KINGDOM OF WISDOM

1830 S Quebec Way Denver, CO 80231 303-300-6617

Philosophy 0-10 Years

Welcome to Kingdom of Wisdom Childcare where children are supported socially, physically, intellectually and mentally. At Kingdom of Wisdom we provide a home-away-from-home environment. While at Kingdom of Wisdom Childcare your child will participate in the following experiences:

- Use of large and small muscles
- Use of all the lives senses
- Music and movement
- Number Concepts/ABC's
- Science
- Fieldtrips

Admission Policy

My home is in compliance with Title VI of the Civil Rights Act of 1964 and the American with Disabilities Act of 1973. It is my policy that all children regardless of race, color, religion, political belief, sex, national origin or disability will be acknowledged if space is available. When it is determined that your child will be admitted at Kingdom of Wisdom Childcare, all admission forms including a current health statement and immunization records must be completed, notarized and returned within 48 hours prior to the first day of service. This will allow me time to review the childcare forms and create a file for the child. A non-refundable fee of \$50.00 is required at registration time. This fee will help cover the cost of torn books and broken toys. I accept full, part time and drop-in children for care.

An interview and tour of my home will be completed prior to your child being accepted into care. If after the interview and tour we feel that my home will be a good fit, you will need to provide the following information prior to or on your child's first day of care: emergency medical authorization, contact information for parents/guardians and emergency contact, immunization record, health care information and plan (if applicable).

Adjustment Period

There is an adjustment period of two weeks. If your child does not fit in his/her new environment within this period, this contract policy and procedures are terminated. However, if you remain past the two weeks a (30) thirty day notice must be provided.

HOURS

Kingdom of Wisdom child care is open from 6:30am until 6:00pm. No child can be in care for longer than 10 hours per day unless the parent/guardian is a shift worker. In the unlikely event that I am too ill to care for your child I will notify you by 6:00am. Arrival and departure times will be determined upon admission.

Child Pick-Up Policy

Children will be released only to persons listed on their enrollment form. Anyone not known to the provider will be asked to provide and ID. If you have an emergency and need someone not listed on the enrollment form to pick up your child you will need to call and give verbal authorization. That person will need to show ID. If someone attempts to pick up your child and they are not authorized 911 will be called. A parent has the right to pick up their child whether they are listed on the enrollment form or not unless court orders do not allow for this. I will need to have a copy of any court orders. If you or any other person arrives to pick up a child and appear to be under the influence of drugs or alcohol I will encourage you to let me call someone to come get you. If you leave with your child I will call 911 and report you.

If you are late picking up your child there will be a \$____ dollar per minute late fee that is due in cash when you arrive.

If your child has not been picked up within _____ minutes after closure and I have not heard from you I will begin to contact the emergency contacts on your enrollment form. If no one can be located within _____, I will contact local authorities/social services to pick up your child. In the event you are unable to pick your child up on time I will feed your child dinner. Your child may have to come with us to our evening events, such as: karate and dance lessons. If you and your emergency contacts cannot be reached by _____ pm local authorities will be called.

Fee Structure

Fees associated with ______ are as listed:

Fee for fulltime Infant care is \$_____ per week.

Fee for part time Infant care is \$_____ per week.

Fee for fulltime Toddler care is \$_____ per week.

Fee for part time Toddler care is \$_____ per week.

Fees must be paid by 5:00 pm Friday for the upcoming week. The only time a fee will be reimbursed is if your child is requested to immediately leave the program. Any payment for future days will be returned within __days. A blanket field trip form must be signed during registration. Parents/guardians will be notified of any and all field trips.

Field Trips

Every summer we take ____ field trips to _____ and parents will be asked to provide their child with a sack lunch and \$____ to cover admission. If you do not want your child to attend you will need to make alternate arrangements for their care that day.

