tiffanie Bleau, Senior Assistant County Attorney

Subject:

A Resolution regarding the signature authority of elected officials, department directors, and employees

Purpose and Request:

The purpose of this report is to discuss the proposed signature authority resolution scheduled for the March 11, 2025 consent agenda.

Background and Discussion: The BOCC has for a number of years adopted a resolution delegating authority to sign contracts and other documents, and to take certain actions, to department directors, and other officials and employees. Every year the resolution continues until the adoption of the new signature authority resolution. Consequently, a new signature authority resolution is proposed for adoption at the March 11th public meeting.

Fiscal Impact: The signature authority resolution undoubtedly saves the County time and expense, in an amount that is unknown, by not requiring that all documents be approved through the consent agenda and signed by the Chair of the BOCC.

Alternatives: The alternative would be for the BOCC to approve and execute all contracts after public hearing.

Alignment with Strategic Plan:

- Be fiscally sustainable
- Provide essential and mandated service
- Be community focused

Staff Recommendation: Staff recommends approving as presented.

Concurrence: County Department Directors and Officials

Resolution: See attached resolution.