



ARAPAHOE COUNTY

Carrie Warren-Gully, Chair, District 1
Jessica Campbell-Swanson, District 2
Jeff Baker, District 3
Leslie Summey, Chair Pro Tem, District 4
Bill Holen, District 5

Arapahoe County

Board of County Commissioners Study Session

Meeting Minute Summaries

Monday, April 1, 2024
9:30 AM

Administration Building
5334 S. Prince St.
Littleton, CO 80120
West Hearing Room

The Arapahoe County Board of Commissioners typically holds weekly study sessions on Monday and Tuesday. Study sessions (except for executive sessions) are open to the public and agendas are available online at arapahoe.legistar.com. Meetings marked with an asterisk () can be attended virtually via arapahoe.legistar.com while non-asteriked (*) sessions are open to in-person attendance only. The members of the Board of County Commissioners may choose to attend study sessions virtually.*

The Board of County Commissioners may go into executive session during or at the conclusion of a study session or administrative meeting as necessary to receive legal advice or discuss other confidential matters, and if they do so, the public will be excluded from that portion of the meeting. The Board may alter the times of the meetings throughout the day, as well as cancel or reschedule noticed meetings. Contact the Commissioners' Office at 303 795 4630 or kdavis2@arapahoegov.com with questions about the agenda.

Arapahoe County is committed to making its public meetings accessible to persons with disabilities. If you need special accommodations, please contact the Commissioners' Office at 303 795 4630 or Relay Colorado 711 at least 3 days in advance to make arrangements.

Commissioners Present

Carrie Warren-Gully
Jeff Baker
Jessica Campbell-Swanson
Leslie Summey
Bill Holen

Others Present

Ron Carl
John Christofferson
Michelle Halstead
Melissa Valentine
Eula Adams
Catherine Kosse
Jill Flygare
Desari Read

9:00 AM Calendar and Board Updates
Michelle Halstead, Director, Commissioners' Office

11:30 AM E-Team Chair Update

Todd Weaver, Finance Director, E-Team Chair

Kim Williams, Chief Deputy, Treasurer's Office, E-Team Vice Chair

12:00 PM BREAK

STUDY SESSION TOPICS

1:00 PM *Meet with CDOT Transportation Commissioner District 3 - Eula Adams

Attachments: [Board Summary Report](#)

The purpose of this study session was to reconnect with the Board of County Commissioners, address any concerns, and provide information per request.

A background of the meeting was presented.

CDOT Commissioner recently had a meeting with Douglas County and expressed interest in doing the same with Arapahoe County. CDOT Commissioner has reviewed the County budget and expressed his interest in working with the County on transportation projects.

Commissioners discussed current and future transportation projects noting budget and other jurisdictional constraints. A third-party evaluator was brought in to make assessments.

Commissioners discussed transportation concerns and asked about potential funding opportunities with CDOT. CDOT has shown success as a grant recipient.

CDOT Commissioner expressed an interest in future meetings with Arapahoe County.

Commissioner expressed appreciation for the CDOT visit and discussion.

Presentation concluded without vote.

1:45 PM *Update on County Grants Consultant

Attachments: [Presentation](#)
[Board Summary Report](#)

The purpose of this study session was to introduce LSI, the county's grants consultant, provide an update on their progress thus far, and solicit commissioner feedback to inform the needs assessment and strategic planning workshop.

A PowerPoint presentation was presented, a copy of which has been retained for the record.

A background of the meeting was presented.

LSI introductions and overview were presented. LSI is the county's grants consultant.

Project Overview, including three project phases (Grant Funding Needs Assessment, Grant Funding Research and Support, and Grant Application Development), was presented.

LSI reviewed the previous department meetings that has been held thus far. The themes and opportunities established in the meetings were listed. Commissioner wants to focus on funding current programs.

Next steps, including overview of findings, in person strategy workshop, and metrics for success, was presented. BOCC discussed metric or evaluations for success.

The Strategy Session, including evaluating the current status, SWOT Analysis, brainstorming goals, and setting benchmarks for progress and success was presented. A strategic chart for strengths, weaknesses, opportunities, and threats was displayed.

The opportunity pipeline process was presented. The five steps include research, opportunity pipeline, team meeting, follow-up, and grant writing.

The grant applications process was presented.

Presentation concluded without vote.

3:00 PM *Executive Session

Executive Session and County Attorney Administrative Meeting [Section 24-6-402(4)(b)C.R.S.](As required by law, specific agenda topics will be announced in open meeting prior to the commencement of the closed and confidential portion of this session)

Ron Carl, County Attorney

The motion was made by Commissioner Summey and duly seconded by Commissioner Baker to move that the Board go into executive session pursuant to section 24-6-402(4)(b) of the Colorado Revised Statutes to receive legal advice on the following matters:

- 1. A dispute over responsibility for damages to a traffic signal constructed as part of the Iliff Road Improvement Project.**
- 2. An issue regarding ownership of oil and gas rights for a County owned roadway property.**

The motion passed 5-0.

The meeting was adjourned.

***Virtual/Streamed**