Parents will need to sign permission for scheduled field trips and activities as well as the occasional unplanned excursion. Parents will be notified in writing of any field trip or scheduled activity. In the event that we need to run an errand such as a trip to the grocery store, I will call each parent on their primary phone number and let you know where we are going. Each parent will be given my cell phone number so that they can contact me when we are out.

Medications

Colorado law requires that no over-the-counter medications be given without a written prescription from a doctor. Medications such as Tylenol, Aspirin and cough syrups are considered over the counter. Prescription drugs may be administered only if properly labeled with the child's name, direction for dosage, date, and in its original container.

If your child requires medication you and the health care provider will need to complete the required authorization forms. The medication will need to be in the original container and given directly to me. It will be stored inaccessible to children.

Illness

This is a well childcare facility. Please do not bring your child to the childcare if he/she is exhibiting signs of illness. You will be notified and required to pick your child up immediately if he/she becomes ill while in care. Parents please know that I will not call you if it were not necessary. You or your alternate should be available to pick up your sick child immediately, if and when I call. If more than two-hours have passed I will use my discretion to take your child to a medical facility (depending on the severity of illness or accident) I will not be responsible for any charges incurred. Parents may come to the child care to administer medications to their child.

If your child is injured and requires medical attention you will be notified immediately. Small bumps and bruised are an everyday event for most children at some point in their lives. If you would like to be notified each time please let me know and you will be notified. Otherwise you will be notified at the end of the day. Other emergencies will be handled on a case by case basis.

Your child will need to be free of fever or diarrhea for 24 hours before they can return to care. If your child has been put on antibiotics they will need to wait 24 hour before returning. I reserve the right to request a statement from the child's health care provide.

Diapers

When your child is in diapers you will need to provide diapers, diaper wipes, diaper rash ointment/cream and extra clothing. When your child begins to ask questions about using the toilet and is able to dress and undress unassisted and we both feel the child is ready we can begin toilet training. You will then need to provide underpants and plenty of extra clothes. I do not have a specific method I use as my experience has shown me that each child's experience is unique. It is important for all of the child's caregivers to be consistent with the toilet training.

Meals

Breakfast is served at 8:00, mid-morning snack at 10:00, lunch at 12:00 and afternoon snack at 3:00. Food served will be nutritious and delicious and meet your child's daily nutritional requirements for the meal or snack served. Please see the menu near the sign in book to see what we will be eating today. If your child has a food allergy I need to know so that access to that food can be limited.

For infants that have only been breastfed it will be an easier transition for your baby if you begin introducing a bottle at least two weeks before care begins. When you feel your baby is ready to begin the transition to a cup or sippie please talk with me so that we can work together on this process.

Clothing/Toys

Children are not permitted to bring toys or other items from home without prior consent from provider. I have an adequate amount of toys for the children. This will eliminate fights over personal items. We will have a "Show and Tell Day" on Mondays and Fridays. Children may bring their favorite toy or item on these days. Parents please dress your child appropriately for the seasons. Please bring a change of clothing as we play outside and children get dirty. If you have a child in diapers or pull-ups remember to bring enough that they may be changed when soiled.

Nap/Rest Period

A nap and/or rest time is required by the Department of Human Services for children in care four(4) or more hours. Each child will rest/nap between the hours of 1:00 - 3:00 pm. Please make prior arrangements if you must come during nap time. Each child will be provided with an individual and comfortable resting place each day. This may include but not limited to, crib, or mat. A blanket of suitable warmth will also be provided. Older children may rest, nap or have guiet time.

Abuse/Neglect

I am required to report any suspected abuse, neglect, sexual, maltreatment, verbal or emotional abuse. I will not hesitate to do so. You have the same obligation if you suspect any of the mentioned above abuse. The number to call is 303 866-5958. Parents if you have a concern regarding the health, safety or well-being of any child in my facility you are strongly encouraged to call (303) 866-5958 or 1-800-799-5876 and/or file a report at Colorado Division of Child Care Colorado Department of Human Services: 1575 Sherman St., 1st Floor Denver, CO 80203-1714. Military families: Please be aware that I am required to report to the Department of Defense in addition to the local authorities.

