



Carrie Warren-Gully, Chair Pro Tem, District 1
Nancy Sharpe, District 2
Jeff Baker, District 3
Nancy Jackson, Chair, District 4
Bill Holen, District 5

Arapahoe County

Board of County Commissioners Business Meeting

Meeting Minute Summaries

Tuesday, December 6, 2022
9:30 AM

Administration Building
East Hearing Room

*The public is welcome to attend Business Meetings held in the East Hearing Room at the Arapahoe County Administration Building, 5334 South Prince Street, Littleton, CO 80120. Business meetings also can be viewed online at arapahoe.legistar.com. Virtual public comment is allowed on general issues or specific agenda items by calling 1-855-436-3656 and, when prompted to, by pressing *3 on the telephone keypad to be entered in the speaking queue.*

The Board of County Commissioners typically holds Public Hearings at 9:30 a.m. the second and fourth Tuesday of each month. Items listed on the consent agenda are adopted with one vote. Items listed under regular business are considered individually.

The public may comment during designated times as directed by the Chair of the Board. Each speaker will be limited to one three-minute period of comment, unless modified by the Chair of the Board.

Meeting agendas are available at arapahoe.legistar.com. Contact the Commissioners' Office at 303 795 4630 or kdavis2@arapahoegov.com with questions about the agenda.

Arapahoe County is committed to making its public meetings accessible to persons with disabilities. If you need special accommodations, please contact the Commissioners' Office at 303-795-4630 or Relay Colorado 711 at least 3 days in advance to make arrangements.

1. CALL TO ORDER

1.a. INTRODUCTION

Ron Carl, County Attorney

Joleen Sanchez, Clerk to the Board Administrator

1.b. ROLL CALL

Present: Carrie Warren-Gully
Jeff Baker
Chairperson Nancy Jackson
Nancy Sharpe
Bill Holen

2. PLEDGE OF ALLEGIANCE

3. MOTION TO ADOPT AGENDA

A motion was made by Commissioner Holen, seconded by Commissioner Sharpe, that this be adopted. The motion carried by the following vote:

Aye: Chair Pro Tem Warren-Gully, Commissioner Baker, Chairperson Jackson, Commissioner Sharpe, and Commissioner Holen

4. CITIZEN COMMENT PERIOD

Individuals are invited to speak to the Commissioners about any topic that is not a general business item. Each person has one, 3-minute time limit for comments, unless otherwise noted by the Chair. Individuals should state their name and address for the record prior to making remarks.

There were no citizen comments on this date.

5. CONSENT AGENDA

Items on the consent agenda are generally non-controversial, do not require much, if any, discussion, and may be voted on as an entire group with a single motion. (The motion is “to approve the items on the consent agenda.”) A Commissioner may request an item from the consent agenda be removed for separate discussion. This enables the item to be considered and voted upon separately.

County Attorney Ron Carl disclosed the non-profit organizations Commissioner Jackson is associated with, pursuant to C.R.S. 24-18-109.

Approval of the Consent Agenda

A motion was made by Commissioner Baker, seconded by Commissioner Holen, to approve items on the Consent Agenda. The motion carried by the following vote:

Aye: Chair Pro Tem Warren-Gully, Commissioner Baker, Chairperson Jackson, Commissioner Sharpe, and Commissioner Holen

5.a. Arapahoe County Commercial Marijuana Store Licensing Policy

Attachments: [Board Summary Report](#)
[Draft Commercial Marijuana Store Licensing Policy](#)
[Draft Commercial Marijuana Store Licensing Application](#)
[BOCC Business Meeting - November 8, 2022 \(ORD 2022-01\)](#)
[BOCC Business Meeting - November 8, 2022 \(LDC22-004\)](#)
[Resolution](#)

approved.

Enactment No: RES 22-339

5.b. Arapahoe County Corner Compensation 2023 - 2027

Attachments: [Board Summary Report](#)
[Draft MOU for Coroner Compensation](#)
[November 22, 2022 Study Session re AC Coroner Compensation 2023 - 2027 Resolution](#)

approved.

