



BRYAN D. WEIMER, PWLF
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MEMORANDUM

TO: BOARD OF COUNTY COMMISSIONERS

THRU: BRYAN D. WEIMER, PWLF, DIRECTOR
PUBLIC WORKS AND DEVELOPMENT

TODD WEAVER, DIRECTOR
FINANCE DEPARTMENT
ARAPAHOE COUNTY DEDICATION DISBURSEMENT COMMITTEE

SHANNON CARTER, DIRECTOR
OPEN SPACES AND INTERGOVERNMENTAL AFFAIRS

FROM: JAN YECKES, PLANNING DIVISION MANAGER
PUBLIC WORKS AND DEVELOPMENT

DATE: NOVEMBER 3, 2021

**SUBJECT: COMMITTEE RECOMMENDATION ON DISBURSEMENT OF CASH-IN-LIEU FUNDS
FOR THE CHEYENNE-ARAPAHO PARK – REQUEST FROM ARAPAHOE COUNTY
OPEN SPACES DEPARTMENT**



Arapahoe County's process for disbursement of funds, collected as cash in lieu of land dedication for parks purposes in association with new development for residential uses generating a demand for parks services, includes a recommendation to the Board of County Commissioners from the County's Dedication Disbursement Committee ("Cash-in-Lieu Committee"—CILC) as to whether a request is consistent with the purpose of the fund and the allowable uses for funds. The current members of the CILC are: Todd Weaver, Director of Finance; Ron Carl, County Attorney; Robert Hill, Senior Assistant County Attorney; and Jan Yeckes, Planning Division Manager.

This memorandum is provided to the Board of County Commissioners as a recommendation of approval for the request by Arapahoe County Open Spaces for an allocation of available funds, collected as cash-in-lieu fees within the Four Square Mile geographic area, for improvements to the Cheyenne-Arapaho Park for qualifying parks-related uses under CRS 30-28-133(4): acquisition of land, capital outlay purposes for parks, and/or development of the sites and land areas for parks.

Details of the request and funding proposal for Cheyenne-Arapaho Park are outlined in the Board Summary Report, prepared by Roger Harvey, Open Spaces Planning Administrator, for the November 16, 2021, study session of the Board of County Commissioners. Open Spaces is

requesting cash-in-lieu funds in the amount of \$308,000 to be used as part of the overall construction budget for improvements outlined in the Board Summary Report.

Recommendations from the CILC are made on review of requests from qualifying agencies for distribution of the funds collected pursuant to the Land Development Code subdivision regulations and in conformance with the Finance Department written policy for the CIL program and in conformance with Colorado Revised Statutes (CRS). The Cash in Lieu Fund Policy includes, in part, that individual County departments or agencies will submit requests for CIL funds through the budget or CIP process for appropriate County projects and that the Board of County Commissioners will review requests for County projects and determine what portion of the CIL fund balance should be reserved for County projects and what portion should be released for outside agencies.

After receiving a recommendation from the CILC as to whether the request qualifies for use of CIL funds, the Board of County Commissioners makes final decisions concerning an award of CIL funds and approving contracts with grantee organizations or, in the case of a County project, an internal transfer of funds to the department managing the project. This recommendation is being provided in conjunction with the Open Spaces study session scheduled for November 16, 2021. If directed by the Board to move forward, staff will bring this disbursement approval of cash-in-lieu funds to the Board for action during a business meeting. It is anticipated that this action will be wrapped into the Board's approval of the overall funding for the Cheyenne-Arapaho Park construction budget brought forward by the Open Spaces Department.

cc: Todd Weaver, Director of Finance, Cash-in-Lieu Committee
Ron Carl, County Attorney, Cash-in-Lieu Committee
Robert Hill, Senior Assistant County Attorney, Cash-in-Lieu Committee
Shannon Carter, Director of Open Spaces and Intergovernmental Affairs
Bryan Weimer, Director of Public Works and Development
Roger Harvey, Open Spaces Planning Administrator
Josh Garcia, Open Spaces Planner
Jason Reynolds, Current Planning Program Manager, Public Works and Development