Discipline

At Kingdom of Wisdom I use redirection for inappropriate behavior. I may also use time out and remove a favorite toy for a day. If your child is constantly being disruptive I will advise you when you arrive for pick-up. If your child continues to be a disciplinary problem after we have discussed his/her actions you may be requested to remove child from care.

Natural Disaster/Lost Child

In Colorado the weather can be severe. In the event there is a tornado and we have to vacate the premises we will be at the King Soopers on Colorado Blvd and Yale. I will notify you as soon as it is safe to do so. In the unlikely event there is a fire in the home, after accounting for all the children I will notify you as soon as it is safe to do so. In the event a child is lost, I will contact the police then you.

In the event that we have an emergency that causes evacuation there is an emergency kit in the car that contains food, water, blankets and emergency numbers for the children. For emergencies that require that we take shelter in the home there is an emergency preparedness kit in the basement that contains food, water, flashlights and activities.

Closures/Inclement Weather

This home will be open unless the public school district closes for the day. If the home closes payment is still expected for the day/s closed. In the event that the weather turns bad during the day please come as soon as it is safely possible. Your child will be well cared for until you are able to arrive.

Holidays

I will be closed on legal holidays. These are paid holidays.

Martin Luther King Jr. Day

Memorial Day

Independence Day

Labor Day

Thanksgiving Day Christmas Day New Year's Day

It is your responsibility to find alternate care when the facility is closed for personal days, including all observed legal and religious holidays and vacation.

Extra Clothing and Safety Equipment

Each day your child(ren) will need to be supplied with appropriate clothing and equipment necessary to participate in indoor and outdoor activities, including helmets, wrist protection, and knee and elbow pads when riding a scooter, bicycle, skateboard or rollerblades.

Each child will have a storage bin that they can leave extra clothes and supplies in. In the event that your child intentionally causes damage to my property or theft occurs you, as the parent will be responsible for compensation. Please do not send your child with something so valuable that it cannot be replaced.

TV and Video Viewing

Parents need to give written permission for their child to participate in the following media use. We watch G rated movies and TV and they are of an educational nature only. Children will not watch TV for more than 30 minutes per day, except for the special occasion movie. There is a computer available for older children to do homework. There are very strict parental controls and children will be supervised while using it. They will not be allowed to use the computer for more than 30 minutes unless you give special permission for work on a big project. We do not play any video games but do listen to children's and classical music.

Restraining Orders

In the event of a court order restraining one parent from a child please provide me with a legal copy of the restraining order. Without these items on file, I will be unable to keep a non-custodial parent from seeing or picking up their child. As a Provider I must adhere to the court order.

Taxes

Child care is a legal tax deduction. I will be happy to provide you with an end of year statement and my tax ID number if all fees are paid. If you have discrepancy's I will be happy to go through my statements and make a comparison with your receipts.

Change of Information

It is important that I be advised of any change in telephone numbers, addresses and new employment. This information must be kept current in my files as required by Environmental Services.

Vacations

When taking your vacation please give two weeks notice of intent, and a fee of two weeks is required to hold your child's place. If you fail to do so, please don't assume that your child's space will remain available. Upon returning a new registration fee (of \$50.00) will be required if, space is available. My vacation is usually scheduled for two weeks during the month of July. Advance notice of at least two weeks will be posted. You will be responsible for an alternate caregiver.

Parent Involvement

As your child's caregiver I am committed to work very closely with you to assure that your child gains the most from a childcare environment. When you as parent and I as caregiver work together your child will feel that the important people around him/her care and he/she becomes more interested in being a part of the Kingdom of Wisdom Childcare home. I promise to keep you aware of what your child is learning and doing at the home. If we can share this information your child will benefit from the exchange. I will discuss what we are learning and how you can reinforce this learning at home. Your interest helps your child to adjust to his/her new environment.