Enactment No: RES 22-340

- 5.c.** 2022-2023 Agreement for Services Between Arapahoe County and Advent Financial Systems, LLC to provide Debt Collection Services for the Inmate Trust Account

Attachments: [Board Summary Report](#)
[Subscription Agreement](#)
[Resolution](#)

approved.

Enactment No: RES 22-341

- 5.d.** Approval of BAA Stipulations

Attachments: [Board Summary Report](#)
[Stipulations Chart](#)
[Resolution](#)

approved.

Enactment No: RES 22-342

- 5.e.** Arapahoe County Community Wildfire Protection Plan (CWPP)

Attachments: [Board Summary Report](#)
[Arapahoe County Community Wildfire Protection Plan Resolution](#)

approved.

Enactment No: RES 22-343

- 5.f.** Minor Changes to the Building Contractor Licensing Resolution

Attachments: [Board Summary Report](#)
[Resolution](#)

approved.

Enactment No: RES 22-344

- 5.g.** City of Centennial IGA - Law Enforcement Services - Final Exhibits 2023

Attachments: [Board Summary Report](#)
[Centennial Law Enforcement Agreement](#)
[Resolution](#)

approved.

Enactment No: RES 22-345

- 5.h.** October 2022 Veterans Service Officer Summary Report

Attachments: [Board Summary Report](#)
[October 2022 VSO Summary Report](#)
[Resolution](#)

approved.

Enactment No: RES 22-346

- 5.i. Correction Resolution for Inverness Drive West bike Path Project Property Acquisitions

Attachments: [Board Summary Report](#)
[Resolution](#)

approved.

Enactment No: RES 22-347

- 5.j. Approval of Revised IGA for Maintenance of Arapahoe Road Within the Town of Foxfield

Attachments: [Board Summary Report](#)
[Draft IGA](#)
[Exhibit A to Draft IGA](#)
[Resolution](#)

approved.

Enactment No: RES 22-348

- 5.k. Oil and Gas Lease Crestone Resources Watkins Holding LLC for 6.66 mineral acres in Section 1, Township 5, Range 65 and Section 6, Township 5, Range 64

Attachments: [Board Summary Report](#)
[Oil and Gas Lease](#)
[Map of Crestone Lease Offer Associated with Alamosa Wells](#)
[Resolution](#)

approved.

Enactment No: RES 22-349

- 5.l. Oil and Gas Lease with Axis Exploration for 3.20 acres in Township 4, Range 65, Sections 5 and 6

Attachments: [Board Summary Report](#)
[Axis Lease Offer](#)
[Oil and Gas Lease](#)
[Map of Axis Lease Offer Associated with Jamaso Wells](#)
[Resolution](#)

approved.

Enactment No: RES 22-350

- 5.m. Resolution to authorize the 2023 Aid to Agencies agreements

Attachments: [Board Summary Report](#)
[2023 Aid to Agencies Awards](#)
[2023 Aid to Agencies Agreement](#)
[November 1, 2022, Study Session](#)
[Resolution](#)

approved.

Enactment No: RES 22-351

5.n. Resolution to Adopt the Secure Transportation Policy

Attachments: [Board Summary Report](#)
[Secure Transportation Policy](#)
[HB 21-1085](#)
[November 28, 2022, Study Session](#)
[Resolution](#)

approved.

Enactment No: RES 22-352

5.o. Warrant ACH Expense Report Nov 14 - Nov 28, 2022

Attachments: [Board Summary Report](#)
[Warrant ACH Reports Nov 14 - Nov 28, 2022](#)
[Resolution](#)

approved.

Enactment No: RES 22-353

5.p. Resolution for the Arapahoe County Redistricting Commission

Attachments: [Board Summary Report](#)
[Resolution](#)

approved.

Enactment No: RES 22-354

5.q. Resolution for Approved Uses of One-time Funding from the Metropolitan Football Stadium District

Attachments: [Board Summary Report](#)
[Funding Letter](#)
[List of Stadium Reimbursements by Entity](#)
[BOCC Study Session - Nov. 29, 2022](#)
[Resolution](#)

approved.

