



ARAPAHOE COUNTY

Carrie Warren-Gully, Chair, District 1
Jessica Campbell-Swanson, District 2
Jeff Baker, District 3
Leslie Summey, Chair Pro Tem, District 4
Bill Holen, District 5

Arapahoe County

Board of County Commissioners Study Session

Meeting Minute Summaries

Monday, February 26, 2024
9:00 AM

Administration Building
5334 S. Prince St.
Littleton, CO 80120
West Hearing Room

The Arapahoe County Board of Commissioners typically holds weekly study sessions on Monday and Tuesday. Study sessions (except for executive sessions) are open to the public and agendas are available online at arapahoe.legistar.com. Meetings marked with an asterisk () can be attended virtually via arapahoe.legistar.com while non-asterisked (*) sessions are open to in-person attendance only. The members of the Board of County Commissioners may choose to attend study sessions virtually.*

The Board of County Commissioners may go into executive session during or at the conclusion of a study session or administrative meeting as necessary to receive legal advice or discuss other confidential matters, and if they do so, the public will be excluded from that portion of the meeting. The Board may alter the times of the meetings throughout the day, as well as cancel or reschedule noticed meetings. Contact the Commissioners' Office at 303 795 4630 or kdavis2@arapahoegov.com with questions about the agenda.

Arapahoe County is committed to making its public meetings accessible to persons with disabilities. If you need special accommodations, please contact the Commissioners' Office at 303 795 4630 or Relay Colorado 711 at least 3 days in advance to make arrangements.

Commissioners Present

Carrie Warren-Gully
Jeff Baker
Jessica Campbell-Swanson
Leslie Summey
Bill Holen

Others Present

Ron Carl
John Christofferson
Michelle Halstead
Cooney Sarracino
Melissa Valentine
Chris Henning
Philip Savino
Josh Garcia
Ray Winn

9:00 AM Calendar and Board Updates

Michelle Halstead, Director, Commissioners' Office

11:00 AM Calendar Budget Follow-up

12:00 PM BREAK

1:00 PM Communication Services Update

Chris Henning, Communications Manager, Communication Services

STUDY SESSION TOPICS

1:30 PM *Digital Accessibility Consulting Services

Attachments: [Board Summary Report](#)
[Accessibility Consultant Approach Summary](#)
[Digital Accessibility Statement of Work](#)

The purpose of this study session was to inform the Board of County Commissioners of our request to hire a subject matter expert in the field of Digital Accessibility who can contribute their expertise in best practices and standards, driving our commitment to creating digital content that is accessible to all users.

Staff presented the current progress of digital accessibility.

Reading material was given to BOCC, a copy of which has been retained for the record.

A consultant was hired, and a committee was created for advising on digital accessibility within the County. The transition plan was explained.

Consultant provides products related to accessibility that lowers costs.

Purpose of digital accessibility is to aid those with disabilities access County information and documents. IT is working on the transition by communicating with other departments for implementation.

5-0 in favor to move forward with consulting services.

1:45 PM *Kiowa Creek Open Space Development Grant Application Approval

Attachments: [Board Summary Report](#)
[Kiowa Creek 30% Design Layout](#)
[Archery Range 60% Design](#)
[Muller Engineering Memo 2023](#)
[CPW Range Development Grant Flyer](#)
[CPW Non-Motorized Trails Grants Webpage](#)
[GOCO Community Impact Grant Program Website](#)
[BOCC Meeting August 9, 2022](#)

The purpose of this study session was to present three grant opportunities to assist with funding of the archery range and bridge at Kiowa Creek Open Space and request approval to apply for these grants. The BOCC is also being asked to approve authority for the Open Spaces director to sign grant applications.

A PowerPoint presentation was presented, a copy of which has been retained for the record.

A map of the Kiowa Creek Open Space was displayed.

Staff discussed the need for a bridge and request for an archery range. Staff requested approval to apply for grant opportunities to help with increasing bridge construction costs and the archery range.

A map of proposed archery range was displayed.

The three grants were described.

5-0 in favor for staff to proceed with grant applications.

2:00 PM Sheriff's Office Update **Tyler Brown, Sheriff**

3:00 PM *Executive Session

Executive Session and County Attorney Administrative Meeting [Section 24-6-402(4)(b)C.R.S.](As required by law, specific agenda topics will be announced in open meeting prior to the commencement of the closed and confidential portion of this session)

Ron Carl, County Attorney

Executive Session was not held.

***Virtual/Streamed**