Substitute Care

I will provide substitute care when I will be away from the home for my own or my children's pre-planned personal appointments. I will use _____ who is familiar with the policies of the home, regulations and the children. In the event of an emergency I will notify you and you will need to find care on your own.

Termination

When a parent chooses to terminate care of the child/children for any reason, the parent will be required to give a written 30 day notice. Collection for unpaid accounts are used and you will be responsible for any court costs, filing fees and attorney fees if applicable. The Provider reserves the right to terminate for abuse of time, non-payment and unruly behavior without notice as these are grounds for immediate termination.

Kingdom of Wisdom Home Childcare 1830 S Quebec Way Denver, CO 80231 303-564-7348



VISITOR LOG

In accordance with rules and regulations, all visitors must sign in and out, below.

and out, pelow.	Person Signing Out					
	Time Out					
	Phone number where you can be reached					
	Time In Person Signing In					
	Time In					
Child? Manage	Cillids Name					



ARAPAHOE COUNTY BOARD OF ADJUSTMENT APPLICATION FOR SPECIAL EXCEPTION USE

				CASE #			
DATE	9/11/20	20	CASE MANAG	SER			
NAME OF A	PLICAN	Fanta B	awer				
			ay, Denver CO				
				E-MAIL fant	ablawer83@yahoo.com		
			1830 S Quebec V				
		_	ACREA				
			ial- Single Family				
			N USE Large Day				
Owne	er's signa	ture		Appli	cant's signature		
Referred To:				,	-		
Board of Cou	inty Com	missioners					
Planning							
Engineering							
East End Adv	isory						
Sheriff							
CDOT			18184				
Other You will recei is received by CO 80112 P	the Zon	ing Divisior	n of Arapahoe Cour	AFTER COMI	PLETE APPLICATION ima Street, Centennial,		
Regular Meeti Special Meeti		6450.00 6900.00	POSTIN	NG SIGN	\$11.00		
Date Received			Received by Zoning Department signature				

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Date

February 6, 2020
Arapahoe County Zoning
Special Exception Use- Letter of Intent
Intended use of property located at 1830 S. Quebec Way, Denver CO 80231 is for residence and large home childcare facility.
Childcare facility hours of operation are Monday – Friday, 6:00 am to 7:00 pm, with a total of up to 12 children during these hours of operation. The intent of the facility is to provide quality, licensed-child care services in the upstairs and downstairs portion of the property.
Fanta Blawer Childsare Facility Owner/Operator Date
Property Owner (1830 S Quebec Way)

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Daily Schedule

6:00 am – 7:00 am	Parent Teacher Hand Off / Saying Good Morning to Friends
7:00 am – 8:00 am	Hand Washing / Breakfast
8:00 am – 9:00 am	Play w/Favorite Toys / Group Play for Social Skills / Music & Songs / Show & Tell
9:00 am – 10:00 am	Outdoor Play / Cross Motor Skills Activities
10:00 am – 11:00 am	Hand Washing / Children's' Choice of Activity
11:00 am – 12:00 pm	Clean Up Time / Music Time / Hand Washing / Lunch Time
12:00 pm – 12:30 pm	Hand Washing, Diapering & Potty Time
12:30 pm – 2:30 pm	Nap Time / Quiet Play Time
2:30 pm – 3:30 pm	Hand Washing, Diapering & Potty Time / Snack Time/ Story Time / Free Play & Circle Time / Learning Alphabet, Colors & Numbers
3:30 pm – 4:30 pm	Outdoor Play / Cross Motor Skills Activities
4:30 pm – 5:30 pm	Hand Washing, Diapering & Potty Time / Group Activities- Puzzles, Play Doh, Coloring & Drawing Pictures
5:30 pm – 6:30 pm	Clean up / Getting Ready for Home