Enactment No: RES 22-355

5.r. Conveyance of a Permanent Easement located near East Dry Creek Rd and South Detroit Street to SEMSWA

Attachments: [Board Summary Report](#)
[Easement Quitclaim Deed](#)
[SEMSWA Letter](#)
[Resolution](#)

approved.

Enactment No: RES 22-356

- 5.s. Intergovernmental Agreement re: Roadway Maintenance and Snow Removal at Centennial Airport, and Permanent Roadway and Slope Drainage Easement Agreement for Isbill Drive

Attachments: [Board Summary Report](#)
[Draft Centennial Airport IGA](#)
[Draft Permanent Roadway and Slope and Drainage Easement Agreement](#)
[Resolution](#)

approved.

Enactment No: RES 22-357

- 5.t. Resolution to approve Arapahoe County citizen board and committee appointments and reappointments

Attachments: [Board Summary Report](#)
[Resolution](#)

approved.

Enactment No: RES 22-358

- 5.u. 2023 Agreement for Services Between Arapahoe County and Arapahoe Library District to provide Inmate Library Services at the Arapahoe County Detention Facility

Attachments: [Board Summary Report](#)
[2023 Waiver of Solicitation](#)
[2023 Agreement for Services](#)
[BOCC Meeting - Nov. 29, 2022](#)
[Resolution](#)

approved.

Enactment No: RES 22-359

6. GENERAL BUSINESS ITEMS

Items on the general business agenda will include an opportunity for public comment.

- 6.a. Updates to the County's Grading, Erosion, and Sediment Control (GESC) Manual

Attachments: [Board Summary Report](#)
[Presentation](#)
[Draft Updated GESC Manual](#)
[Draft Motions](#)
[Resolution](#)

A Power Point was reviewed, a copy which has been retained for the record.

Robert Hill, Senior Assistant County Attorney, established jurisdiction for the Board to consider this matter.

A summary of the updates to the GESC manual was provided, and changes related to SEMSWA (Southeast Metro Storm Water Authority) were discussed.

The public comment period was opened.

There were no comments on this date.

The comment period was closed.

A motion was made by Commissioner Sharpe, seconded by Commissioner Baker, that this Resolution be approved with conditions. The motion carried by the following vote:

Aye: Chair Pro Tem Warren-Gully, Commissioner Baker, Chairperson Jackson,
Commissioner Sharpe, and Commissioner Holen

Enactment No: RES 22-360

6.b. FAMLI Opt Out

Attachments: [Board Summary Report](#)
[EE Notice of Vote on FAMLI](#)
[EE Notice of Vote on FAMLI - Email](#)
[BOCC Meeting - April 5, 2022](#)
[Proposed Motion](#)
[Resolution](#)

Ron Carl, County Attorney, established jurisdiction for the Board to consider this matter.

A Power Point was reviewed, a copy of which has been retained for the record.

The following issues were reviewed:

- Background of the program
- The cost to the County and employees
- Current benefits provided to the employees by the County

The comment period was opened.

There were no comments on this date.

The comment period was closed.

A motion was made by Commissioner Baker, seconded by Commissioner Sharpe, that this Resolution be adopted. The motion carried by the following vote:

Aye: Chair Pro Tem Warren-Gully, Commissioner Baker, Chairperson Jackson,
Commissioner Sharpe, and Commissioner Holen

Enactment No: RES 22-361

6.c. Adoption of Supplemental Budget Resolution for the Third Quarter 2022

Attachments: [Board Summary Report](#)
[Proposed Motion Q3 2022](#)
[Resolution](#)

John Christofferson, Deputy County Attorney, established jurisdiction for the Board to consider this matter.

A Power Point was reviewed, a copy which has been retained for the record.

Supplemental requests were reviewed.

The general fund was reviewed.

The public comment period was opened.

There were no public comments.

The public comment period was closed

A motion was made by Chair Pro Tem Warren-Gully, seconded by Commissioner Holen, that this Resolution be adopted. The motion carried by the following vote:

Aye: Chair Pro Tem Warren-Gully, Commissioner Baker, Chairperson Jackson,
Commissioner Sharpe, and Commissioner Holen

Enactment No: RES 22-362

6.d. Adoption and Appropriation of the 2023 Budget and Certification of Mill Levies

Attachments: [Board Summary Report](#)
[2023 Recommended Budget](#)
[Proposed Motions](#)
[Resolution](#)

John Christofferson, Deputy County Attorney, set the foundation for the Board to consider this matter.

