



Carrie Warren-Gully, Chair, District 1
Jessica Campbell-Swanson, District 2
Jeff Baker, District 3
Leslie Summey, Chair Pro Tem, District 4
Bill Holen, District 5

Arapahoe County

Board of County Commissioners Study Session

Meeting Minute Summaries

Monday, March 25, 2024
9:00 AM

Administration Building
5334 S. Prince St.
Littleton, CO 80120
West Hearing Room

The Arapahoe County Board of Commissioners typically holds weekly study sessions on Monday and Tuesday. Study sessions (except for executive sessions) are open to the public and agendas are available online at arapahoe.legistar.com. Meetings marked with an asterisk () can be attended virtually via arapahoe.legistar.com while non-asteriked (*) sessions are open to in-person attendance only. The members of the Board of County Commissioners may choose to attend study sessions virtually.*

The Board of County Commissioners may go into executive session during or at the conclusion of a study session or administrative meeting as necessary to receive legal advice or discuss other confidential matters, and if they do so, the public will be excluded from that portion of the meeting. The Board may alter the times of the meetings throughout the day, as well as cancel or reschedule noticed meetings. Contact the Commissioners' Office at 303 795 4630 or kdavis2@arapahoegov.com with questions about the agenda.

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Commissioners Present

Jeff Baker
Jessica Campbell-Swanson
Leslie Summey
Bill Holen

Others Present

Ron Carl
John Christofferson
Michelle Halstead
Cooney Sarracino
Melissa Valentine
Chris Henning
Ken Morris
Lisa VanderHeyden
Patrick O'Neill
Captain Kevin Heaton
Tyler Brown
Michele Frishman

9:00 AM Calendar and Board Updates

Michelle Halstead, Director, Commissioners' Office

11:30 AM Communication Services Update

Chris Henning, Deputy Director, Communication Services

12:00 PM BREAK

STUDY SESSION TOPICS

1:00 PM *Arapahoe County Sheriff's Office Headquarters Rooftop Units Replacement Project

Attachments: [Board Summary Report](#)

The purpose of this study session was to request a CIP project budget transfer in the amount of \$200,000 from the CentrePoint Plaza Rooftop Units Replacement project budget to the Sheriff's Office HQ Rooftop Units Replacement project budget.

A background of the request was presented.

Project details, including costs and modifications to the design, were presented. Sheriff's office HVAC units are needing to be replaced. The building's units will be reduced from four to two HVAC units based on need.

Commissioner asked question about the efficiency of the equipment.

4-0 in favor of the CIP project budget transfer in the amount of \$200,000. Commissioner Warren-Gully absent and excused

1:15 PM *Sheriff's Office Drive Track Fee Increase & IGA Authorization

Attachments: [Board Summary Report](#)
[Updated TVI Car IGA](#)

The purpose of this study session was to request authorization from the Board of County Commissioners (BOCC) to approve changes in daily track rental fees, as well as fees to rent Tactical Vehicle Intervention (TVI) vehicles to outside agencies for training. The Sheriff's Office is also requesting permission for Sheriff Brown to sign IGA's with outside agencies who use our Tactical Vehicle Intervention vehicles.

A background of the requests was presented. Sheriff wants to make a flat rate for usage of Drive Track.

Commissioner asked question about the cost of replacing a TVI vehicle.

Commissioner asked question about drive track rental fee and possibly raising the fee to pay for track maintenance. Commissioners asked questions about the establishment of the drive track rental fee.

Staff discussed how the fee was established historically compared to other county department's drive tracks.

Commissioners requested more information regarding the drive track rental fee and the ability to increase the proposed drive track rental fee.

4-0 in favor of gathering more information. Discussion will be extended as to receive more information. Commissioner Warren-Gully absent and excused.

1:30 PM *Update on the High Line Canal Acquisition

Attachments: [Board Summary Report](#)

The purpose of this study session was to present an informational update for the Board of County Commissioners (BOCC) on the planned acquisition of portions of the High Line Canal. No BOCC action is requested at this time.

An update on the High Line Canal Acquisition was presented.

Staff presented an update on the proposed closing date which is now scheduled for June 13, 2024.

Staff discussed ongoing tasks, including the conservation easement, IGA with Denver Water, legal description and mapping of the High Line Canal, and recreation leases.

4-0 in favor of extending the closing date to June 13, 2024. Commission Warren-Gully absent and excused.

Meeting went into Recess

2:00 PM Sheriff's Office Update
Tyler Brown, Sheriff

3:00 PM *Executive Session
Executive Session and County Attorney Administrative Meeting [Section 24-6-402(4)(b)C.R.S.](As required by law, specific agenda topics will be announced in open meeting prior to the commencement of the closed and confidential portion of this session)

Ron Carl, County Attorney

Commissioner Warren-Gully joined the meeting virtually. Commissioner Campbell-Swanson absent and excused.

The motion was made by Commissioner Baker and duly seconded by Commissioner Holen to

move that the Board go into executive session pursuant to section 24-6-402(4)(b) of the Colorado Revised Statutes to receive legal advice on the following matters:

- 1. Litigation regarding the Rocky Mountain Metropolitan Airport**
- 2. Settlement authority for the Robert Ballon claim**

The motion passed 4-0. Commissioner Campbell-Swanson absent and excused.

The meeting was adjourned.

***Virtual/Streamed**