A Power Point was reviewed, a copy which has been retained for the record.

2023 quick budget facts and figures was reviewed.

Significant funds balance was reviewed.

Property tax revenue was reviewed.

The public comment period was opened.

There were no public comments.

The comment period was closed.

The motion was made by Commissioner Sharpe, seconded by Commissioner Holen to adopt the resolution approving and adopting the 2023 budget, certifying the mill levy and appropriating funds for Arapahoe Law Enforcement Authority.

The motion passed unanimously.

The motion was made by Commissioner Sharpe, seconded by Commissioner Holen to adopt the resolution approving and adopting the 2023 budget, certifying the mill levy and appropriating funds for Arapahoe County Recreation District.

The motion passed unanimously.

Acting as the Ex-Officio Board of the District, the motion was made by Commissioner Sharpe, seconded by Commissioner Holen to adopt the resolution approving and adopting the 2023 budget, certifying the mill levy and appropriating funds for Arapahoe County Water and Wastewater Public Improvement District.

The motion passed unanimously.

The motion was made by Commissioner Sharpe, seconded by Commissioner Holen to to adopt the resolution authorizing the Chair to sign the 2023 Certification of Tax Levy forms.

The motion passed unanimously

A motion was made by Commissioner Sharpe, seconded by Commissioner Holen, that this Resolution be adopted. The motion carried by the following vote:

Aye: Chair Pro Tem Warren-Gully, Commissioner Baker, Chairperson Jackson,
Commissioner Sharpe, and Commissioner Holen

Enactment No: RES 22-363

6.e. Certification of Tax Levies for Cities, Towns, School Districts and Special Districts for Fiscal Year 2023

Attachments: [Board Summary Report](#)
[Proposed Motion](#)
[Resolution](#)

John Christofferson, County Attorney set the foundation for the Board to consider this matter.

The process and purpose of certifying tax levies for cities, towns, school districts and special districts was reviewed.

The public comment period was opened.

There were no public comments.

The public comment period was closed.

A motion was made by Chair Pro Tem Warren-Gully, seconded by Commissioner Baker, that this Resolution be adopted. The motion carried by the following vote:

Aye: Chair Pro Tem Warren-Gully, Commissioner Baker, Chairperson Jackson,
Commissioner Sharpe, and Commissioner Holen

Enactment No: RES 22-364

7. CEREMONIES

7.a. Recognition of Service for Treasurer Sue Sandstrom

Attachments: [Resolution](#)

Commissioner Jackson and Commissioner Sharpe read the resolution into the record.

The Board members and colleagues commented on her long career with the county and wished her nothing but the best.

Ms. Sandstrom thanked everyone for their dedicated work to the county over the years.

A motion was made by Commissioner Baker, seconded by Commissioner Holen, that this Resolution be adopted. The motion carried by the following vote:

Aye: Chair Pro Tem Warren-Gully, Commissioner Baker, Chairperson Jackson,
Commissioner Sharpe, and Commissioner Holen

Enactment No: RES 22-365

7.b. Recognition of Service for Commissioner Nancy Jackson

Attachments: [Resolution](#)

Commissioner Warren-Gully read the resolution into the record.

The Board members commented on all the things Commissioner Jackson has accomplished over the years at the County and wish nothing but the best for her.

This Resolution was adopted.

Enactment No: RES 22-366

7.c. Recognition of Service for Commissioner Nancy Sharpe

Attachments: [Resolution](#)

Commissioner Baker read the resolution into the record.

The Commissioners thanked Nancy for all the hard work and the positive impacts she has made.

This Resolution was adopted.

Enactment No: RES 22-367

8. COMMISSIONER COMMENTS

There were no commissioner comments on this date.

There being no other business before the Board, Commissioner Jackson adjourned the meeting at

11:24 a.m.